

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Hamilton-Fulton-Montgomery Counties
Johnstown, NY 12095

DATE August 25, 2021

PLACE HFM BOCES Board Room

KIND OF MEETING Regular Meeting

MEMBERS PRESENT Harry Brooks, Carmen Caraco, Rebecca Cozzocrea, John DeValve, Jean LaPorta, Matt Sullivan and Kathryn Zajicek

OTHERS PRESENT David Ziskin, District Superintendent; Lorraine Hohenforst, Deputy Superintendent; Jay DeTraglia, Assistant Superintendent; Kathi Lewis, School Business Official; Aaron Flynn, Human Resources Manager; Craig Clark, Communications Specialist; Donald Goebel, Computer Specialist; Dominick Baggetta, HFM BOCES Retiree; Stephen Tomlinson, Superintendent of Broadalbin-Perth; Dr. Patrick Michel, Retired HFM BOCES District Superintendent; Aaron Bochniak, Future HFM BOCES Assistant Superintendent; Sean Eversley-Bradwell, EB Consulting and Christine Eaton, Clerk

CALL TO ORDER President Brooks called the meeting to order at 5:00 p.m.

APPROVAL OF AGENDA John DeValve made a motion, seconded by Rebecca Cozzocrea and unanimously carried to approve the agenda as presented and add any items introduced by unanimous vote.

APPROVAL OF MINUTES Jean LaPorta made a motion, seconded by Kathryn Zajicek to approve the minutes of the July 28, 2021 Goal Setting and Special Meeting and the August 11, 2021 Special Board Meeting. This motion was carried unanimously.

DEPUTY SUPERINTENDENT'S REPORT The Deputy Superintendent's Partnership-Advocacy-Leadership Report included:
► ELC Schools Grant

DISTRICT
SUPERINTENDENT'S
REPORT

The District Superintendent's Partnership-
Advocacy-Leadership report included:

► Recognizing Dr. Hohenforst - The following
took a moment to recognize and honor Dr.
Lorraine Hohenforst who dedicated over
thirty-two years to HFM BOCES:

Dominick Baggetta,
Stephen Tomlinson,
Patrick Michel,
and Harry Brooks.

► Reopening Standards

► 2021-22 Organizational Goals

Matt Sullivan made a motion, seconded by John
DeValve and unanimously carried to adopt the
2021-22 HFM BOCES Organizational Priority
Levers as submitted by the District
Superintendent. (SY 21-22 #53)

PERSONNEL ITEMS

Upon the District Superintendent's
recommendation, the following personnel items
were presented to the Board for acceptance or
approval. All new appointments are contingent
upon receipt of Employment Eligibility
Verification form.

Substitute Bus
Driver and School
Bus Attendant Rate
Of Pay

John DeValve made a motion, seconded by Carmen
Caraco and unanimously carried to increase the
rates of pay for the following substitute
positions:

Substitute Bus Driver: \$20.00 per hour
Substitute School Bus Attendant: \$13.25 per
hour. (SY 21-22 #54)

Resignation

John DeValve made a motion, seconded by
Carmen Caraco and unanimously carried to accept
the following resignations:

Resignations

	<u>Name</u>	<u>Position</u>	<u>Division</u>	<u>Effective Date</u>
1.	Jacob Amidon	Mathematics Teacher	PTECH	08/31/2021
2.	Sara Bates	School Psychologist	Special Education (09/1/2014)	08/31/2021

3.	Robert Brink	Mail Courier to accept a Maintenance Mechanic position	School Library System (09/29/2011)	09/05/2021
4.	Jill Brunetto	English Teacher	ADK (09/8/2020)	09/24/2021
5.	Tariyka Chaulk	School Library Media Specialist	School Library System (09/01/2018)	09/01/2021
6.	Vanessa Cintron	Bus Driver	Regional Transportation (01/06/2020)	08/24/2021
7.	Laurie Fallis	Bus Driver	Regional Transportation (09/28/2017)	08/26/2021
8.	Annette Greco	Adult Educator	Adult Literacy and Corrections Education (09/01/2018)	08/25/2021
9.	Scott Iovinella	Teacher on Special Assignment	Special Education (09/01/2019)	08/31/2021
10.	Heather LaSalvia	Social Studies Teacher	Special Education (11/13/2017)	08/31/21
11.	Mark Reynders	Physical Education and Health Teacher	Special Education (09/01/2017)	08/24/2021
12.	Antoinette Walters	School Bus Attendant	Regional Transportation (09/28/2017)	08/30/2021

