

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Hamilton-Fulton-Montgomery Counties
Johnstown, NY 12095

DATE July 27, 2022

PLACE HFM BOCES Conference Center, Room C112A & C112B

KIND OF MEETING Regular Meeting

MEMBERS PRESENT Harry Brooks, Carmen Caraco, Rebecca Cozzocrea, John DeValve, Jean LaPorta, Matt Sullivan and Kathryn Zajicek

OTHERS PRESENT David Ziskin, District Superintendent; Jay DeTraglia, Assistant Superintendent; Aaron Bochniak, Assistant Superintendent; Kathi Lewis, School Business Official; and Christine Eaton, Clerk

CALL TO ORDER Harry Brooks called the meeting to order at 5:01 p.m.

OATH OF OFFICE At this time the Clerk administered the oath of office to Board Member Kathryn Zajicek.

APPROVAL OF AGENDA John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the agenda as presented and add or remove any items introduced by unanimous vote.

APPROVAL OF MINUTES Rebecca Cozzocrea made a motion, seconded by Matt Sullivan to approve the minutes of the May 25, 2022 Regular Board meeting. This motion was unanimously carried.

ASSISTANT SUPERINTENDENT FOR EDUCATIONAL SERVICES REPORT
The Assistant Superintendent for Educational Service's Partnership-Advocacy-Leadership Report included:
► HFM Regional Administrators' Retreat

ASSISTANT SUPERINTENDENT FOR BOCES OPERATIONS AND COMPONENT DISTRICT SERVICES
The Assistant Superintendent for BOCES Operations and Component District Service's Partnership-Advocacy-Leadership report included:
► Reorganization of Human Resource

PERSONNEL ITEMS

Upon the District Superintendent's recommendation, the following personnel items were presented to the Board for acceptance or approval. All new appointments are contingent upon receipt of Employment Eligibility Verification form.

Abolish Position

Kathryn Zajicek made a motion, seconded by Matt Sullivan and unanimously carried to establish the following positions:

<u>POSITION</u>	<u>EFFECTIVE DATE</u>
1. Cook Manager #040546	08/31/2022
2. 0.8 FTE School Food Service Director II #131508	08/31/2022
3. 0.71 FTE Food Service Helper #131484	06/30/2022

**Personnel Matters -
Unclassified**

Kathryn Zajicek made a motion, seconded by Matt Sullivan and unanimously carried to accept the following Unclassified Personnel Matters:

BE IT RESOLVED that the Board of Education of the Hamilton-Fulton-Montgomery Board of Cooperative Education Services accepts the recommendation of the District Superintendent to approve the following unclassified personnel actions:

A. Probationary Appointments

Upon the recommendation of the District Superintendent, the Board of Education hereby appoint the individual(s) listed below to a probationary appointment in the indicated tenure area contingent upon their successful completion of the probationary term and having received composite or overall APPR ratings of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than ineffective.

None

B. Tenure Appointments

Upon the recommendation of the District Superintendent, the Board of Education hereby tentatively grants the following instructional employee(s) tenure in the indicated tenure area contingent upon successful completion of the probationary term.

None

C. Temporary Appointments

Item	Name	Position Title	FTE	Assignment	Start Date	End Date	Certification	Salary/ Compensation
1	Colinas, Gail	Adult Educator/Case Manager	1.0	ALCE	09/01/2022	06/30/2023	English 7-12, ACCE: Literacy & GED Preparation Instructor	Schedule D, Step 16
2	Draus, Lauren	Adult Educator/Case Manager	1.0	ALCE	09/01/2022	06/30/2023	ACCE: English Language Learning Instruction	Schedule C, Step 11
3	Graff, Hillary	Adult Educator/Case Manager	1.0	ALCE	09/01/2022	06/30/2023	ACCE: Assessment and Advisement Instructor	Schedule D, Step 5
4	Ross, Shirley	Adult Educator/Case Manager	1.0	ALCE	09/01/2022	06/30/2023	ACCE: Job Skills Training Instructor	Schedule B, Step 2
5	Santamaria, Geovanny	Adult Educator/Case Manager	1.0	ALCE	09/01/2022	06/30/2023	ACCE: English Language Learning Instruction	Schedule D, Step 6
6	Snell, Tracie	Adult Educator/Case Manager	1.0	ALCE	09/01/2022	06/30/2023	Social Studies 7-12, Business and Marketing	Schedule D, Step 4
7	Davis, Thomas	CTE CCA Advisor	Extracurricular Compensation	CTE	09/01/2022	06/30/2023	n/a	Per Article 20 of the BOCES Teachers' Association Contract
8	Harper, Todd	CTE Culinary Arts Advisor	Extracurricular Compensation	CTE	09/01/2022	06/30/2023	n/a	Per Article 20 of the BOCES Teachers' Association Contract
9	Schuyler, Phillip	CTE Marketing/Promotion	Extracurricular Compensation	CTE	09/01/2022	06/30/2023	n/a	Per Article 20 of the BOCES Teachers' Association Contract
10	England, Ryan	CTE Work Based Learning Advisor	Extracurricular Compensation	CTE	09/01/2022	06/30/2023	n/a	Per Article 20 of the BOCES Teachers' Association Contract
11	Garrison, Karen	CTE Yearbook Advisor	Extracurricular Compensation	CTE	09/01/2022	06/30/2023	n/a	Per Article 20 of the BOCES Teachers' Association Contract

