

HFM BOCES SLS 2021-2026

Section 5: Mission Statement, Goal Statements, Activities and Intended Results

Mission Statement: The Hamilton-Fulton-Montgomery BOCES School Library System facilitates equitable access to information for all students, engages in collaborative partnerships to create quality solutions to educational challenges, and is an instructional leader in preparing life-long learners.

ELEMENT 1: Resource Sharing

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2021-22	2022-23	2023-24	2024-25	2025-26
Cooperative Collection Development	SLS will continue to provide competitive consortium pricing for global and diverse resources. Review the CCD Plan and update if needed.	Member libraries will improve collections in their concentration area leading to increased resource sharing.	Analysis of collection development and purchase data. Annual ILL statistics.	X	X	X	X	X
Union /Online Catalog	SLS will continue to improve the current database of the central union catalog of global and diverse resources.	Access to a greater number of resources. Increased accuracy and ease of use of the union catalog.	Annual SLS Survey	X	X	X	X	X
Delivery	Prompt delivery of ILL materials to all member Libraries through the system courier.	Resources will be shared efficiently between member libraries through ILL.	ILL Statistics. Anecdotal evidence.	X	X	X	X	X

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ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2021-22	2022-23	2023-24	2024-25	2025-26
Interlibrary Loan	Monitor, evaluate and revise ILL procedures if necessary as laid out in the ILL handbook.	Increase awareness of available resources.	Surveys and annual ILL statistics.	X	X	X	X	X
	SLS will encourage resource sharing among institutions.	Patrons will have the resources they need at a reduced cost to individual member libraries.	Surveys of member libraries and annual ILL statistics.	X	X	X	X	X
Digital Collections Access	SLS will provide digital resources that benefit all member library users including access, training and support.	Increased access to digital resources for all member libraries.	Anecdotal evidence. Professional development workshop participation. Statistical data and usage statistics.	X	X	X	X	X

ELEMENT 2: Special Client Groups

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2021-22	2022-23	2023-24	2024-25	2025-26
Members of special client groups include, but are not limited to LGBTQIA+, students with disabilities, culturally and ethnically diverse learners, homeschooled and/or homebound students.	Provide professional development with a particular focus on meeting the needs of special client groups in programs provided through HFM BOCES and all component districts. SLS will provide access to resources that support, guide and advocate for equitable and barrier-free access and inclusiveness that extends beyond the school community using existing networks and collaborations to support member libraries.	Increased opportunities for resource sharing and professional development. Continue to provide access to quality resources.	Annual SLS Survey. Anecdotal evidence. Workshop participation statistics.	X	X	X	X	X

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ELEMENT 3: Professional Development and Training

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2021-22	2022-23	2023-24	2024-25	2025-26
Professional Development and Training	Provide professional development opportunities to members to improve the skill set and knowledge of the most recent developments in professional practices, information technologies and educational research.	School Librarians will have the confidence, skills and knowledge to keep them informed and effective professionals.	Workshop survey forms.	X	X	X	X	X
Peer Shadowing	Provide shadowing opportunities for members, Fulton Montgomery Community College library staff and local public library staff.	Networking and best practices will be fostered among library staff.	Anecdotal evidence. Participation in shadowing statistics and surveys.	X	X	X	X	X

ELEMENT 4: Consulting and Development Services

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2021-22	2022-23	2023-24	2024-25	2025-26
	SLS will investigate and disseminate information on new technologies, resources, current educational research and laws and policies regarding information.	Members will have up-to-date information concerning emerging technologies enabling them to make informed decisions and increase usage of instructional technologies.	Digital resource statistics. Anecdotal evidence.	X	X	X	X	X
	SLS will continue to provide timely and accurate advice and support to member libraries through digital communication, personal outreach, consultation and referrals.	The member libraries will be able to provide better services to their constituents due to support from the SLS.	Annual SLS Survey. Anecdotal evidence.	X	X	X	X	X

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ELEMENT 5: Coordinated Services for Members

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2021-22	2022-23	2023-24	2024-25	2025-26
Virtual Reference	To provide virtual reference to member librarians through digital communication (weekly updates, collaborative digital form, email)	Support librarians in their information needs.	Data from collaborative digital form. Anecdotal evidence.	X	X	X	X	X
Digitization Services	Districts will continue to receive library automation support services.	Members will continue to be supported to ensure an efficient and effective integrated Library System.	Annual SLS Survey. Anecdotal evidence.	X	X	X	X	X

ELEMENT 6: Awareness and Advocacy

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2021-22	2022-23	2023-24	2024-25	2025-26
	Continue to encourage library media specialists to advocate for library programs at local, state and national levels and to participate in advocacy efforts arranged through the New York Library Association and other library associations.	Showcase school library media center services and activities to local Boards of Education, state legislative and federal agencies.	Anecdotal evidence. SLS annual survey.	X	X	X	X	X
	Recognize administrators and teachers who support and collaborate with school library media specialists.	Hold a recognition celebration for administrators, teachers and school library media specialists.	On-going features of member libraries in SLS newsletter.	X	X	X	X	X

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ELEMENT 7: Communications Among Members

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2021-22	2022-23	2023-24	2024-25	2025-26
	Encourage and facilitate communications via multiple formats among school library staff with the HFM BOCES school library system and an extended team of community partners.	Efficient/easy communication among members. All members will be informed about current issues helping to facilitate sound decision making. Members will develop a PLC through their membership with SLS.	Anecdotal evidence. SLS activities participation data.	X	X	X	X	X
	Communication Coordinators will share information with district librarians.	All school libraries will have information about SLS initiatives.	Annual SLS Survey.	X	X	X	X	X

ELEMENT 8 Collaborative Efforts with Other Library System

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2021-22	2022-23	2023-24	2024-25	2025-26
	SLS will continue to collaborate with other libraries and library systems to enrich activities and make a contribution to regional and statewide library services.	SLS will organize cooperative ventures with other libraries and library systems to provide effective, efficient programs and professional development for members	Annual SLS Survey. Anecdotal evidence.	X	X	X	X	X
	Collaborate with CDLC to broaden the base and scope of ILL and other resources and professional development for our system.	To be a vehicle for communication with regard to continuing education and training within the region.	Annual SLS survey. Anecdotal evidence.	X	X	X	X	X