

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
Hamilton-Fulton-Montgomery Counties  
Johnstown, NY 12095

DATE June 30, 2021

PLACE Meeting can be accessed via phone:  
Call: 1-646-992-2010 - Access Number: 173 937  
6496.

KIND OF MEETING Regular Monthly

MEMBERS PRESENT James Beirlein, Harry Brooks, Carmen Caraco,  
John DeValve, Jean LaPorta and  
Allan Turnbull

OTHERS PRESENT David Ziskin, District Superintendent; Lorraine  
Hohenforst, Deputy Superintendent; Jay  
DeTraglia, Assistant Superintendent; Kathi  
Lewis, School Business Official; Aaron Flynn,  
Human Resources Manager; Rebecca Cozzocrea,  
Matt Sullivan and Kathryn Zajicek, future Board  
members; Michael Jacob, Director of Special  
Education; Daniel Salvagni, Matthew Popp, Tammy  
Dingman and Stacy Marzullo, Administrative  
Coordinators with Special Education; Carden  
Smith, Computer Services Coordinator and  
Christine Eaton, Clerk

CALL TO ORDER President Brooks called the meeting to order at  
5:00 p.m. followed by the Pledge of Allegiance.

APPROVAL OF AGENDA John DeValve made a motion, seconded by Allan  
Turnbull and unanimously carried to approve the  
agenda as presented and add any items  
introduced by unanimous vote.

APPROVAL OF MINUTES Allan Turnbull made a motion, seconded by  
Jean LaPorta to approve the minutes of the May  
26, 2021 Regular Board Meeting and the June 3,  
2021 Special Board Meeting. This motion was  
carried unanimously.

ASSISTANT  
SUPERINTENDENT'S  
REPORT The Assistant Superintendent's Partnership-  
Advocacy-Leadership Report included:  
►Special Education Program Presentation -  
Michael Jacob, Daniel Salvagni, Matthew Popp,  
Tammy Dingman and Stacy Marzullo

**DEPUTY  
SUPERINTENDENT'S  
REPORT**

The Deputy Superintendent's Partnership-  
Advocacy-Leadership Report included:

▶ ALCE - Citizenship

▶ Telemed

**DISTRICT  
SUPERINTENDENT'S  
REPORT**

The District Superintendent's Partnership-  
Advocacy-Leadership report included:

▶ State and Board of Regents Update

▶ 2021-22 Board Goals

**PERSONNEL ITEMS**

Upon the District Superintendent's  
recommendation, the following personnel items  
were presented to the Board for acceptance or  
approval. All new appointments are contingent  
upon receipt of Employment Eligibility  
Verification form.

Retirement

John DeValve made a motion, seconded by  
Carmen Caraco and unanimously carried to  
accept the following employee's resignation  
for retirement:

	<u>Name</u>	<u>Position</u>	<u>Division</u>	<u>Effective Date</u>
1.	Lisa Waldron  (SY 20-21 #417)	Teacher Aide	Special Ed (09/01/2000)	12/31/2021

Resignations

John DeValve made a motion, seconded by  
Carmen Caraco and unanimously carried to  
accept the following employee's resignations:

1.	Shawn Albertin	Custodial Worker to accept a Maintenance Mechanic position	Operations (07/01/2013)	06/30/2021
2.	Joshua Barmen	Interpreter Per Hour	ALCE (09/01/2020)	05/21/2021
3.	Kristin Bellinger	Special Education Teacher	Special Education (09/01/2018)	07/11/2021
4.	Julie Carroll	Teacher on Special Assignment	Instructional Services (09/01/2016)	08/31/2021

5.	Evelyn Darrah	Art Teacher	Special Education (09/01/2019)	06/26/2021
6.	Melissa Fisher	Science Teacher	PTECH (09/01/2019)	08/31/2021
7.	Kasey Mang	Teacher Aide	PTECH (12/17/2018)	08/31/2021
8.	Christian O'Callaghan-Leue	Adult Educator	ALCE (09/01/2018)	06/30/2021
9.	Joseph Papa	School Bus Attendant	Regional Transportation (02/25/21)	06/22/2021
10.	Brandon Trinkle	Agriculture Teacher	PTECH (09/01/2019)	07/02/2021
11.	Myra Trumbull	School Food Service Director I	Central Food Services (07/28/2016)	06/4/2021