12	Kakavelos, Charis	DASA	Extracurricular Compensation	CTE	09/01/2022	06/30/2023	n/a	Per Article 20 of the BOCES Teachers' Association Contract
13	Mahon, Sean	Employability Profile Advisor	Extracurricular Compensation	CTE	09/01/2022	06/30/2023	n/a	Per Article 20 of the BOCES Teachers' Association Contract
14	England, Ryan	National Technical Honor Society Advisor	Extracurricular Compensation	CTE	09/01/2022	06/30/2023	n/a	Per Article 20 of the BOCES Teachers' Association Contract
15	Beatty, Michael	Substitute Interviewer	Pro Re Nata	Human Resources	7/1/2022	6/30/2023	School District Administrator, Permanent	\$30.00/hour
16	Clapper, Ernest	Substitute Interviewer	Pro Re Nata	Human Resources	7/1/2022	6/30/2023	School Administrator/Supervisor, Permanent	\$30.00/hour
17	Pietro, Christine	Substitute Interviewer	Pro Re Nata	Human Resources	7/1/2022	6/30/2023	School District Administrator, Permanent	\$30.00/hour
18	Santelli, Richard	Substitute Interviewer	Pro Re Nata	Human Resources	7/1/2022	6/30/2023	School District Administrator, Permanent	\$30.00/hour
19	Sullivan, Katherine	Substitute Interviewer	Pro Re Nata	Human Resources	7/1/2022	6/30/2023	School District Administrator, Permanent	\$30.00/hour
20	Blanchard, Julie	Mentor	Extracurricular Compensation	ISS	09/01/2022	06/30/2023	School Counselor, Permanent	Per Article 20 of the BOCES Teachers' Association Contract

D. Leave Replacements

None

E. Substitutes (Certified)

Item	Name	Position Title	FTE	Assignment	Start Date	End Date	Certification	Salary
1	Bowley, Roger	Substitute Teacher (Certified)	Pro Re Nata	All BOCES location	09/01/2022	06/30/2023	Nursery, Kindergarten & Grades 1-6, Physical Education, Social Studies, 7-12	\$150/day

F. Substitutes (Uncertified)

Item	Name	Position Title	FTE	Assignment	Start Date	End Date	Salary
1	Betts, Jessica	Substitute Teacher (Uncertified)	Pro Re Nata	All BOCES locations	09/01/2022	06/30/2023	\$95/day
2	Demitrascek Jr., Anthony	Substitute Teacher (Uncertified)	Pro Re Nata	All BOCES locations	09/01/2022	06/30/2023	\$95/day
3	Hastings, Michael	Substitute Teacher (Uncertified)	Pro Re Nata	All BOCES locations	09/01/2022	06/30/2023	\$95/day
4	Koniszewski, Thandekile	Substitute Teacher (Uncertified)	Pro Re Nata	All BOCES locations	09/01/2022	06/30/2023	\$95/day
5	Betts, Jessica	Substitute Teacher Aide	Pro Re Nata	All BOCES locations	09/01/2022	06/30/2023	\$13.70/hour
6	Bott, Carly	Substitute Teacher Aide	Pro Re Nata	All BOCES locations	09/01/2022	06/30/2023	\$13.70/hour

