

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
Hamilton-Fulton-Montgomery Counties  
Johnstown, NY 12095

Pending Board Approval

DATE February 16, 2022

PLACE HFM BOCES Board Room

KIND OF MEETING Regular Meeting

MEMBERS PRESENT Harry Brooks, Carmen Caraco, Rebecca Cozzocrea, John DeValve, Jean LaPorta, Matt Sullivan and Kathryn Zajicek

OTHERS PRESENT David Ziskin, District Superintendent; Jay DeTraglia, Assistant Superintendent; Aaron Bochniak, Assistant Superintendent; Kathi Lewis, School Business Official; Aaron Flynn, Human Resources Manager; Laurie Bargstedt, Adult Literacy and Corrections Education Coordinator; Kayla Hogabone, Senior Typist; Carden Smith, Computer Services Coordinator and Christine Eaton, Clerk

CALL TO ORDER President Brooks called the meeting to order at 5:00 p.m.

APPROVAL OF AGENDA John DeValve made a motion, seconded by Matt Sullivan and unanimously carried to approve the agenda as presented and add any items introduced by unanimous vote.

APPROVAL OF MINUTES Jean LaPorta made a motion, seconded by John DeValve to approve the minutes of the January 26, 2022. This motion was unanimously carried.

ASSISTANT SUPERINTENDENT FOR EDUCATIONAL SERVICES REPORT

The Assistant Superintendent for Educational Service's Partnership-Advocacy-Leadership Report included:

- ▶ Adult Literacy and Corrections Education Presentation
- ▶ CSO Advisory Committee Meeting - Educational Services

**ASSISTANT  
SUPERINTENDENT  
FOR BOCES OPERATIONS  
AND COMPONENT  
DISTRICT SERVICES**

The Assistant Superintendent for BOCES Operations and Component District Service's Partnership-Advocacy-Leadership report included:

- ▶ CSO Advisory Committee Meetings - District Services

**DISTRICT  
SUPERINTENDENT'S  
REPORT**

The District Superintendent's Partnership-Advocacy-Leadership report included:

- ▶ 2022 Legislative Advocacy
- ▶ Chamber of Commerce
- ▶ Resident Weighted Average Daily Attendance

**PERSONNEL ITEMS**

Upon the District Superintendent's recommendation, the following personnel items were presented to the Board for acceptance or approval. All new appointments are contingent upon receipt of Employment Eligibility Verification form.

**Unpaid Leave  
Of Absence**

Kathryn Zajicek made a motion, seconded by John DeValve and unanimously carried to approve the following unpaid leaves of absence:

<u>Name</u>	<u>Position</u>	<u>Division</u>	<u>Effective Date</u>
1. Shirley Ross	Adult Educator	ALCE (09/01/2021)	02/04/2022
2. Kiara Kruger	Teacher Aide	Special Education (11/01/2021)	02/07/2022 - 05/02/2022 to accept a temporary Teacher position effective 02/07/2022- 05/02/2022
3. Destiny Brownell	Bus Driver	Regional Transportation (01/06/2020)	02/04/2022-03/07/2022

(SY 21-22 #318, 319, 320)



- e. **Name:** Patricia Rix  
**Appointment Type:** Probationary  
**CS Title:** Teacher Aide  
**Probationary Term:** 02/28/2022 to 2/27/2023  
**Salary:** \$19,465.00; pro-rated to \$7,883.33  
**FTE:** 1.0  
**Department:** Special Education
  
- f. **Name:** Melinda Diane White  
**Appointment Type:** Probationary  
**CS Title:** Teacher Aide  
**Probationary Term:** 02/28/2022-02/27/2023  
**Salary:** \$20,082.00, pro-rated to \$8,133.21  
**FTE:** 1.0  
**Department:** Special Education  
**(SY 21-22 #322, 323, 324, 325, 326, 327)**

All Other Appointments

Kathryn Zajicek made a motion, seconded by John DeValve and unanimously carried to approve the following all other appointments:

- a. Recommend the Board approve the appointments of the substitutes listed below, with effective dates as noted. Employees are not eligible for benefits (health, dental, vision, long-term disability and life insurance).