(SY 21-22 #55, #56, #57, #58, #59, #60, #61, #62, #63, #64, #65, #66)

Unpaid Leave Of Absence

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the following unpaid leave of absence:

<u>Name</u>	<u>Position</u>	<u>Division</u>	<u>Effective Date</u>
1. Andrea Bambara	Special Education Teacher	Special Education (09/01/2019)	Extending her existing unpaid LOA through 06/30/2022

(SY 21-22 #67)

Establish Positions

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to establish the following positions:

	<u>POSITION</u>	<u>PROGRAM/LOCATION</u>	<u>EFFECTIVE DATE</u>
1.	Maintenance Mechanic	Operations	09/06/2021
2.	Administrative Coordinator for COVID Testing and Reporting	Central Administration	09/03/2021

Appointments
Certified Teachers

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to appoint the following certified teachers:

Certified-Teachers

(Tenure will be contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his or her probationary period, consistent with the requirements of Education Law Sections 3012, 3012-c, 3012-d)

- a. **Name:** Brian VanNostrand
 - Appointment Type:** Probationary
 - Title:** Physical Education
 - Tenure Area:** Physical Education and Recreation
 - Salary:** \$48,548.00 – pending contract negotiations
 - Effective Date:** 09/01/2021-08/31/2024
 - Department:** Special Education
 - FTE:** 1.0
 - Certification:** Physical Education – Professional
- (SY 21-22 #68)

Appointments
Certified Teachers
Part-Time and/or
Temporary

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to appoint the following part-time and/or certified teachers:

- a. **Name:** Tracie Snell
 - Appointment Type:** Temporary
 - Title:** Adult Educator
 - Tenure Area:** N/A
 - Salary:** \$45,355.00 - pending contract negotiations
 - Effective Date:** 09/01/2021 – 06/30/2022
 - Department:** Adult Literacy and Corrections Education
 - FTE:** 1.0
 - Certification:** Social Studies 7-12 – Professional and Business and Marketing – Professional
- (SY 21-22 #69)

Appointments
Certified Related
Services Personnel

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to appoint the following certified related services personnel:

- a. **Name:** Sarah Bailey
 - Appointment Type:** Probationary
 - Title:** Speech Therapist
 - Tenure Area:** Speech and Hearing Handicapped
 - Salary:** \$48,952.00 – pending contract negotiations
 - Effective Date:** 09/01/2021-08/31/2025
 - Department:** Special Education
 - FTE:** 1.0
 - Certification:** Speech and Language Disabilities – Initial
- (SY 21-22 #70)

Appointments -
Civil Service

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the following Civil Service appointments:

- a. **Name:** Robert Brink
Appointment Type: Probationary
CS Title: Maintenance Mechanic
Probationary Term: 09/06/2021-09/05/2022
Salary: \$46,143.45, pro-rated to \$37,876.12
FTE: 1.0
Department: Operations

- b. **Name:** Kassidy Cook
Appointment Type: Probationary
CS Title: Registered Professional Nurse (School)
Probationary Term: 09/20/2021-09/19/2022
Salary: \$43,058.00, pro-rated to \$40,689.81 – pending contract negotiations
FTE: 1.0
Department: Special Education

- c. **Name:** Michela Francisco
Appointment Type: Probationary
CS Title: Teacher Aide
Probationary Term: 09/01/2021-08/31/2022
Salary: \$17,798.00 – pending contract negotiations
FTE: 1.0
Department: Special Education

- d. **Name:** Taylor Graham
Appointment Type: Probationary
CS Title: Teacher Aide
Effective: 09/01/2021-08/31/2022
Salary: \$17,798.00 – pending contract negotiations
FTE: 1.0
Department: Special Education

- e. **Name:** Alyssa Hadcock
Appointment Type: Probationary
CS Title: Teacher Aide
Probationary Term: 09/01/21-08/31/22
Salary: \$17,798.00 – pending contract negotiations
FTE: 1.0
Department: Special Education