G. Leaves (Unpaid)

None

Leaves (FMLA)*

Item	Name	Position Title	Assignment	Effective Date
1	Ross, Shirley	Adult Educator	ALCE	9/1/2022-6/30/2023 (intermittent)

*Time off constitutes use of employee’s leave accruals and, once exhausted, unpaid leave time

H. Resignations

Item	Name	Position	Assignment	Effective Date
1	Baker, Elizabeth	Teacher – ELA	Special Education	7/8/2022
2	Bambara, Andrea	Teacher – General Special Education	Special Education	8/10/2022

3	VanNostrand, Brian	Teacher – Physical Education	Special Education	6/30/2022
4	Fazel, Katherine	Teacher - Math	PTECH	8/15/2022

I. Layoffs

None

J. Recalls

None

K. Terminations

None

L. Retirements

None

M. Summer (Temporary) Appointments

Item	Name	Service Area	Effort	Assignment	Start Date	End Date	Salary/Rate
1	Alam, Stephanie	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
2	Anadio, Crisan	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour

3	Anderson, Bridget	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
4	Andrews, Michael	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
5	Armstrong, Christine	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
6	Baldizon, Arlene	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
7	Barkevich, Sandra	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
8	Brode, Jacob	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
9	Brower, Sandy	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
10	Brown, Mary	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
11	Bruce, Tara	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
12	Brunetto, Jill	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
13	Caraco, Jon	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
14	Carlini, Maryellen	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
15	Cattucci, Katie	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
16	Collie, Anna	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
17	Cook, Deanna	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
18	Dorr, Rachel	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour

19	Dragoon, Christina	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
20	Eriksen, Andrea	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
21	Farina, Michael	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
22	Ficili, Anrew	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
23	Fitzgerald, Suzanne	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
24	Flynn, Laurajean	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
25	Haas, Heather	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
26	Hale, Amy	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
27	Hammons, Carol Ann	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
28	Hentnik, Lisa	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
29	Hock, Cindy	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
30	Howlan, Marisa	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
31	Jiguere, Danielle	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
32	Kirk, Colleen	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
33	Kline, Virginia	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
34	Kochan, Mary	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour

35	LaSalvia, Heather	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
36	Lewis, Eric	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
37	Loathman, Erin	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
38	Long, James	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
39	Lowerre, Catherine	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
40	Lozier, Natalie	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
41	Lyon, Brandon	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
42	Mang, Kasey	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
43	Marshall, Kristina	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
44	Miles, Melissa	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
45	Miseno, Kimberly	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
46	Newkirk, Craig	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
47	Newkirk, Rebecca	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
48	Quinn, Karen	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
49	Rohrs, Christian	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
50	Rossi, Gabriella	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour

51	Ryan, Will	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
52	Sacco, Katherine	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
53	Saltis, Vanessa	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
54	Sanders, Lorri	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
55	Santiago, Lucas	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
56	Savoie, Kristina	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
57	Schell, Kristen	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
58	Schell, Michael	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
59	Schmidt, Daniella	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
60	Schwab, Terri	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
61	Silvernail, Debora	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
62	Siragusa, Alison	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
63	Smith, Catherine	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
64	Somerville-Braun, Nathanael	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
65	Stokna, Wendy	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
66	Sunders, Lisa	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour

67	Swing, Allie	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
68	Twardzik, Kayla	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
69	Veitch, Lexi	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
70	Wakefield, Dana	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
71	Wilson, Adam	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
72	Wright, Erick	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
73	Young, Lee-Anna	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
74	Zeh, Wendy	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/Hour
75	Autilio, Sheila	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/hour
76	Friddle, Maura	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/hour
77	Garcia, Morgan	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/hour
78	Glock, Deborah	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/hour
79	Huang, Ping	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/hour
80	Izzo, Karen	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/hour
81	Miller, Emily	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/hour
82	VanSlyke, Taylor	Regents Exam Proctor	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/hour