Bus Driver Trainee- effective 10/28/2021  
Herbert Wheeler

Bus Driver Trainee- effective 10/29/2021  
John Bradt

Bus Driver - effective 01/31/2022  
Joseph Papa

**(SY 21-22 #328)**

- b. Appoint the following staff members as mentors for the 2021-2022 school year effective July 1, 2021. They will be paid no more than \$1,500 for the school year depending upon the number of actual mentoring hours:

Mentor	Mentee
Phillip Schuyler	Karen Garrison

**(SY 21-22 #329)**

Miscellaneous Personnel Items

Kathryn Zajicek made a motion, seconded by John DeValve and unanimously carried to approve the following miscellaneous personnel items:

Collective Bargaining Proposal by and between the Hamilton-Fulton-Montgomery Board Cooperative Educational Services Civil Service Employees Association, Inc. Local 1000, AFSCME AFL-CIO.  
**(SY 21-22 #330)**

BUSINESS ITEMS

CLAIMS AUDITOR  
REPORT

Carmen Caraco made a motion, seconded by Matt Sullivan, and unanimously carried to approve the Claims Auditor Reports for the period of January 5, 2022 through January 26, 2022 and January 19, 2022. (SY 21-22 #331, 332)

TREASURER'S REPORT

Carmen Caraco made a motion, seconded by Matt Sullivan and unanimously carried to approve the Treasurer's Report for the period of December 1, 2021 through December 31, 2021. (SY 21-22 #333)

HOME RUN AND  
TURNABOUT PREVENTION  
PROGRAM AGREEMENT

John DeValve made a motion to approve the agreement by and between the Montgomery County Department of Social Services and Hamilton-Fulton-Montgomery BOCES to provide the 2022 Home Run and/or Turnabout Prevention Programs to the following school district: Canajoharie Central School District (1 program) effective January 1, 2022 through December 31, 2022. This motion was seconded by Rebecca Cozzocrea and unanimously carried. (SY 21-22 #334)

TYLER TECHNOLOGIES  
AGREEMENT AMENDMENT

John DeValve made a motion to authorize the District Superintendent to execute the Amendment to the December 23, 2015 agreement by and between Tyler Technologies and HFM BOCES. This motion was seconded by Kathryn Zajicek and unanimously carried. (SY 21-22 #335)

LIVING RESOURCES  
AGREEMENT

Carmen Caraco made a motion to authorize the District Superintendent to execute the agreement by and between HFM BOCES and Living Resources Corporation to provide American Sign Language - interpreting services This motion was seconded by Jean LaPorta and unanimously carried. (SY 21-22 #336)

OTHER BUSINESS ITEMS

ADOPTION OF THE 2022  
-23 HFM BOCES SCHOOL  
CALENDAR

Matt Sullivan made a motion, seconded by Rebecca Cozzocrea and unanimously carried to adopt the 2022-23 HFM BOCES School Calendar as submitted. (SY 21-22 #337)

**BOARD MEMBER REPORTS AND COMMENTS** Dr. Brooks discussed Schenectady City School Districts "Grow Your Own" program and the possibility of creating a similar program.

**FUTURE MEETINGS** March 30, 2022 - HFM BOCES Regular Board Meeting, 5:00 p.m., HFM BOCES Board Room

April 13, 2022 - HFM BOCES Annual Meeting, 6:00 p.m.

**ADJOURNMENT:** With no further business to come before the Board, John DeValve made a motion at 6:12 p.m. to adjourn the meeting. This motion was seconded by Matt Sullivan and unanimously carried.

Respectfully submitted,

Christine Eaton  
Clerk of the Board