(SY 20-21 #418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428)

**Unpaid Leaves  
Of Absence**

**John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the following unpaid leaves of absence:**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Division</u></b>	<b><u>Effective Date</u></b>
1. Jayette Miller	Senior Account Clerk position	Business Office (08/31/2015)	06/07/2021 until she receives a probationary appointment to the Principal Account Clerk position.
2. Cortney Siddon	Principal Account Clerk position	Business Office (01/13/2014)	Amending her leave of absence from her Principal Account Clerk position until she is reachable on the Deputy Treasurer (BOCES) civil service list.

(SY 20-21 #429, 430)

**Establish Positions**

**John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to establish the following positions:**

	<b><u>POSITION</u></b>	<b><u>PROGRAM/LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
1.	Deputy Treasurer (BOCES)	Business Office	07/01/2021
2.	Mathematics Teacher	ADK	09/01/2021

- 3. *Science Teacher* ADK 09/01/2021
- 4. *Senior Account Clerk* ALCE 06/21/2021
- 5. *Teacher on Special Assignment* Instructional Services 09/01/2021

**Appointment - Administrator**

**John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to appoint the following Administrator:**

- a. **Name:** Riley O'Malley  
**Appointment Type:** Temporary/Full-time  
**Title:** Administrative Coordinator  
**Tenure Area:** N/A  
**Salary:** \$84,460.00  
**Effective Date:** 07/01/2021-06/30/2022  
**Department:** CTE  
**FTE:** 1.0  
**Certification:** Social Studies 7-12 Professional; School Building Leader Initial Certificate  
- Pending

Mr. O'Malley is waiting for SED to review and approve his certification.  
(SY 20-21 #431)

**Appointments - Certified Teachers**

**John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to appoint the following certified teachers:**

- a. **Name:** Russell Brown  
**Appointment Type:** Probationary  
**Title:** Science Teacher  
**Tenure Area:** Science  
**Salary:** \$56,602.00 pending contract negotiations  
**Effective Date:** 09/01/2021-08/31/2025  
**Department:** ADK  
**FTE:** 1.0  
**Certification:** Earth Science 7-12 - Professional and General
- b. **Name:** J. Adam Cole  
**Appointment Type:** Probationary  
**Title:** Mathematics Teacher  
**Tenure Area:** Mathematics  
**Salary:** \$59,032.00 pending contract negotiations  
**Effective Date:** 09/01/2021-08/31/2025  
**Department:** ADK  
**FTE:** 1.0  
**Certification:** Mathematics 7-12 Professional
- c. **Name:** Kasey Mang  
**Appointment Type:** Probationary  
**Title:** Agriculture Teacher  
**Tenure Area:** Agriculture  
**Salary:** \$45,356.00 pending contract negotiations  
**Effective Date:** 09/01/2021-08/31/2025  
**Department:** PTECH  
**FTE:** 1.0  
**Certification:** Agriculture - Internship Certificate

d. **Name:** Jennifer Marshall  
**Appointment Type:** Probationary  
**Title:** Teacher on Special Assignment  
**Tenure Area:** Instructional Support Services in Professional Learning  
**Salary:** \$68,893.00 pending contract negotiations  
**Effective Date:** 09/01/2021-08/31/2024  
**Department:** Instructional Services  
**FTE:** 1.0  
**Certification:** Visual Arts and Childhood Education (grades 1-6) – Professional  
 Ms. Marshall is currently employed by the Greater Amsterdam City School District where she also received tenure. Ms. Marshall is also appointed up to 30 summer days with supervisor authorization at the employee's per diem rate beginning on July 1, 2021.

