

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Hamilton-Fulton-Montgomery Counties
Johnstown, NY 12095

DATE August 30, 2023

PLACE HFM BOCES Board Room

KIND OF MEETING Regular Meeting

MEMBERS PRESENT Harry Brooks, Paula Brown-Weinstock, Rebecca Cozzocrea, Matt Sullivan Carolyn Wilcox and Kathryn Zajicek

MEMBERS ABSENT Carmen Caraco

OTHERS PRESENT David Ziskin, District Superintendent; Jay DeTraglia, Assistant Superintendent; Aaron Bochniak, Assistant Superintendent; Kathi Lewis, School Business Official; William Bordak, HR Director; Mark Beaudette, Internal Auditor, Questar III BOCES and Christine Eaton, Clerk

CALL TO ORDER Harry Brooks called the meeting to order at 5:01 p.m.

APPROVAL OF AGENDA Kathryn Zajicek made a motion, seconded by Paula Brown-Weinstock and unanimously carried to waive the 48-hour notice and approve the agenda as presented and add or remove any items introduced by unanimous vote.

AUDIT COMMITTEE At 5:02 p.m. the Board convened the Audit Committee upon a motion made by Rebecca Cozzocrea, seconded by Kathryn Zajicek and unanimously carried.

INTERNAL AUDIT REPORT PRESENTATION Mark Beaudette, Internal Auditor from Questar III BOCES reviewed the 2022-23 Internal Audit And Risk Assessment with the Audit Committee.

2023-24 INTERNAL AUDIT FOCUS AREA: The Board discussed focus areas for the 2023-24 Internal Audit.

ADJOURN AUDIT COMMITTEE The Board adjourned the Audit Committee at 5:22 p.m upon a motion made by Paula Brown-Weinstock, seconded by Matt Sullivan and unanimously carried.

2023-24 INTERNAL
AUDIT FOCUS AREA: Kathryn Zajieck made a motion, seconded by Rebecca Cozzocrea and unanimously carried to choose Data Privacy and Security as the focus area for the 2023-24 Internal Audit.

APPROVAL OF MINUTES Paula Brown-Weinstock made a motion, seconded by Rebecca Cozzocrea to approve the minutes of the August 2, 2023 Board meeting. This motion was unanimously carried.

ASSISTANT
SUPERINTENDENT
FOR EDUCATIONAL
SERVICES REPORT The Assistant Superintendent for Educational Service's Partnership-Advocacy-Leadership Report included:

- ▶ HFM Program Updates

ASSISTANT
SUPERINTENDENT
FOR BOCES OPERATIONS
AND COMPONENT
DISTRICT SERVICES
REPORT The Assistant Superintendent for BOCES Operations and Component District Services' Partnership-Advocacy-Leadership Report included:

- ▶ Transitional B teacher Certification Partnership

DISTRICT
SUPERINTENDENT'S
REPORT The District Superintendent's Partnership-Advocacy-Leadership report included:

- ▶ Governance Norms and Communication Protocols
- ▶ HFM BOCES Organizational Chart
- ▶ CoSer Review
- ▶ Partnership.Advocacy.Leadership

ADDITION TO THE
AGENDA Matt Sullivan made a motion, seconded by Kathryn Zajicek to add an Executive session to the agenda.

EXECUTIVE SESSION At 6:14 p.m. Matt Sullivan made a motion to go into executive session for the purpose of discussing matters that may lead to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person(s). This motion was seconded by Kathryn Zajicek and unanimously carried.

RETURN TO OPEN SESSION

At 6:28 p.m. Kathryn Zajicek made a motion to return to open session. This motion was seconded by Rebecca Cozzocrea and unanimously carried.

PERSONNEL ITEMS

Upon the District Superintendent's recommendation, the following personnel items were presented to the Board for acceptance or approval. All new appointments are contingent upon receipt of Employment Eligibility Verification form.

Personnel Matters - Unclassified A-P

Carmen Caraco made a motion, seconded by Matt Sullivan and unanimously carried to accept the following Unclassified Personnel Matters:

A. Probationary Appointments:

Upon the recommendation of the District Superintendent, the Board of Education hereby appoint the individual(s) listed below to a probationary appointment in the indicated tenure area contingent upon their successful completion of the probationary term and having received composite or overall APPR ratings of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than ineffective.