83	Romano, Danielle	Earth Science Regents Exam Lab Performance Test Administration	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/hour
84	Rossi, Gabriella	Earth Science Regents Exam Lab Performance Test Administration	Up to 30 Hours	Regional Summer School	8/1/2022	8/19/2022	\$30/hour
85	Barkevich, Sandra*	Teacher	Up to 100 Hours	Curriculum Writing-PTECH	7/1/22	8/31/22	\$25/hour
86	Denny, Kayleigh*	Teacher	Up to 100 Hours	Curriculum Writing-PTECH	7/1/22	8/31/22	\$25/hour
87	Mang, Kasey*	Teacher	Up to 100 Hours	Curriculum Writing-PTECH	7/1/22	8/31/22	\$25/hour
88	Schuyler, Rodney*	Teacher	Up to 100 Hours	Curriculum Writing-PTECH	7/1/22	8/31/22	\$25/hour
89	Stark, Vanessa*	Teacher	Up to 100 Hours	Curriculum Writing-PTECH	7/1/22	8/31/22	\$25/hour

*Original Summer (Temporary) Appointment on 6/29/2022 amended to add additional summer hours or days.

N. Rescind Appointment – Instructional Personnel

Item	Name	Position	Assignment	Effective Date	Previous Appointment Date
1	DeWald, Amanda	ENL Teacher 0.60 FTE	Itinerant – Instructional Support Services	7/27/2022	5/25/2022
2	Weaver, Deb	Teacher	Regional Summer School	7/27/2022	6/29/2022

3	King, Hillary	Instructional Coach - 1.0 FTE - 10 months + 30 days summer work	Instructional Support Services	7/27/2022	6/29/2022
4	King, Hillary	Instructional Coach - Summer Temporary Appointment - Daily Up to 30 Days	Instructional Support Services	7/27/2022	6/29/2022

O. Change of Assignment – Instructional Personnel – Informational Only

Item	Name	Position Title	Change Assignment From	Change Assignment To	Effective Date
1	Thombs, Mary Ann	Social Studies Teacher	Special Education – Gloversville High School	Adirondack Academy	9/1/2022

Personnel Matters - Kathryn Zajicek made a motion, seconded by **Classified** Matt Sullivan and unanimously carried to accept the following Classified Personnel Matters:

BE IT RESOLVED that the Board of Education of the Hamilton-Fulton-Montgomery Board of Cooperative Education Services accepts the recommendation of the District Superintendent to approve the following classified personnel actions:

A. Non-Instructional Appointments: Permanent Status Serving Probation

Item	Name	Position Title	FTE	Assignment	Start Date	Salary
1	Busch Jr., Alvin	School Bus Driver	1.0	Regional Transportation	7/18/2022	\$21.43/hour

B. Non-Instructional Appointments: Contingent Permanent

Item	Name	Position Title	FTE	Assignment	Start Date	Salary
1	Koehler, Barbara	Senior Account Clerk	1.0	Business Office	7/28/2022	No change

C. Provisional Appointments: Starting

Item	Name	Position Title (Civil Service Title if different)	FTE	Assignment	Start Date	Salary
1	Miller, Jayette	Budget Analyst (Deputy Treasurer)	1.0	Business Office	7/1/22	\$54,000
2	Winton, Jennifer	Assistant Director of Human Resources (Senior Human Resources Specialist)	1.0	Human Resources	7/1/22	\$70,000
3	Siddon, Cortney	Human Resources/ Payroll Liaison (Human Resources Specialist)	1.0	Human Resources	7/1/22	\$57,500
4	Albertin, Emalee	Mail Courier (11 months)	1.0	IRC/SLS	7/1/2022	\$26,972.72
5	Snell, Nicole	Senior Typist	1.0	HR/Sub Services	7/21/2022	\$30,838.39

Provisional Appointments - Ending

None

D. Substitute Appointments

None

E. Leaves (Unpaid)

Item	Name	Position Title	Assignment	Effective Date
1	Fisher, Lorraine	Senior Typist	CTE	7/11-7/15/2022 (5 days)
2	Malagisi, Cheyenna	Teacher Aide	ESYP	7/15/2022 (1 day)
3	Papa, Mary	Teacher Aide	Special Education	6/17/2022 (1 day)

Leaves (FMLA)*

Item	Name	Position Title	Assignment	Effective Date
1	Kline, Tiena	Human Resources Specialist	Human Resources	6/3/2022-8/10/2022

*Time off constitutes use of employee’s leave accruals and, once exhausted, unpaid leave time

Leaves of Absence

Item	Name	Position Title	Assignment	Effective Date
1	Miller, Jayette*	Senior Account Clerk	Business Office	6/30/2022
2	Siddon, Cortney*	Principal Account Clerk	Business Office	6/30/2022
3	Winton, Jennifer*	Secretary to the District Superintendent	Central Admin	6/30/2022