e. **Name:** Patricia Mirando  
**Appointment Type:** Probationary  
**Title:** Speech Pathologist  
**Tenure Area:** Speech and Hearing Handicapped  
**Salary:** \$52,143.00 pro-rated to \$4,171.42  
**Effective Date:** 06/07/2021-06/06/2025  
**Department:** Special Education  
**FTE:** 1.0  
**Certification:** Speech and Language Disabilities – Initial

f. **Name:** Dylan Thomarie  
**Appointment Type:** Probationary  
**Title:** Teacher on Special Assignment  
**Tenure Area:** Instructional Support Services in the integration of technology into instructional practices  
**Salary:** \$67,929.00 pending contract negotiations  
**Effective Date:** 09/01/2021-08/31/2024  
**Department:** Instructional Services  
**FTE:** 1.0  
**Certification:** School Media Specialist – Permanent  
 Mr. Thomarie currently works for the Greater Johnstown School District where he was tenured as a Library Media Specialist. Mr. Thomarie is also appointed up to 30 summer days with supervisor authorization at the employee's per diem rate beginning on July 1, 2021.

(SY 20-21 #432, 433, 434, 435, 436, 437)

Appointments –  
Certified Teachers  
Temporary or  
Part-time

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the following Certified Teacher temporary or part-time appointments:

a. **Name:** Richard Santelli  
**Appointment Type:** Temporary- Part-time  
**Title:** Careers in Education Teacher  
**Tenure Area:** N/A  
**Salary:** \$62,680.00 – pro-rated to \$37,608.00 - pending contract negotiations  
**Effective Date:** 09/01/2021-06/30/2022  
**Department:** CTE  
**FTE:** 0.6  
**Certification:** School District Administrator- Permanent  
 (SY 20-21 #438)

Appointments -  
Civil Service

John DeValve made a motion, seconded by Carmem Caraco and unanimously carried to approve the following Civil Service appointments:

- a. **Name:** Shawn Albertin  
**Appointment Type:** Probationary  
**CS Title:** Maintenance Mechanic  
**Probationary Term:** 07/01/2021-06/30/2022  
**Salary:** \$39,145.29  
**FTE:** 1.0  
**Department:** Operations and Maintenance
- b. **Name:** Barbara Koehler  
**Appointment Type:** Provisional  
**CS Title:** Senior Account Clerk  
**Effective:** 06/21/2021  
**Salary:** \$29,359.52 pro-rated to \$978.64  
**FTE:** 1.0  
**Department:** Adult Literacy and Corrections Education
- c. **Name:** Jayette Miller  
**Appointment Type:** Temporary/Provisional/Promotional  
**CS Title:** Principal Account Clerk (BOCES)  
**Effective:** 06/07/2021  
**Salary:** \$36,627.82 pro-rated to \$2,441.84  
**FTE:** 1.0  
**Department:** Business Office
- d. **Name:** Lorraine Pagles  
**Appointment Type:** Probationary  
**CS Title:** School Bus Attendant  
**Probationary Term:** 09/01/2021-08/31/2022  
**Salary:** \$13.75 per hour – pending contract negotiations  
**FTE:** 1.0  
**Department:** Regional Transportation
- e. **Name:** Joseph Papa  
**Appointment Type:** Probationary  
**CS Title:** Bus Driver  
**Probationary Term:** 06/22/2021-06/21/2022  
**Salary:** \$21.01 per hour  
**FTE:** 1.0  
**Department:** Regional Transportation
- f. **Name:** Cortney Siddon  
**Appointment Type:** Provisional  
**CS Title:** Deputy Treasurer (BOCES)  
**Effective:** 07/01/2021  
**Salary:** \$50,000.00  
**FTE:** 1.0  
**Department:** Business Office

(SY 20-21 #439, 440, 441, 442, 443, 444)

All Other Appointments

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the following all other appointments:

- a. Recommend the Board approve the appointments of the substitutes listed below, with effective dates as noted. Employees are not eligible for benefits (health, dental, vision, long-term disability and life insurance).

Teachers – effective 07/01/2021

Colin M. Bump Abby Mosher

School Monitor- effective 07/01/2021

Abby Mosher

Teacher Aide- effective 07/01/2021

Abby Mosher

School Bus Attendants- effective 06/15/2021

Gary Austin Tonya Bushnoe Juan Guzman Martinez

Bus Driver – effective 07/01/2021

Renee Dunham  
(SY 20-21 #445, 446)

- b. Recommend the Board approve the supplemental appointments of staff listed below from 2021-2022 school year. Eligibility for benefits (health, dental, vision, long term disability and life insurance) is contingent upon the employee’s primary appointment.