Item	Name	Tenure Area/ Position Title	FTE	Assignment	Probationary Appointment Start Date	Probationary Appointment End Date	Certification Status	Salary
1	Hoffman, Carrie	Instructional Support Services in Professional Learning / Instructional Coach	1.0 (10 months + 30 days)	Instructional Services	11/6/2023	11/5/2027	Childhood Education (Grades 1-6) Professional	Schedule D, Step 6
2	Moore, Emily	Mathematics/ Mathematics Teacher	1.0	Adirondack Academy	9/5/2023	9/4/2027	Mathematics 7-12 Professional	Schedule D, Step 14

B. Tenure Appointments:

Upon the recommendation of the District Superintendent, the Board of Education hereby tentatively grants the following instructional employee(s) tenure in the indicated tenure area contingent upon successful completion of the probationary term.

NONE

C. Temporary Appointments

Item	Name	Position Title	FTE	Assignment	Start Date	End Date	Certification	Salary
1	Pietro, Christine	Behaviorist	Up to 375 hours	Adirondack Academy	9/1/2023	6/30/2024	School Counselor, Permanent	\$50/hour

2	Draus, Lauren	Adult Educator / Case Manager	1.0	ALCE	9/1/2023	6/30/2024	ACCE: English Language Learning Instruction	Schedule C, Step 13
3	Malagisi, Lisa	Adult Educator / Case Manager	Up to 100 days	ALCE	9/1/2023	6/30/2024	Social Studies 7-12 Permanent	\$73,500 (prorated)
4	Mancini-Nethaway, Maria	Adult Educator / Case Manager	1.0	ALCE	9/1/2023	6/30/2024	Childhood Education (Grades 1-6) Emergency COVID-19	Schedule C, Step 3
5	Santamaria, Geovanny	Adult Educator / Case Manager	Up to 50 hours	ALCE	9/1/2023	6/30/2024	ACCE: English Language Learning Instruction	\$30/hour
6	Jarabek, Jay*	Teacher on Special Assignment (Instructional Coach)	0.6	Instructional Services	9/1/2023	6/30/2024	Biology 7-12 Permanent	\$73,500 (prorated)
7	Rodriguez, Justine	Music Teacher	0.6	Special Education	9/6/2023	6/30/2024	Music Professional Certificate	\$35,275.87
8	Edwards, Karen	Special Education Teacher	1.0	Special Education	9/1/2023	6/30/2024	Special Education Permanent	\$73,500
9	Kelly, Cheryl	Special Education Teacher	1.0	Special Education	9/1/2023	6/30/2024	Special Education Permanent	\$73,500
10	McLaughlin, Andrea	Special Education Teacher	1.0	Special Education	9/1/2023	6/30/2024	Special Education Permanent	\$73,500
11	Wittemeyer, Pamela	Special Education Teacher	1.0	Special Education	9/1/2023	6/30/2024	Special Education Permanent	\$73,500
12	Kovian, Theresa	Speech Therapist	0.6	Special Education	9/1/2023	6/30/2024	Speech And Hearing Handicapped Permanent	\$73,500 (prorated)
13	Fuentes, Barbara	Teacher of the Visually Impaired	0.6	Special Education	9/1/2023	6/30/2024	Blind and Partially Sighted Permanent	\$73,500 (prorated)

14	Colinas, Gail**	Adult Educator / Case Manager	Up to 600 additional hours	ALCE	7/1/2023	6/30/2024	English 7-12, ACCE: Literacy & GED Preparation Instructor	\$30/hour
15	Hart-DeMagistris, Rebecca	Adult Educator / Case Manager	Up to 400 hours	ALCE	9/1/2023	6/30/2023	Mathematics 7-12 Permanent, Special Education Permanent	\$30/hour
16	Malagisi, Lisa***	Adult Education/ Case Manager	Up to 200 additional hours	ALCE	7/1/2023	6/30/2024	Social Studies 7-12, Permanent	\$30/hour
17	Ross, Shirley***	Adult Education/ Case Manager	Up to 200 additional hours	ALCE	7/1/2023	6/30/2024	ACCE: Job Skills Training Instructor	\$30/hour
18	Snell, Tracie***	Adult Education/ Case Manager	Up to 100 additional hours	ALCE	7/1/2023	6/30/2024	Social Studies 7-12, Business and Marketing	\$30/hour

