

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Hamilton-Fulton-Montgomery Counties
Johnstown, NY 12095

DATE July 28, 2021

PLACE HFM BOCES Board Room

KIND OF MEETING Goal Setting and Special Meeting

MEMBERS PRESENT Harry Brooks, Carmen Caraco, Rebecca Cozzocrea, John DeValve, Jean LaPorta, Matt Sullivan and Kathryn Zajicek

OTHERS PRESENT David Ziskin, District Superintendent; Lorraine Hohenforst, Deputy Superintendent; Jay DeTraglia, Assistant Superintendent; Kathi Lewis, School Business Official; Aaron Flynn, Human Resources Manager; Craig Clark, Communications Specialist; Donald Goebel, Computer Specialist and Christine Eaton, Clerk

CALL TO ORDER President Brooks called the meeting to order at 4:02 p.m.

APPROVAL OF AGENDA John DeValve made a motion, seconded by Matt Sullivan and unanimously carried to approve the agenda as presented and add any items introduced by unanimous vote.

APPROVAL OF MINUTES Carmen Caraco made a motion, seconded by John DeValve to approve the minutes of the June 30, 2021 Regular Board meeting, July 7, 2021 Reorganizational Board meeting, and the July 7, 2021 Special Board meeting. This motion was carried unanimously.

PERSONNEL ITEMS Upon the District Superintendent's recommendation, the following personnel items were presented to the Board for acceptance or approval. All new appointments are contingent upon receipt of Employment Eligibility Verification form.

Resignation

Kathryn Zajicek made a motion, seconded by Carmen Caraco and unanimously carried to accept the following resignations:

	<u>Name</u>	<u>Position</u>	<u>Division</u>	<u>Effective Date</u>
1.	Alyssa Baldizon	ESYP Teacher Aide	Special Education (07/1/2021)	07/02/2021
2.	Katie Catucci	English Teacher	PTECH (09/01/19)	08/31/2021
3.	Brennan Haley	Physical Education Teacher	Special Education (09/01/2020)	08/31/2021
4.	Shelby Somelofske	Special Education Teacher	Special Education (09/01/2020)	07/06/2021
5.	Keturah Tallon	School Counselor	PTECH (09/18/2019)	08/11/21
6.	Adrienne Zych	Social Studies Teacher	PTECH (09/01/2019)	08/31/2021

(SY 21-22 #19, #20, #21, #22, #23 #24)

Establish Positions

Kathryn Zajicek made a motion, seconded by Carmen Caraco and unanimously carried to establish the following positions:

	<u>POSITION</u>	<u>PROGRAM/LOCATION</u>	<u>EFFECTIVE DATE</u>
1.	Science Teacher	Special Education	09/01/2021
2.	Teacher Aide	CTE	09/01/2021
3.	Part-time Hourly Teacher Aide	ALCE	07/26/2021

Appointments Certified Teachers

Kathryn Zajicek made a motion, seconded by Carmen Caraco and unanimously carried to appoint the following certified teachers:

Certified-Teachers

(Tenure will be contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his or her probationary period, consistent with the requirements of Education Law Sections 3012, 3012-c, 3012-d)

- a. **Name:** Robert Miltner
- Appointment Type:** Probationary
- Title:** Science Teacher
- Tenure Area:** Science and General Special Education – Education of Children with Handicapping Conditions
- Salary:** \$60,249.00 – pending contract negotiations
- Effective Date:** 09/01/2021 - 08/31/2025
- Department:** Special Education
- FTE:** 1.0
- Certification:** Chemistry 7-12 – Professional, Biology 7-12 – Professional, General Science 7-12 Ext. – Professional, Students with Disabilities 7-12 Generalist - Professional

b. **Name:** Karen Napolitano
Appointment Type: Probationary
Title: Living Environment Teacher
Tenure Area: Science
Salary: \$67,929.00 - pending contract negotiations
Effective Date: 09/01/2021 - 08/31/2025
Department: PTECH
FTE: 1.0
Certification: Biology 7-12 - Initial

c. **Name:** Vanessa Stark
Appointment Type: Probationary
Title: English Teacher
Tenure Area: English
Salary: \$56,602.00 - pending contract negotiations
Effective Date: 09/01/2021 - 08/31/2025
Department: PTECH
FTE: 1.0
Certification: English Language Arts 7-12 - Professional

(SY 21-22 #25, #26, #27)

Appointments -
Civil Service

Kathryn Zajicek made a motion, seconded by Carmen Caraco and unanimously carried to approve the following Civil Service appointments:

- a. **Name:** Aimee Fedullo
Appointment Type: Probationary
CS Title: Teacher Aide
Probationary Term: 09/01/21-08/31/22
Salary: \$17,798.00
FTE: 1.0
Department: CTE

- b. **Name:** Kayla Hogabone
Appointment Type: Probationary
CS Title: Part-time Hourly Teacher Aide
Probationary Term: 07/26/21 - 7/25/22
Salary: \$14.17 per hour
FTE: N/A
Department: Adult Literacy and Corrections Education
 (SY 21-22 #28, #29)

All Other
Appointments

Kathryn Zajicek made a motion, seconded by Carmen Caraco and unanimously carried to approve the following all other appointments:

- a. Recommend the Board approve the following staff for the HFM BOCES Regional Summer School program effective July 1, 2021 to August 31, 2021.