	<u>Name</u>	<u>Division</u>	<u>Rate</u>	<u>Hourly/Per Diem/Stipend</u>	<u>Term of Employment</u>	<u>Not to Exceed</u>	<u>Position Category</u>
1.	Sarah Santamaria	Adult Literacy and Corrections Education	\$14.17	Hourly	07/01/2021-06/30/2022	50 Hours	Hourly Teacher Aide
2.	Charlee Fuerst	Adult Literacy and Corrections Education	\$14.00	Hourly	07/01/2021-06/30/2022	500 Hours	Hourly Teacher Aide
3.	Linda Edwards	Business Office	\$31.00	Hourly	07/01/2021-06/30/2022	N/A	Casual Worker
4.	Natacha Robeson	Business Office	\$31.00	Hourly	07/01/2021-06/30/2022	N/A	Casual Worker
5.	Anna Reilly (SY 20-21 #447, 448, 449, 450)	Special Education	\$50.00	Hourly	07/01/2021-06/30/2022	500 Hours	Psychologist

**Special Education Extended School Year Program – (See attached Roster)**  
(SY 20-21 #451, 452)

- c. Appoint the following Special Education Staff members to participate in curriculum writing and school-year orientation this summer and throughout the 2021-2022 school year. They will be paid \$25.00 per hour. The total hours will not exceed 1,000 hours.

Elizabeth Baker	Andrea Bambara	Pamela Cacciari
Melissa Carpenter	Alison Daly	Shawna Fleck
Christine Gehrlein	Toni Giblin	John Gleeson
Kimberly Hale	Barbara Hatcher	JoAnn Iarossi
Cheryl Kelly	Cody Lafountain	Miranda Lafountain
Heather LaSalvia	Meghan Mallory	Brianne Martino
Daniella Murphy	Patricia Muselbeck	Annamarie Neri

Shannon Petrie	Sandra Quickenton	Kimberly Remington
Michelle Rice	John Schwarz	Shelby Somelofske
Kyle Testo	Mary Ann Thombs	Nancy Turnbull
Lynda Winchell	Pamela Wittemeyer	

(SY 20-21 #453)

- d. Appoint the following Special Education Staff members to participate in curriculum writing and school-year orientation this summer and throughout the 2021-2022 school year. They will be paid \$25.00 per hour. The total hours will not exceed 36 hours.

Alexandria Chace	Michelle Brown	
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(SY 20-21 454)#

- e. Appoint the following Special Education employees preparation days during July and August 2021 at their daily rate.

Anna Everhardt – Guidance Counselor – 30 days  
 Scott Iovinella – Transition Specialist - 20 days  
 Jennifer Knapp – Technology Integration Specialist – 30 days  
 Lisa Sperduto – Job Training Specialist – 5 days  
 Sandra Stortecky – Assistant Job Training Specialist – 5 days  
 Tonya Stoller – Assistant Job Training Specialist – 5 days  
 Elizabeth Wild – Transition Specialist – 20 days  
 (SY 20-21 #455)

- f. Appoint the following Special Education staff to participate in student intakes over July and August 2021. They will be paid \$25.00 per hour. The total hours will not exceed 30 hours.

Sarah Austin	Sara Bates	Lisa Brown
Rachel DeFelice	Kristin Earle	Jeff Frank
Christopher Hallenbeck	Jessica Hayner	Holly Hisert-Joyner
Tara Hogan	Killian Horney	Shelley Hoyt
Jennifer Martelle-Mahon	Kristin Michaels	Tara Millhouse
Theresa Smigelski	Tammy Wood	

(SY 20-21 #456)

- g. Appoint the following Special Education Registered Professional Nurses (School) for preparation days in July and August at their daily rate up to 5 days:

Heather Bazan	Heidi Blackford	Trisha Memrick
Amanda Wemple		

(SY 20-21 #457)

- h. Appoint the following individuals to work as Food Service Helpers at their current rate of pay from 07/01/2021-08/30/2021 up to the maximum hours listed:

Robin Luck – Maximum of 130 Hours  
 Margaret Ugalde – Maximum of 45 Hours  
 Debra Henderson – Maximum of 65 Hours  
 (SY 20-21 #458)

- i. Appoint the following CTE School Counselors to work up to 20 days at their daily rate from July 1, 2021 to August 31,2021.