*Original appointment 8/2/2023 amended to change effort from 1.0 to 0.6

**Original appointment 6/28/2023 amended to increase additional hours and correct rate of pay

***Original appointment 6/28/2023 amended to correct rate of pay

D. Leave Replacements

NONE

E. Substitutes (Certified)

Item	Name	Position Title	FTE	Assignment	Start Date	End Date	Certification	Salary
1	Oughton, Thomas	Substitute Teacher (Certified)	Pro Re Nata	Any BOCES Location, as needed	9/1/2023	6/30/2024	Business and Distributive Education Permanent	Per diem*
2	Sacco, Wendy	Substitute Teacher (Certified)	Pro Re Nata	Any BOCES Location, as needed	9/1/2023	6/30/2024	Special Education Permanent	Per diem*
3	Seder, Bonita	Substitute Teacher (Certified)	Pro Re Nata	Any BOCES Location, as needed	9/1/2023	6/30/2024	Mathematics 7-12 Permanent	Per diem*

*Hourly or per diem substitute rate as established by the Board of Education

F. Substitutes (Uncertified)

Item	Name	Position Title	FTE	Assignment	Start Date	End Date	Salary
1	Akelemor, Anita	Substitute Teacher (Uncertified)	Pro Re Nata	Any BOCES Location, as needed	9/1/2023	6/30/2024	Per diem*
2	Ensley, Helen	Substitute Teacher (Uncertified)	Pro Re Nata	Any BOCES Location, as needed	9/1/2023	6/30/2024	Per diem*

*Hourly or per diem substitute rate as established by the Board of Education

G. Leaves (Unpaid)

Item	Name	Position Title	Assignment	Date(s)
1	McLaughlin, Andrea	Teacher	Extended School Year	7/27/2023 (1 day)
2	Bailey, Sarah	Speech Therapist	Extended School Year	8/3/2023 (.5 day)
3	Jones, Kiante	Admin Coordinator	PTECH	7/28/2023 (1 day) 8/7/2023 (1 day)

Leaves (FMLA)*

Item	Name	Position Title	Assignment	Date(s)
1	Mead, Julie	Teacher	CTE	9/1/2023 - 11/3/2023

*Time off constitutes use of employee's leave accruals and, once exhausted, unpaid leave time

H. Resignations

Item	Name	Position	Assignment	Effective Date
1	Keyser, Kayla	School Social Worker / Behaviorist	Adirondack Academy	9/1/2023
2	Snell, Tracie	Adult Educator	ALCE	8/31/2023
3	Hehl, Cassandra	School Counselor	PTECH	9/8/2023
4	Jones, Kiante	Administrative Coordinator	PTECH	9/2/2023
5	VanSlyke, Taylor	School Counselor	PTECH	8/18/2023
6	Figuroa, Andrea	School Counselor	Special Education	9/15/2023
7	Hogan, Tara	School Psychologist	Special Education	8/31/2023

I. Layoffs

NONE

J. Recalls

NONE

K. Terminations

NONE

L. Retirements

Item	Name	Position	Assignment	Effective Date
1	Blanchard, Julie	School Counselor	Adirondack Academy	7/1/2024

M. Summer (Temporary) Appointments

Item	Name	Service Area	Effort	Assignment	Start Date	End Date	Salary/Rate
1	Blanchard, Julie	School Counselor	Up to 25 days**	Adirondack Academy	7/1/2023	8/31/2023	Based on per diem rate*
2	Cacciari, Pamela	Special Education Teacher	1 day	Extended School Year Program	8/14/2023	8/14/2023	Based on per diem rate*
3	Napolitano, Karen	Summer Bridge Program	Up to 5 days	PTECH	7/24/2023	8/11/2023	Based on per diem rate*
4	Brown-Weinstock, Rebecca	Regents Exam Proctor/Scorer	Up to 33 hours	Regional Summer School	8/1/2023	8/31/2023	\$40/hour
5	Guzielek, Robyn	Regents Exam Proctor/Scorer	Up to 34 hours	Regional Summer School	8/1/2023	8/31/2023	\$40/hour
6	Martuscello, Claire	Regents Exam Proctor/Scorer	Up to 32 hours	Regional Summer School	8/1/2023	8/31/2023	\$40/hour

*Salary/Rate for this period is based upon each employee's hourly or per diem rate per their collective bargaining agreement.

