

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
Hamilton-Fulton-Montgomery Counties  
Johnstown, NY 12095

DATE August 11, 2021

PLACE HFM BOCES Board Room

KIND OF MEETING Special Meeting

MEMBERS PRESENT Carmen Caraco, John DeValve, Jean LaPorta, Matt Sullivan and Kathryn Zajicek

MEMBERS ABSENT Harry Brooks and Rebecca Cozzocrea

OTHERS PRESENT Lorraine Hohenforst, Deputy Superintendent; Jay DeTraglia, Assistant Superintendent; Kathi Lewis, School Business Official; Aaron Flynn, Human Resources Manager and Christine Eaton, Clerk

CALL TO ORDER Vice President LaPorta called the meeting to order at 9:04 a.m.

APPROVAL OF AGENDA Carmen Caraco made a motion, seconded by Matt Sullivan and unanimously carried to approve the agenda as presented and add any items introduced by unanimous vote.

PERSONNEL ITEMS Upon the District Superintendent's recommendation, the following personnel items were presented to the Board for acceptance or approval. All new appointments are contingent upon receipt of Employment Eligibility Verification form.

Appointments  
Certified Teachers John DeValve made a motion, seconded by Matt Sullivan and unanimously carried to appoint the following certified teachers:

Certified-Teachers  
(Tenure will be contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his or her probationary period, consistent with the requirements of Education Law Sections 3012, 3012-c, 3012-d)

a. **Name:** James Desira  
**Appointment Type:** Probationary  
**Title:** Mathematics Teacher  
**Tenure Area:** Mathematics  
**Salary:** \$52,953.00 - pending contract negotiations  
**Effective Date:** 09/01/2021-08/31/2025  
**Department:** Special Education  
**FTE:** 1.0  
**Certification:** Mathematics 7-12 -Professional

- b. **Name:** Troy Kirk  
**Appointment Type:** Probationary  
**Title:** Physical Education and Health Teacher  
**Tenure Area:** Physical Education and Recreation and Health  
**Salary:** \$43,226.00 - pending contract negotiations  
**Effective Date:** 09/01/2021-08/31/2025  
**Department:** Special Education  
**FTE:** 1.0  
**Certification:** Physical Education – Initial and Health Education – Initial  
(SY 21-22 #41 #42)

Appointments  
Certified Teachers  
Part-Time and/or  
Temporary

John DeValve made a motion, seconded by Matt Sullivan and unanimously carried to appoint the following part-time and/or certified teachers:

- a. **Name:** Shirley Ross  
**Appointment Type:** Temporary  
**Title:** Adult Educator  
**Tenure Area:** N/A  
**Salary:** \$40,341.00 pending contract negotiations  
**Effective Date:** 09/01/2021 – 08/31/2022  
**Department:** Adult Literacy and Corrections Education  
**FTE:** 1.0  
**Certification:**  
(SY 21-22 #43)

Appointments  
Certified Related  
Services Personnel

John DeValve made a motion, seconded by Matt Sullivan and unanimously carried to appoint the following certified related services personnel:

- a. **Name:** Amy Kameka-Blowers  
**Appointment Type:** Probationary  
**Title:** School Psychologist  
**Tenure Area:** School Psychologist  
**Salary:** \$61,868.00 – pending contract negotiations  
**Effective Date:** 09/01/2021-08/31/2025  
**Department:** Special Education  
**FTE:** 1.0  
**Certification:** School Psychologist – Permanent  
(SY 21-22 #44)

All Other  
Appointments

John DeValve made a motion, seconded by Matt Sullivan and unanimously carried to approve the following all other appointments:

Appoint the following employee for preparation days for Special Education during July and August 2021 at their daily rate:

**Jodi Eakin** - Curriculum Specialist- up to 30 days  
(SY 21-22 #45)

Amended Appointment

**John DeValve** made a motion, seconded by **Matt Sullivan** and unanimously carried to amend the following appointment:

**Marshall, Jennifer** - Teacher on Special Assignment with Instructional Services, amending her appointment from the June 30, 2021 Board of Education meeting to correctly reflect the D 19 teachers contract salary of \$63,893.00. (SY 21-22#46)

Miscellaneous  
Personnel Item

**John DeValve** made a motion, seconded by **Matt Sullivan** and unanimously carried to approve the following miscellaneous personnel item:

BE IT RESOLVED that the Board of Education of the BOCES hereby accepts the resignation of Natalie Sgambato effective August 6, 2021, pursuant to the terms of the Agreement by and between the BOCES and Ms. Sgambato, approves the Agreement dated July 28, 2021, and authorizes the District Superintendent to execute the same. (SY 21-22 #47)

**REVISED INDEPENDENT  
CONTRACTOR SERVICES  
AGREEMENT – GRIMSHAW**

**John DeValve** made a motion to authorize the District Superintendent to execute the revised Independent Contractor Services Agreement by and between HFM BOCES and Deborah Grimshaw to coordinate all aspects of home school instruction support for districts participating in the HFM BOCES home school COSER from July 1, 2021 to June 30, 2022. This motion was seconded by **Kathryn Zajicek** and unanimously carried. (SY 21-22 #48)

**AMENDED INDEPENDENT  
CONTRACTOR SERVICES  
AGREEMENT –  
PALLISCHECK**

**Matt Sullivan** made a motion, seconded by **Carmen Caraco** and unanimously carried to authorize the District Superintendent to execute the Amended Independent Contractor Services Agreement by and between HFM BOCES and **Anne Ryan Pallischeck** to prepare and facilitate lead evaluator training effective July 1, 2021 through June 30, 2022. (SY 21-22 49#)

RFP RECOMMENDATIONS Pursuant to competitive bidding process, Carmen Caraco made a motion, seconded by John DeValve and unanimously carried to accept the RFB recommendations as noted by memoranda from the Purchasing Official in the following areas:

RFB 21-09RE Meat & Dairy - Driscoll Foods, 105 Quist Road, Amsterdam, NY 12010 (SY 21-22 #50 #50B)

RFB 21-08RE Groceries - Driscoll Foods, 105 Quist Road, Amsterdam, NY 12010 (SY 21-22 #51, #51B)

Information Only

RFB 21-10RE Net Off Invoice - No Vendor Submission (SY 21-22 #52, #52B)

FUTURE MEETINGS August 25, 2021 - HFM BOCES Special Meeting, 5:00 p.m., HFM BOCES Board Room

ADJOURNMENT: With no further business to come before the Board, Kathryn Zajicek made a motion at 9:09 a.m. to adjourn the meeting. This motion was seconded by Matt Sullivan and unanimously carried.

Respectfully submitted,

Christine Eaton  
Clerk of the Board