*Employee encumbering above listed position title while occupying a provisional appointment to another title

F. Retirements

None

G. Terminations

None

H. Resignations

Item	Name	Position Title	Assignment	Effective Date
1	Comstock, Dennis	School Bus Driver	Regional Transportation	7/5/2022
2	Miller, Jayette	Principal Account Clerk	Business Office	6/30/2022
3	Siddon, Cortney	Deputy Treasurer	Business Office	6/30/2022
4	Snell, Nicole	Teacher Aide	Special Education	7/20/2022

I. Layoffs

Item	Name	Position Title	Assignment	Effective Date
1	Buley, Tracey	Cook Manager (10 month)	Central Food Service	8/31/2022
2	Jackson, Victoria	Food Service Helper	Central Food Service	6/30/2022

Reductions

Item	Name	Position Title	Assignment	Reduced From	Reduced To	Effective Date
1	Sandford, Darla Ann	Food Service Director II	Central Food Service	1.0 FTE	0.20 FTE	8/31/2022

J. Recalls

None

K. Change of Assignment – Information Only

None

L. Temporary Appointments

Item	Name	Position Title	Effort	Assignment	Start Date	End Date	Salary/Rate
1	Eaton, Christine	Secretary to the District Superintendent / Clerk of the Board	Additional Duties Stipend	Central Admin	7/1/2022	6/30/2023	\$4,000
2	Fuerst, Charlee	Teacher Aide	Up to 400 hours	ALCE	7/1/2022	6/30/2023	\$16.63/hour
3	Santamaria, Sarah	Teacher Aide	Up to 40 hours	ALCE	7/1/2022	6/30/2023	\$16.80/hour
4	Edwards, Linda	Casual Employee	Up to 30 hours per week	Business Office	7/1/2022	6/30/2023	\$40.00/hour
5	Roth, Susan	LPN Program Archivist	Up to 140 hours	CTE	7/18/2022	12/31/2023	\$40.00/hour
6	Luft, Ronald	Medical Assisting Clinical Instructor	Up to 100 days	CTE	9/1/2022	6/30/2023	\$210.00/day
7	Schmidt, Joanne	Medical Assisting Clinical Instructor	Up to 185 days	CTE	9/1/2022	6/30/2023	\$210.00/day

M. Summer (Temporary) Appointments

Item	Name	Position Title	Effort	Assignment	Start Date	End Date	Salary/Rate
1	Hodge Jr., Donald	Summer Custodial Worker	Up to 39 days	Operations	7/5/2022	8/26/2022	\$129.27/day

2	Stewart, Renee*	Nurse	Up to 100 hours	PTECH	7/1/22	8/31/22	Based on Per Diem Rate*
3	Morse, Adrienne*	Teacher Aide	Up to 15 days	PTECH	7/1/22	8/31/22	Based on Per Diem Rate*

*Original appointment to summer work on 6/29/2022 amended to add additional summer hours or days.

**MISCELLANEOUS
PERSONNEL ITEMS**

Kathryn Zajicek made a motion, seconded by Matt Sullivan and unanimously carried to approve the following miscellaneous resolutions:

BE IT RESOLVED that the Board of Education hereby approves the July 27, 2022 Memorandum of Agreement by and Between Hamilton-Fulton-Montgomery Counties Board Of Cooperative Educational Services and The BOCES Teachers' Association and authorizes the Board President and District Superintendent to execute said MOA (SY 22-23 #1)

BE IT RESOLVED that the Board of Education hereby approves the July 27, 2022 Memorandum of Agreement by and Between Hamilton-Fulton-Montgomery Counties Board Of Cooperative Educational Services and The School Related Professionals Unit and authorized the Board President and District Superintendent to execute said MOA (SY 22-23 #2)

BE IT RESOLVED that the Board of Education hereby approves the July 27, 2022 addendum to School Business Manager, Kathi Lewis' employment agreement and authorizes the Board President to execute said addendum, and authorizes payment thereunder. (SY 22-23 #3)

BE IT RESOLVED that the Board of Education hereby approves the July 27, 2022 addendum to Assistant Superintendent, Jay DeTraglia's employment agreement and authorizes the Board President to execute said addendum, and authorizes payment thereunder. (SY 22-23 #4)