Kathy Daly	Charis Kakavelos	
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(SY 20-21 #459)

- j. Appoint the following CTE staff members for curriculum writing at a rate of \$25.00 per hour up to the number of hours listed by their names effective July 1, 2021 through August 31, 2021.

John Ackermann	50
Michael Andrews	50
Tamara Berberich	50



Robert Boshart	50
Erika Bucenec	50
Adam Cancio	50
Zachary Carrico	75
Valerie Charpentier	50
Todd Harper	75
Thomas Davis	75
Steven Derwin	50
Thomas DiMezza	50
Ryan England	125
A Christopher Flint	50
Jason Hillabrandt	75
Andrew Huth	50
Donald Lucas	50
Sean Mahon	50
Julie Mead	50
Thomas Nethaway	50
Craig Newkirk	50
Richard Santelli	50
Phillip Schuyler	50
Rebecca Skretkowicz	50
Victoria Subik	100
Meredith Tuppen	100
Joanne Wood	50

(SY 20-21 #460)

- k. Appoint the following PTECH Registered Professional Nurse (School) to work up to 20 additional days at her daily rate effective July 1, 2021 through August 31, 2021.

Renee Stewart
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(SY 20-21 #461)

- l. Approve the following SDL internships effective July 1, 2021 through August 31, 2021 for the following staff members:

Heather Mello  
 Elizabeth Wild  
 (SY 20-21 #462)

- m. Recommend the Board approve the following staff for the HFM BOCES Regional Summer School program effective July 1, 2021 to August 31, 2021:

Name	Position	Rate
David Cerulli	Teacher	\$30.00
Rita Daly	Teacher	\$30.00
Jillian Davis	Teacher	\$30.00
Michael Hinman	Teacher	\$30.00
Amy Liverio	Teacher	\$30.00

(SY 20-21 #463)

Tenure  
Appointments

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to appoint the following employees to tenure status based upon successful completion of the required probationary period:

	<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
a.	Kimberly Abel	Teacher on Special Assignment - Instructional Support Services in Professional Development	09/01/2021
b.	Alexandria Chace	Speech and Hearing Handicapped	09/01/2021
c.	Steven Derwin	Technology Education	09/01/2021
d.	Christopher Hallenbeck	School Psychologist	09/01/2021
e.	Latha Kaliath	English as a Second Language	09/01/2021
f.	Heather LaSalvia	Social Studies	11/13/2021
g.	Mark Reynders	Physical Education and Health	09/01/2021

(SY 20-21 #464, 465, 466, 467, 468, 469, 470)

Amended  
Appointment

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to amend the following appointments:

Joanne Schmidt - Clinical Instructor with Career and Technical Education amending her appointment from 160 days to 190 days effective September 1, 2020 through June 30, 2021. (SY 20-21 #471)

Mello, Heather - Teacher on Special Assignment with Instructional Services, amending her appointment from 20 days over the summer to up to 30 days over the summer with supervisor authorization, effective July 1, 2021. (SY 20-21 #472)

Subik, Victoria - Agriculture Teacher with Career and Technical Education, amending her temporary appointment to be probationary effective November 30, 2020. Salary remains the same. (SY 20-21 #473)

Miscellaneous  
Personnel Items

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the following Miscellaneous Personnel Items:

District Superintendent Addendum  
(SY 20-21 #474)

Deputy Superintendent Amendment  
(SY 20-21 #475)

School Business Manager Amendment  
(SY 20-21 #476)

MOA CSEA Brown  
(SY 20-21 #477)

MOA CSEA Regional Transportation Catucci  
(SY 20-21 #478)

Abolish  
Positions

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to abolish the following positions:

	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
1.	1.7 FTE English as a New Language Teacher (SY 20-21 #479)	06/30/2021

Termination

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the following resolution to dismiss:

BE IT RESOLVED that the Hamilton-Fulton-Montgomery BOCES Board of Education hereby accepts the recommendation of the District Superintendent to terminate the employment of Mary Town effective June 30, 2021. (SY 20-21 #480)

CLAIMS AUDITOR  
REPORT

Allan Turnbull made a motion, seconded by Jean LaPorta, and unanimously carried to approve the Claims Auditor Report for the period of May 5, 2021 through May 26, 2021. (SY 20-21 #481)

TREASURER'S  
REPORT

James Beirlein made a motion to accept the Treasurer's Report for the period of May 1, 2021 through May 31, 2021. This motion was seconded by Carmen Caraco and unanimously carried. (SY 20-21 #482)

EXTRACLASS  
REPORT

John DeValve made a motion to approve the May 2021 Extraclass report as submitted. This motion was seconded by Jean LaPorta and unanimously carried. (SY 20-21 #483)

- ITEMS TO BE DECLARED SALVAGE           Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to approve the items for salvage as listed on the Chief Financial Officer's memorandum dated June 2, 2021.   (SY 20-21 #484)
- WEST AND COMPANY ENGAGEMENT LETTER       John DeValve made a motion to authorize the District Superintendent to execute the acknowledgement letter from West and Company CPAs, P.C. acknowledging the items to be covered in the Independent Audit for the year ending June 2021. This motion was seconded by James Beirlein and unanimously carried.   (SY 20-21 #485)
- ADULT LITERACY AND CORRECTIONS EDUCATION SPACE AGREEMENTS           Jean LaPorta made a motion, seconded by Allan Turnbull and unanimously carried to authorize the District Superintendent to execute the Memorandum of Agreement by and between HFM BOCES and the United Presbyterian Church of Amsterdam and the Lease Agreement by and between HFM BOCES and Avinash Moudgil effective July 1, 2021 through June 30, 2022 to provide classroom and office space for Adult Literacy and Corrections Education.   (SY 20-21 #486, #487)
- INDEPENDENT CONTRACTOR SERVICES AGREEMENT - PALLISCHECK           John DeValve made a motion to authorize the District Superintendent to execute the Independent Contractor Services Agreement by and between HFM BOCES and Anne Ryan Pallischeck to prepare and facilitate lead evaluator training effective July 1, 2021 through June 30, 2022. This motion was seconded by Carmen Caraco and unanimously carried.   (SY 20-21 #488)
- INDEPENDENT CONTRACTOR SERVICES AGREEMENT - GRIMSHAW           John DeValve made a motion, seconded by Allan Turnbull and unanimously carried to authorize the District Superintendent to execute the Independent Contractor Services Agreement by and between HFM BOCES and Deborah Grimshaw to coordinate all aspects of home school instruction support for districts participating in the HFM BOCES home school COSER from July 1, 2021 to June 30, 2022.   (SY 20-21 #489)

**OMNI REINSTATEMENT AGREEMENT** James Beirlein made a motion, seconded by Jean LaPorta and unanimously carried to authorize the District Superintendent to execute the Services Agreement Reinstatement by and between HFM BOCES and OMNI effective July 1, 2021 through June 30, 2022. (SY 20-21 #490)

**SREB CONTRACT - ADK** Carmen Caraco made a motion to authorize the District Superintendent to execute the Contract by and between HFM BOCES and the Southern Regional Education Board/Schools that Work effective July 1, 2021 through June 30, 2022 for support in implementing the Making School Work improvement design and implement key aspects of the design that give teachers and leaders ownership of the improvement effort. This motion was seconded by John DeValve and unanimously carried. (SY 20-21 #491)

**RFP EXTENSIONS, RFB and RFP RECOMMENDATIONS** Pursuant to competitive bidding process, Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to accept the bid extensions, RFB and RFP recommendations as noted by memoranda from the Purchasing Official in the following areas:

**RFP 17-12 Property & Casualty Insurance** - NBT - Mang Insurance Agency 56 North Main Street, Gloversville, NY 12078 (SY 20-21 #492)

**RFP 20-14 Phone, PA and Lockdown Systems** - Fire, Security and Sound, 4 Avis Drive - Suite 110, Latham, NY 12110 (SY 20-21 #493)