**Original appointment 8/2/23 amended to increase effort.

N. Rescind Appointments - Instructional Personnel

Item	Name	Position	Assignment	Effective Date	Previous Appointment Date
1	Malagisi, Lisa	Adult Education/ Case Manager (1.0 FTE)	ALCE	8/30/2023	6/28/2023
2	Welch, Jaclyn	Special Education Teacher	Special Education	8/30/2023	6/28/2023

O. Change of Assignment - Instructional Personnel - Informational Only

NONE

P. Student Teacher & Internship Placements - Informational Only

Item	Name	Position	Assignment	Effective Date(s)	Cooperating Teacher / Internship Supervisor
1	Bentley, Brian	Student Teacher	Special Education	9/6/2023 - 10/20/2023	Petrie, Shannon (McNab)
2	Bentley, Brian	Student Teacher	Special Education	10/23/2023 - 12/15/2023	Murphy, Daniella (McNab)
3	Pape, Tyler	Student Teacher	Special Education	9/11/2023 - 11/5/2023	Martino, Brianne (Mayfield ES)

Personnel Matters - Paula Brown-Weinstock made a motion, seconded by Matt Sullivan and unanimously carried to accept the following Classified Personnel Matters:

A. Non-Instructional Appointments: Permanent Status Serving Probation

Item	Name	Position Title	FTE	Assignment	Probationary Appointment Start Date	Probationary Appointment End Date	Salary
1	Boomhower, Dominique	Teacher Aide	1.0	Adirondack Academy	9/1/2023	8/31/2024	\$22,155.08
2	White, Bobbi	Teacher Aide	1.0	Adirondack Academy	9/1/2023	8/31/2024	\$22,155.08
3	Lorenzoni, James	School Safety Officer	1.0	Adirondack Academy/CTE	8/31/2023	8/30/2024	No change

4	Gray, Geoffery	School Safety Officer	1.0	Special Education	8/31/2023	8/30/2024	No change
5	Cool, Jennifer	Teacher Aide	1.0	Special Education	9/1/2023	8/31/2024	\$22,155.08
6	Drapala, Tara	Teacher Aide	1.0	Special Education	9/1/2023	8/31/2024	\$22,155.08
7	Lovisa, Kathy	Teacher Aide	1.0	Special Education	9/1/2023	8/31/2024	\$22,155.08
8	Morales, Anita	Teacher Aide	1.0	Special Education	9/1/2023	8/31/2024	\$22,155.08
9	Nethaway, Kelsey	Teacher Aide	1.0	Special Education	9/1/2023	8/31/2024	\$22,155.08
10	Paul, Isaac	Teacher Aide	1.0	Special Education	9/1/2023	8/31/2024	\$22,155.08
11	Spencer, Taylor	Teacher Aide	1.0	Special Education	9/1/2023	8/31/2024	\$22,155.08

B. Non-Instructional Appointments: Contingent Permanent

NONE

C. Provisional Appointments: Starting

Item	Name	Position Title	FTE	Assignment	Provisional Appointment Start Date	Salary
1	Beedon, John	School Safety Officer	1.0 (10 mos. + 20 days)	Adirondack Academy/CTE	9/1/2023	\$51,916.88

Provisional Appointments: Ending

Item	Name	Position Title	FTE	Assignment	Provisional Appointment End Date
1	Gray, Geoffery	School Safety Officer	1.0	Special Education	8/30/2023
2	Lorenzoni, James	School Safety Officer	1.0	Adirondack Academy/CTE	8/30/2023

D. Substitute Appointments

NONE

*Hourly or per diem substitute rate as established by the Board of Education

E. Leaves (Unpaid)

Item	Name	Position Title	Assignment	Effective Date(s)
1	Agard, Maryerin	Occupational Therapist	Extended School Year	7/26/2023 (.5 day) 8/1/2023 (1 day) 8/3/2023 (1 day) 8/4/2023 (1 day) 8/9/2023 (1 day)