- f. **Name:** Zoe Hill
Appointment Type: Probationary
CS Title: Teacher Aide
Probationary Term: 09/01/21-08/31/22
Salary: \$17,798.00 – pending contract negotiations
FTE: 1.0
Department: Special Education

g. **Name:** Eric Scalise
Appointment Type: Probationary
CS Title: Teacher Aide
Probationary Term: 09/01/21-08/31/22
Salary: \$17,798.00 – pending contract negotiations
FTE: 1.0
Department: Special Education

h. **Name:** Gertrude Wilson
Appointment Type: Probationary
CS Title: Teacher Aide
Probationary Term: 09/01/21-08/31/22
Salary: \$17,798.00 – pending contract negotiations
FTE: 1.0
Department: Special Education

(SY 21-22 #71, #72, #73, #74, #75, #76, #78)

All Other Appointments

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the following all other appointments:

- a. Recommend the Board approve the appointments of the substitutes listed below, with effective dates as noted. Employees are not eligible for benefits (health, dental, vision, long-term disability and life insurance).

Teacher – effective 8/26/21

Jenna Salvagni

Teacher Aide – effective 08/26/21

William Sartin

School Monitor– effective 08/26/21

Nicole Anadio	Margaret Button	Mary Cassaro
Joseph Cirillo	Carol Darling	Lori Dockerty
Deja Donde	Deborah Duma	Jessica Eckerson
Ashley Edwards	John Edwards	Kathleen Egan
Beverly Feehan	John Gilston	Rose Goho
Barney Hayes	Camile Hyacinthe	Claudia Insogna
Kenneth Jackson	Jennifer King	Joshua Licciardo
Peggy Pitcher	Nita Preddice	Sara Radliff
Jenna Salvagni	Diane Savage	Gale Smith
Lindsay Therrien	Gabrielle VanValkenburgh	Amanda Wilmot
Rosemary Gilston	William Sartin	

School Bus Attendants– effective 08/26/21

Edrie Murphy Deborah Bramer

Bus Driver – effective 08/26/21

Mark Bramer
(SY 21-22 #79, #80)

- b. Appoint the following PTECH staff members to work up to 4 summer days at her daily rate from 8/26/2021-08/31/2021:

Valene Fayette
(SY 21-22 #81)

- c. Appoint the following PTECH staff members to work 10 days as a teacher at her daily rate between 07/01/2021 and 8/31/2021:

Kasey Mang
(SY 21-22 #81)

- d. Approve the following PTECH staff member to work up to 65 hours for curriculum writing and professional development at a rate of \$25.00 per hour from 07/01/2021-06/30/2022:

Lisa Gargulio
(SY 21-22 #81)

- e. Appoint the following Food Service Helper to work additional hours at her current hourly rate of pay from 09/20/2021-11/12/2021:

Robin Luck - Up to 64 additional hours
(SY 21-22 #82)

Amended Appointment John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to amend the following appointment:

O'Malley, R. O'Malley, Riley - Administrative Coordinator with Career and Technical Education, amending his temporary appointment to a four-year probationary appointment effective July 27, 2020 through July 26, 2024. Tenure Area: Administrative Coordinator, Career and Technical Education. Salary remains the same. (SY 21-22 #83)

Miscellaneous Personnel Items John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the following miscellaneous personnel items:

Memorandum of Agreement by and between Board of Cooperative Educational Services, Hamilton-Fulton and Montgomery counties and BOCES Teachers' Association Hamilton-Fulton-Montgomery BOCES. (SY 21-22 #84)

Deputy Superintendent Contract Amendment (SY 21-22 #85)

Information Only Fayette, Valene - will transfer from the Special Education division to PTECH as a Teacher Aide at the same salary effective August 26, 2021. (SY 21-22 #81)

BREAK The Board took a break at 5:56 p.m.

RESUMED MEETING The Board resumed the meeting at 6:15 p.m.

BOARS OF EDUCATION WORKSHOP The Board worked with Dr. Sean Eversley-Bradwell from EB Consulting to discuss the HFM BOCES vision statement and core beliefs.