BE IT RESOLVED that the Board of Education hereby approves the July 27, 2022 addendum to Assistant Superintendent, Dr. Aaron Bochniak's employment agreement and authorizes the Board President to execute said addendum, and authorizes payment thereunder. (SY 22-23 #5)

**CLAIMS AUDITOR
REPORT**

John DeValve made a motion, seconded by Jean LaPorta and unanimously carried to approve the Claims Auditor Reports for the periods of June 1, 2022 through June 29, 2022. (SY 22-23 #6)

TREASURER'S REPORT

John DeValve made a motion, seconded by Jean LaPorta and unanimously carried to approve the Treasurer's Report for the period of May 1, 2022 through May 31, 2022. (SY 22-23 #7)

- EXTRACLASS REPORT** John DeValve made a motion, seconded by Jean LaPorta and unanimously carried to approve the June 2022 Extraclass report as submitted. (SY 22-23 #8)
- 2021-2022 EXTRACLASS REPORT SUMMARY- Information Only** The Board was given the 2021-2022 Extraclass Summary Report for information only.
- ITEMS TO BE DECLARES SALVAGE** Carmen Caraco made a motion to approve the items for salvage listed on the Chief Financial Officer's memorandum dated July 6, 2022. This motion was seconded by Matt Sullivan and unanimously carried. (SY 22-23 #9))
- DISTRICT SUPERINTENDENT CREDIT CARD SUMMARY** John DeValve made a motion, seconded by Jean LaPorta and unanimously carried to accept the District Superintendent's Credit Card Summary for the period of April 1, 2022 through June 30, 2022. (SY 22-23 #10)
- NEW ERA TECHNOLOGY MAINTENANCE QUOTE** Kathryn Zajicek made a motion to authorize the District Superintendent to execute the HFM New Era Maintenance IPOSS agreement by and between HFM BOCES and New Era Technology to provide maintenance for the Avaya phone system from July 1, 2022 through June 30, 2023. This motion was seconded by John DeValve and unanimously carried. (SY 22-23 #11)
- 2022-23 BUDGET AND REVENUE STATUS REPORT** John DeValve made a motion to approve the 2022-23 original budget as submitted by the Chief Financial Officer. This motion was seconded by Rebecca Cozzocrea and unanimously carried. (SY 22-23 #12)

RFB RECOMMENDATIONS Pursuant to the competitive bidding process, Kathryn Zajicek made a motion, seconded by Jean LaPorta and unanimously carried to accept the BOCES Cooperative Food Bids recommendations in accordance with and subject to the provisions of the BOCES Bid Numbers: 22-06RE, 22-07, 22-08, 22-09, 22-10, 22-11, 22-12, 22-13 as noted by memoranda from the Purchasing Official in the following areas:

RFB 22-06RE Milk - Skiff's Dairy, 188 County Highway 106, Johnstown, NY 12095 (SY 22-23 #13, #13B)

RFB 22-07 Bread - Bimbo Bakeries USA, Inc., 67 East Main St, Nelliston, NY 13410 (SY 22-23 #14, #14B)

RFB 22-08 Chemical Products - Driscoll Foods, 105 Quist Road, Amsterdam, NY 12010 and Hill & Markes, 1997 State Highway 5S, Amsterdam, NY 12010 (SY 22-23 #15, 15B)

RFB 22-09 Paper Products - Driscoll Foods, 105 Quist Road, Amsterdam, NY 12010 and Hill & Markes, 1997 State Highway 5S, Amsterdam, NY 12010 (SY 22-23 #16, #16B)

RFB 22-10 Ice Cream - Gillette Creamery, 47 Steve's Lane, Gardiner, NY 12525 (SY 22-23 #17, #17B)

RFB 22-11 Groceries - Driscoll Foods, 105 Quist Road, Amsterdam, NY 12010 (SY 22-23 #18, #18B)

RFB 22-12 Meat & Dairy - Driscoll Foods, 105 Quist Road, Amsterdam, NY 12010 (SY 22-23 #19, #19B)

Information Only

RFB 22-06 - Milk - No vendor submission

RFB 22-13 Net Off Invoice - No vendor submission

**REVISED RFB
RECOMMENDATIONS**

Pursuant to the competitive bidding process, Jean LaPorta made a motion, seconded by John DeValve to accept the revised RFB recommendation as noted by memorandum from the Purchasing Official in the following area. This motion was passed unanimously.