2	Bonanno, Adrienne	Occupational Therapist	Extended School Year	7/27/2023 (1 day)
3	Brownell, Karyl	Teacher Aide	Extended School Year	7/26/2023 (1 day) 7/27/2023 (1 day) 8/3/2023 (1 day)
4	Drapala, Tara	Teacher Aide	Extended School Year	8/14/2023 (1 day)
5	Eckerson, Jessica	Teacher Aide	Extended School Year	7/28/2023 (1 day) 8/4/2023 (1 day) 8/7/2023 (.5 day) 8/11/2023 (1 day)
6	Hotaling, Valerie	Teacher Aide	Extended School Year	8/1/2023 (1 day)
7	Lovis, Kathleen	Teacher Aide	Extended School Year	7/28/2023 (1 day)
8	Mallory, Paul	Teacher Aide	Extended School Year	8/1/2023 (1 day)
9	May, Randi	Teacher Aide	Extended School Year	7/27/2023 (.5 day)
10	Murphy, Daniella	Teacher Aide	Extended School Year	7/25/2023 (1 day) 7/26/2023 (1 day) 7/27/2023 (1 day) 7/28/2023 (1 day)
11	Nethaway, Kelsey	Teacher Aide	Extended School Year	8/2/2023 (1 day) 8/3/2023 (1 day)
12	Paul, Isaac	Teacher Aide	Extended School Year	7/27/2023 (1 day)
13	Smith, Courtney	Teacher Aide	Extended School Year	7/27/2023 (1 day) 8/1/2023 (1 day) 8/2/2023 (1 day) 8/3/2023 (1 day)
14	Smith, Darlene	Teacher Aide	Extended School Year	7/26/2023 (1 day) 7/27/2023 (1 day)
15	Sofka, Sue Ellen	Teacher Aide	Extended School Year	8/11/2023 (1 day)
16	Wilson, Gertrude	Teacher Aide	Extended School Year	8/3/2023 (.5 day)
17	Pape, Tyler	Teacher Aide	Special Education	9/11/2023 - 1/14/2024

Leaves (FMLA)*

Item	Name	Position Title	Assignment	Effective Date
1	Wheeler, Monique	School Bus Attendant	Regional Transportation	7/28/2023 - 9/8/2023

*Time off constitutes use of employee's leave accruals and, once exhausted, unpaid leave time

F. Retirements

NONE

G. Terminations

NONE

H. Resignations

Item	Name	Position Title	Assignment	Effective Date
1	Knapp, Klaire	Senior Typist	Special Education	9/8/2023
2	Smith, Beth	Registered Professional Nurse (School)	CTE	8/28/2023
3	Wheeler, Deana	Senior Typist	Adirondack Academy	8/31/2023

I. Layoffs

NONE

Reductions

NONE

J. Recalls

NONE

K. Change of Assignment - Information Only

Item	Name	Position Title	Change Assignment From	Change Assignment To	Effective Date
1	Stewart, Renee	Registered Professional Nurse (School)	PTECH	CTE	9/1/2023

L. Temporary Appointments

Item	Name	Position Title	Effort	Assignment	Start Date	End Date	Salary/Rate
1	Hogabone, Kayle	Teacher Aide	Up to 350 hours	ALCE	9/1/2023	6/30/2023	Based on hourly rate*
2	Kersting, Terry	Casual Employee	Up to 150 hours	Regional Transportation	8/15/2023	12/29/2023	\$30.00/hour

*Salary/Rate for this period is based upon each employee's hourly or per diem rate per their collective bargaining agreement

M. Summer (Temporary Appointments)

Item	Name	Position Title	Effort	Assignment	Start Date	End Date	Salary/Rate
1	Wolfe, Nicole	Teacher Aide - Summer Work	Up to 60 hours	Adirondack Academy	7/1/2023	8/31/2023	Based on hourly rate*
2	Stewart, Renee	Registered Professional Nurse (School)	Up to 5 days	CTE	7/1/2023	8/31/2023	Based on per diem rate*
3	Blackford, Heidi	Registered Professional Nurse (School)	Up to 3 days	Extended School Year	7/3/2023	8/14/2023	Based on per diem rate*
4	Baker, Alexis	Student Bridge Program Counselor	Up to 40 hours	PTECH: Summer Bridge Program	7/31/2023	8/4/2023	\$15.00/hour
5	Danforth, Jade	Student Bridge Program Counselor	Up to 40 hours	PTECH: Summer Bridge Program	7/31/2023	8/4/2023	\$15.00/hour
6	Danforth, Jamie	Student Bridge Program Counselor	Up to 40 hours	PTECH: Summer Bridge Program	7/31/2023	8/4/2023	\$15.00/hour
7	Foster, Tre	Student Bridge Program Counselor	Up to 40 hours	PTECH: Summer Bridge Program	7/31/2023	8/4/2023	\$15.00/hour
8	Milby, Mercedes	Student Bridge Program Counselor	Up to 40 hours	PTECH: Summer Bridge Program	7/31/2023	8/4/2023	\$15.00/hour
9	Nichols, Schuyler	Student Bridge Program Counselor	Up to 40 hours	PTECH: Summer Bridge Program	7/31/2023	8/4/2023	\$15.00/hour
10	Schaffer, Giovanni	Student Bridge Program Counselor	Up to 40 hours	PTECH: Summer Bridge Program	7/31/2023	8/4/2023	\$15.00/hour
11	Shang, Ashlee	Student Bridge Program Counselor	Up to 40 hours	PTECH: Summer Bridge Program	7/31/2023	8/4/2023	\$15.00/hour
12	Sweet, Lorelai	Student Bridge Program Counselor	Up to 40 hours	PTECH: Summer Bridge Program	7/31/2023	8/4/2023	\$15.00/hour