CLAIMS AUDITOR REPORT John DeValve made a motion, seconded by Kathryn Zajicek, and unanimously carried to approve the Claims Auditor Report for the period of July 7, 2021 through July 26, 2021. (SY 21-22 #86)

EXTRACLASS REPORT Kathryn Zajicek made a motion to approve the June 2021 Extraclass Report as submitted. This motion was seconded by Jean LaPorta and unanimously carried. (SY 21-22 #87)

2020-2021 EXTRACLASS REPORT SUMMARY - (Information Only) A Copy of the 2020-2021 Extraclass Report Summary was shared with the Board for information only. (SY 21-22 #88)

GRANT John DeValve made a motion, seconded by Rebecca Cozzocrea and unanimously carried to accept the following grant funds and authorize their suitable appropriation and expenditure, pursuant to State Education Department and/or local approvals:

School Library System - \$137,760
(SY 21-22 #89)

INDEPENDENT CONTRACTOR SERVICES - AGREEMENT RONALD LEGRAND Kathryn Zajicek made a motion, seconded by Rebecca Cozzocrea and unanimously carried to authorize the District Superintendent to execute the Independent Contractor Services Agreement by and between HFM BOCES and Ronald LeGrand to provide sign language interpretive services remotely or in person effective August 1, 2021 through June 30, 2022. (SY 21-22 #90)

SCHOOL LUNCH - POINT
Of SALE CHANGE
ACCOUNT

Jean LaPorta made a motion to issue Darla Sandford a check in the amount of \$50.00 to be used for point of sale drawer change for the programs located at Knox School. This motion was seconded by Matt Sullivan and unanimously carried. (SY 21-22 #91)

AGREEMENT - HEALTH
RESEARCH, Inc.

Matt Sullivan made a motion, seconded by John DeValve and unanimously carried to authorize the District Superintendent to execute the Agreement by and between HFM BOCES and Health Research, Inc. (SY 21-22 #92)

EB CONSULTING
AGREEMENT

John DeValve made a motion to authorize the District Superintendent to execute the Agreement by and between HFM BOCES and Eversley Bradwell Consulting effective July 13, 2021 through August 31, 2021. This motion was seconded by Jean LaPorta and unanimously carried. (SY 21-22 #93)

FCAA ECS VENDOR
CONTRACT

John DeValve made a motion to authorize the District Superintendent to execute the Vendor Contract by and between Fulmont CAA ECS and HFM BOCES to provide meals and snacks effective September 8, 2021 through June 30, 2022. This motion was seconded by Kathryn Zajicek and unanimously carried. (SY 21-22 #94)

RFP RECOMMENDATIONS

Pursuant to competitive bidding process, Matt Sullivan made a motion, seconded by John DeValve and unanimously carried to accept the RFB recommendations as noted by memoranda from the Purchasing Official in the following areas:

RFP 21-12RE Medical Director Services - St. Mary's Healthcare, 427 Guy Park Avenue, Amsterdam, NY 12010. (SY 21-22 #95, #95B)

RFP 22-01 Telehealth Equipment and Services - Mobile Telehealth LLC, 40 La Riviere Drive, Suite 140, Buffalo, NY 12402. (SY 21-22 #96, #96B)

RFP 22-03 Medical Waste Services - Stericycle, Inc., 2355 Waukegan Road, Bannockburn, IL 60015. (SY 21-22 #97, #97B)

TELEMEDICINE PROGRAM AGREEMENT Kathryn Zajicek made a motion to authorize the District Superintendent to execute the Telemedicine Program Agreement by and between HFM BOCES and Mobile TELEMED, LLC., to provide telehealth visits to participating HFM BOCES component school districts effective September 1, 2021 through June 30, 2022. This motion was seconded by Rebecca Cozzocrea and unanimously carried. (SY 21-22 #98)

MASTER SERVICES AGREEMENT - STERICYCLE Jean LaPorta made a motion, seconded by John DeValve and unanimously carried to authorize the District Superintendent to execute the Master Service Agreement by and between HFM BOCES and Stericycle, Inc., to dispose of medical waste effective September 1, 2021. (SY 21-22 #99)

HFM BOCES DISTRICT-WIDE SAFETY PLAN UPDATED JULY 2021 John DeValve made a motion to accept the updated HFM BOCES District-Wide School Safety Plan. This motion was seconded by Kathryn Zajicek and unanimously carried. (SY 21-22 #100)

FUTURE MEETINGS September 29, 2021 - HFM BOCES Regular Board Meeting, 5:00 6.m., HFM BOCES Board Room

ADJOURNMENT: With no further business to come before the Board, John DeValve made a motion at 7:34 p.m. to adjourn the meeting. This motion was seconded by Matt Sullivan and unanimously carried.

Respectfully submitted,

Christine Eaton
Clerk of the Board