Name	Position	Rate
J. Adam Cole	Teacher	\$30.00
Russell Snyder	Teacher	\$30.00

(SY 21-22 #30)

- b. Appoint the following Itinerant staff member to participate in curriculum writing this summer in preparation for the 2021-2022 school year at a rate of \$25.00 per hour not to exceed 18 hours.

Sarah Owens

(SY 21-22 #31)

- c. Appoint the following PTECH staff members to work up to 100 hours on curriculum writing and or professional development at the rate of \$25.00 per hour between 07/01/2021-06/30/2022.

Kimberly Abel Kasey Mang Karen Napolitano

(SY 21-22 #32)

- d. Appoint the following non-teaching PTECH staff members to work up to 20 hours as chaperones and/or for morning supervision from 6:55am-7:55am on days when students are in school at a rate of \$25.00 per hour between 07/01/2021-06/30/2022.

Kimberly Abel Kasey Mang Karen Napolitano

(SY 21-22 #32)

- e. Appoint the following PTECH students to work as Summer Bridge Counselors between 8/9/2021 and 08/18/2021 at the rate of \$15.00 per hour.

Nicole Wendolski	Isabek Simola	Mercedes Milby
Kaidince Nellis	Marjorie Logan	Brooke Nellis
Kiley Gallt	Kaitlynn Guyette	Jade Danforth
Caleb Wood	Molly Ahrens	Tylur Bramer
Alexis Dutcher		

(SY 21-22 #32)

- f. Approve the following PTECH staff member to work up to 6 additional days in her role as an instructional Coach from 7/1/21-8/31/21 at her daily rate of pay.

Kimberly Abel

(SY 21-22 #32)

- g. Appoint the following PTECH staff to work up to 10 days as a teacher at her daily rate of pay between 7/1/2021 through 8/31/2021.

Karen Napolitano

(SY 21-22 #32)

- h. Appoint the following PTECH staff to work up to 20 hours at their hourly rate of pay from 7/1/2021 through 6/30/2022 as chaperones and/or for morning supervision from 6:55am-7:55am on days when school is in session.

Adrienne Morse

Evette Hess

(SY 21-22 #33)

- i. Appoint the following to work for the Special Education Extended School Year Program effective July 8, 2021 through August 13, 2021

	Name	Position	Pro-rated Salary
1	Abby-Kathryn MacFarland	Occupational Therapist	\$6,226.47

(SY 21-22 #34)

**CLAIMS AUDITOR
REPORT**

Jean LaPorta made a motion, seconded by Allan Turnbull, and unanimously carried to approve the Claims Auditor Report for the period of June 2, 2021 through June 30, 2021. (SY 21-22 #35)

**ITEM to be DECLARED
SALVAGE**

Matt Sullivan made a motion to approve the item for salvage as listed on the Chief Financial Officer's memorandum dated July 6, 2021. This motion was seconded by John DeValve and unanimously carried. (SY 21-22 #36)

**DISTRICT
SUPERINTENDENT'S
CREDIT CARD SUMMARY**

Jean LaPorta made a motion, seconded by Carmen Caraco to accept the District Superintendent Credit Card Summary for the time period of April 1, 2021 through June 30, 2021. This motion was unanimously carried. (SY 21-22 #37)

**2021-22 ANNUAL
LEASE APPROVAL**

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the 2021-22 Distance Learning and annual classroom leases as submitted in the aggregated amount of \$523,250. (SY 21-22 #38)

**AMENDED FULTON-
MONTGOMERY REGIONAL
CHAMBER OF COMMERCE
CONTRACT - CTE**

Matt Sullivan made a motion to authorize the District Superintendent to execute the amended Contract for Administration of Career and Technical Education - Business and Education Partnership by and between HFM BOCES and the Fulton-Montgomery Regional Chamber of Commerce effective September 1, 2021 through August 31, 2022. This motion was seconded by John DeValve and unanimously carried. (SY 21-22 #39)

AMERICAN RED CROSS
LICENSED TRAINING
PROVIDER AGREEMENT

Carmen Caraco made a motion, seconded by John DeValve and unanimously carried to authorize the District Superintendent to execute the Licensed Training Provider Agreement by and between The American Red Cross and HFM BOCES in order to permit the HFM BOCES' associated Red Cross certified instructors to use licensed Red Cross training materials in instruction of Red Cross training courses within the HFM BOCES organization and all other entities/locations designated. (SY 21-22 #40)

BOARD MEMBER REPORTS
AND COMMENTS
NYSSBA

The Board members were advised that the Annual NYSSBA convention would be held October 24-26, 2021 in NYC and to please let the Clerk of the Board know if they would like to attend.

Rural School
Conference

Dr. Brooks told the Board about the Rural Schools conference that he and Dr. Ziskin attended earlier in July.

BREAK

AT 5:09 p. m. the board took a break.

RESUME

The Board resumed the meeting at 5:29 p.m.

GOAL SETTING
WORKSHOP

The Board conducted a goal setting workshop which included reviewing the 2020-21 goals, a discussion with Dr. Sean Eversley Bradwell of Ithaca college and discussing goals for the 2021-2022 school year.

FUTURE MEETINGS

August 11, 2021 - HFM BOCES Special Meeting,
9:00 a.m., HFM BOCES Board Room

August 25, 2021 HFM BOCES Regular Board
Meeting, 5:00 P.M., HFM BOCES Board Room

ADJOURNMENT:

With no further business to come before the Board, John DeValve made a motion at 7:05 p.m. to adjourn the meeting. This motion was seconded by Matt Sullivan and unanimously carried.

Respectfully submitted,

Christine Eaton
Clerk of the Board