**RFP 20-14 Phone PA and Lockdown Systems** - Ronco Communications, 1 Northway Lane, Latham, NY 12110 (SY 20-21 #494)

**RFB #2021-130 Solid Waste - DCMO BOCES** - County Waste & Recycling Services, Inc., 1927 Route 9, Clifton Park, NY 12065 (SY 20-21 #495)

**RFP 21-13 Moving Services** - S & G Trucking of Fulton County Corporation, 218 North Kingsboro Ave, Gloversville, NY 12078 (SY 20-21 #496, 496B)

**RFB 21-03 Milk** - Skiff's Dairy, 188 County Highway 106, Johnstown, NY 12095 (SY 20-21 #497, 497B)

**RFB 21-04 Bread** - Bimbo Bakeries USA, Inc. 1 Petra Lane, Albany, NY 12205 (SY 20-21 #498, 498B)

**RFB 21-05 Chemical Products** - Hill & Markes, Inc. 1997 State Highway 5S, Amsterdam, NY 12010 (SY 20-21 #499, 499B)

**RFB 21-06 Paper Products** - Hill & Markes, Inc. 1997 State Highway 5S, Amsterdam, NY 12010 (SY 20-21 #500, 500B)

**RFB 21-07 Ice Cream** - Gillette Creamery, 47 Steve's Lane, Gardiner, NY  
12304 (SY 20-21 #501, 501B)

Information Only

RFB 21-08 Groceries - No vendor submission  
RFB 21-09 Meat and Dairy - No vendor submission  
RFB 21-10 Net Off Invoice - No vendor submission  
**(SY 20-21 #502)**

**SURVEILLANCE 247  
SERVICE PLAN**

John DeValve made a motion to authorize the District Superintendent to execute the Service Plan by and between HFM BOCES and Surveillance 247 to provide an on-site repair and maintenance program effective July 1, 2021 through June 30, 2022. This motion was seconded by Jean LaPorta and unanimously carried. (SY 20-21 #503)

**SAFE FLEET  
PROPOSAL**

Carmen Caraco made a motion, seconded by John DeValve and unanimously carried to authorize the District Superintendent to execute the proposal by and between HFM BOCES and Safe Fleet to provide on-site technician service for school bus cameras for two days by June 30, 2022. (SY 20-21 #504)

**RAPTOR TECHNOLOGIES  
PURCHASE AND  
SUBSCRIPTION  
AGREEMENT**

Jean LaPorta made a motion to approve the Purchase and Subscription Services Agreement by and between HFM BOCES and Raptor Technologies LLC. This motion was seconded by James Beirlein and unanimously carried. (SY 20-21 #505)

**AGREEMENT - KUCCEL**

John DeValve made a motion, to approve the Agreement by and between HFM BOCES and Kucel Contractors, Inc., to perform office renovations as set forth in the Request for Quotes dated May 7, 2021. This motion was seconded by Allan Turnbull and unanimously carried. (SY 20-21 #506)

**BOARD MEMBER  
REPORTS  
AND COMMENTS  
Appointment of a  
Board Member**

John DeValve made a motion to appoint Kathryn Zajicek to fill Gustavo Sacerio's vacant board seat effective July 1, 2021 through June 30, 2022. This motion was seconded by Jean LaPorta and unanimously carried.

Allan Turnbull took the opportunity to acknowledge the HFM BOCE Board and staff stating it has been rewarding for him to serve with such a terrific board and staff. James Beirlein echoed his sentiments.

Dr. Brooks presented retiring Board Members James Beirlein and Allan Turnbull with plaques recognizing them for their many years of service on the HFM BOCES Board of Education. He spoke of how valuable time is and how they used their time to help their school districts and to make a difference for the kids.

**FUTURE MEETINGS**

July 7, 2021 - HFM BOCES Reorganizational Board Meeting, 5:00 p.m., HFM BOCES Board Room

**ADJOURNMENT:**

With no further business to come before the Board, Allan Turnbull made a motion at 6:30 p.m. to adjourn the meeting. This motion was seconded by James Beirlein and unanimously carried.

Respectfully submitted,

Christine Eaton  
Clerk of the Board