RFB 21-06 Paper Products - Hill and Markes, Inc. is no longer able to adhere to the pricing on eight items they submitted on RFB 21-06, recommend the Board accept the new pricing of the eight items effective as noted on the Purchasing Agent's memo. (SY 22-23 #20)

**UPS CUSTOMER
AGREEMENT**

John DeValve made a motion, seconded by Matt Sullivan and unanimously carried to approve the following resolution awarding a contract for express courier, overnight and ground delivery logistics service to the United Parcel Service:

BE IT RESOLVED that, in accordance with the provisions of the General Municipal Law, the Board of Education of HFM BOCES hereby awards a contract for express courier, overnight and ground delivery logistic services to United Parcel Service, Inc. (UPS) for the period from July 27, 2022 to November 11, 2025 (with two additional one-year renewal options) through cooperative purchasing with Sourcewell and pursuant to Sourcewell Contract No. 090121-UPS on the basis that the award of the contract to UPS provides the best value to the BOCES for the detailed reasons and analysis performed by Sourcewell, including, among other things, an analysis and comparison of the contractor's pricing; financial, industry and marketplace success; value added attributes; ability to warrant the work; and the comprehensiveness of the services offered.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to execute the contract on behalf of the BOCES and to take such other actions as are necessary and appropriate to effectuate the contract. (SY 22-23 #21)

**ADDENDUM to MEDICAL
DIRECTOR SERVICES
AGREEMENT**

John DeValve made a motion to authorize the District Superintendent to execute the Addendum to the Medical Director Services Agreement by and between HFM BOCES and St. Mary's dated July 27, 2022. This motion was seconded by Kathryn Zajicek and unanimously carried. (SY 22-23 #22)

**2022-23 ANNUAL
LEASE APPROVAL**

Jean LaPorta made a motion, seconded by Kathryn Zajicek and unanimously carried to approve the 2022-23 Distance Learning and Annual Classroom leases as submitted in the aggregate amount of \$483,354.00. (SY 22-23 #23)

OTHER BUSINESS
POLICY #6007 -
Second Reading
and Adoption

John DeValve made a motion, seconded by Matt Sullivan and unanimously carried to accept policy #6007 Telework as a second reading and adopt it. (SY 22-23 #24)

PUBLIC COMMENT
PERIOD FOR THE
UPDATED DISTRICT
(BOCES) WIDE SCHOOL
SAFETY PLAN

Matt Sullivan made a motion, seconded by Rebecca Cozzocrea and unanimously carried to adopt the following resolution recognizing the public comment period for the updated District (BOCES) Wide School Safety Plan:

WHEREAS, the HFM BOCES Safety Committee periodically reviews and updates the District (BOCES)-Wide School Safety Plan and associated documents; and

WHEREAS, the HFM BOCES Safety Committee has proposed updates to the District (BOCES)-Wide School Safety Plan; and

WHEREAS, the regulations require a 30-day public comment period;

NOW THEREFORE, be it resolved as follows by the Board of Education of Hamilton-Fulton-Montgomery Board of Cooperative Education Services;

Section 1. The Board of Education directs the proposed, updated District (BOCES)-Wide School Safety Plan to be posted on the BOCES website for a comment period of 30 days beginning August 1, 2022.

Section 2. These updates will be presented for final Board approval at a public hearing on August 31, 2022.

Section 3. This resolution shall take effect immediately

BOARD MEMBER REPORTS
AND COMMENTS
NYSSBA Annual
Convention

The Board Clerk requested that the Board members let her know if they were interested in attending the NYSSBA Annual Convention in October.

RURAL SCHOOLS

Matt Sullivan and Harry Brooks debriefed the Board about the Rural Schools conference that they attended at the beginning of July.

2022-2023 GOAL
SETTING DISCUSSION The District Superintendent discussed creating
2022-2023 Goals specifically designed to
implement each HFM BOCES Core Belief
statement.

FUTURE MEETINGS August 31, 2022 - HFM BOCES Regular Board
Meeting - 5:00 p.m., HFM BOCES Conference
Center

ADJOURNMENT: With no further business to come before the
Board, John DeValve made a motion at 6:53 p.m.
to adjourn the meeting. This motion was
seconded by Kathryn Zajicek and unanimously
carried.

Respectfully submitted,

Christine Eaton
Clerk of the Board