13	Sweet, Riley	Student Bridge Program Counselor	Up to 40 hours	PTECH: Summer Bridge Program	7/31/2023	8/4/2023	\$15.00/hour
14	Wendolski, Nicole	Student Bridge Program Counselor	Up to 40 hours	PTECH: Summer Bridge Program	7/31/2023	8/4/2023	\$15.00/hour
15	Maxson, Saleena	Registered Professional Nurse (School)	Up to 4 days	PTECH: Summer Work	7/1/2023	8/31/2023	Based on per diem rate*
16	Brownell, Karyl	Teacher Aide - Summer Work	Up to 5 days	Special Education	8/7/2023	8/11/2023	Based on per diem rate*

*Salary/Rate for this period is based upon each employee’s hourly or per diem rate per their collective bargaining agreement

N. Rescind Appointments - Non-Instructional Personnel

Item	Name	Position	Assignment	Effective Date	Previous Appointment Date
1	Hart-Demagistris, Rebecca	Teacher Aide	ALCE	7/1/2023	6/28/2023

Miscellaneous Personnel Items

Paula Brown-Weinstock made a motion, seconded by Matt Sullivan and unanimously carried to approve the following miscellaneous personnel items listed below:

BE IT RESOLVED that the Board of Education hereby approves the August 30, 2023 Memorandum of Agreement by and Between Hamilton-Fulton-Montgomery Counties Board Of Cooperative Educational Services and The BOCES Teachers' Association and authorizes the District Superintendent to execute said MOA (SY 23-24 #30)

BE IT RESOLVED that the Board of Education hereby approves the August 30, 2023 Attendance and Retention Memorandum of Agreement by and Between Hamilton-Fulton-Montgomery Counties Board Of Cooperative Educational Services and The HFM BOCES CSEA Regional Transportation Unit and authorizes the District Superintendent to execute said MOA (SY 23-24 #31)

BE IT RESOLVED that the Board of Education hereby approves the August 30, 2023 Recruitment and Referral Memorandum of Agreement by and Between Hamilton-Fulton-Montgomery Counties Board Of Cooperative Educational Services and HFM BOCES CSEA Regional Transportation Unit and authorizes the District Superintendent to execute said MOA (SY 23-24 #32)

BE IT RESOLVED that the Board of Education of the Hamilton-Fulton-Montgomery Board of Cooperative Education Services accepts the recommendation of the District Superintendent to establish the following positions:

- Director/Principal of Special Education (Unclassified, temporary second position being established for the purposes of succession planning)
- School Safety Officer (Classified) #131929

BE IT RESOLVED that the Board of Education of the Hamilton-Fulton-Montgomery Board of Cooperative Education Services hereby approves a Settlement Agreement dated August 28, 2023 which provides for the resignation of employee #02673. (SY 23-24 #33)

CLAIMS AUDITOR
REPORT

Rebecca Cozzocrea made a motion, seconded by Kathryn Zajicek and unanimously carried to approve the Claims Auditor Report for the period of July 1, 2023 through July 31, 2023. (SY 23-24 #34)

TREASURER'S REPORT

Rebecca Cozzocrea made a motion, seconded by Kathryn Zajicek and unanimously carried to approve the Treasurer's report for the period of June 1, 2023 through June 30, 2023. (SY 23-24 #35)

ITEMS TO BE
DECLARED SALVAGE

Rebecca Cozzocrea made a motion to approve the items for salvage as listed on the Chief Financial Officer's memorandum dated August 2, 2023. This motion was seconded by Kathryn Zajicek and unanimously carried. (SY 23-24 #36)

GRANTS

Rebecca Cozzocrea made a motion, seconded by Kathryn Zajiek and unanimously carried to accept the following grant funds, and authorize their suitable appropriation and expenditure, pursuant to State Education Department and/or local approvals:

School Library System - Aid for Automation
\$9,546.00 (SY 23-24 #37)

School Library System - \$143,165.00
(SY 23-24 #38)

LIVING RESOURCES
CORPORATION
AGREEMENT

Rebecca Cozzocrea made a motion, seconded by Kathryn Zajicek and unanimously carried to authorize the District Superintendent to execute the Agreement by and between HFM BOCES and Living Resources Corporation to provide American Sign Language-English interpreting services. (SY 23-24 #39)

TITAN MERCHANT
AGREEMENT

Rebecca Cozzocrea made a motion, seconded by Kathryn Zajicek and unanimously carried to authorize the District Superintendent to execute the Merchant Agreement for Service, Site and Convenience Fee Processing between HFM BOCES and Titan School Solutions Inc. to provide credit and debit software for the School Lunch program. Recommend the board concurrently authorize the District Superintendent to execute the Chase Paymentech: Submitter Merchant - Payment Processing Instructions and Guidelines agreement. (SY 23-24 #40, #41)

23-24 SCHOOL LUNCH
PRICING

Rebecca Cozzocrea made a motion, seconded by Kathryn Zajicek and unanimously carried to establish the 2023-24 school year breakfast and lunch prices as follows; adult milk at \$0.80, adult breakfast at \$2.78, adult lunch at \$5.11 and student milk (a la carte) at \$0.60. HFM BOCES is participating in the Community Eligibility Provision (CEP) program which allows us the ability to feed the students for free.

**2022-23 INTERNAL
AUDIT REPORT** Having been received by the Audit Committee, Rebecca Cozzocrea made a motion, seconded by Kathryn Zajicek and unanimously carried to accept the 2022-23 Annual Risk Assessment and the 2022-23 Accounts Payable Audit submitted by Internal Auditor Mark Beaudette, CPA, Questar III BOCES, taking note of the Chief Financial Officer's Management Response Letters. (SY 23-24 #42, #43)

**SCHOOL SAFETY
OFFICERS
RESOLUTION** Rebecca Cozzocrea made a motion, seconded by Kathryn Zajieck and unanimously carried to approve the following resolution:

WHEREAS, the Board of Education of HFM BOCES has appointed three (3) School Safety Officers for the 2023-24 school year in furtherance of its mission of safeguarding the wellbeing of its students and faculty; and

WHEREAS, the Safety Officers are qualified professionals with significant years of experience and training and have retired from law enforcement; and

WHEREAS, among other things, the Safety Officers possess the necessary training, licensing, and permits to keep and maintain a firearm on his person during the course of their duties; and

WHEREAS, the Board of Education desires to authorize the Safety Officers to keep and maintain a firearm on his/her person during the course of their duties while on BOCES property, so long as the Safety Officers remain employed by the BOCES and the Safety Officers maintain all necessary licenses and/or permits to allow them to maintain and possess such firearm.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the HFM BOCES hereby authorizes James Lorenzoni, Geoffrey Gray, and John Beedon, School Safety Officers, to maintain and possess a firearm on each of their persons while on the properties and campus of the School District during the course of their official duties as Safety Officers, for so long as they remain employed as Safety Officers and continues to possess all necessary licensing and permits to maintain and possess such firearms.

BE IT FURTHER RESOLVED, that the Board of Education reserves the right to revoke such authorization at any time, for any reason or no reason whatsoever.

**2022-2023
EXTRACLASS REPORT
SUMMARY -
Information Only** The Board was given the 2022-2023 Extraclass Report Summary as information only.

2023-24 ANNUAL
LEASE APPROVAL

Paula Brown-Weinstock made a motion to approve the 2023-24 Distance Learning and annual classroom leases as submitted in the aggregate amount of \$445,564.00. This motion was seconded by Matt Sullivan and unanimously carried. (SY 23-24 #44)

FUTURE MEETINGS

September 5, 2023 - Opening Day 8:15am, HFM BOCES Conference Center
September 27, 2023 - HFM BOCES Regular Board Meeting - 5pm, HFM BOCES Board Room

ADJOURNMENT:

With no further business to come before the Board, Kathryn Zajicek made a motion at 6:36 p.m. to adjourn the meeting. This motion was seconded by Rebecca Cozzocrea and unanimously carried.

Respectfully submitted,

Christine Eaton
Clerk of the Board