

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Hamilton-Fulton-Montgomery Counties
Johnstown, NY 12095

DATE December 9, 2020

PLACE Meeting can be accessed via phone:
Call: 1-646-992-2010 - Access Number: 173 342
2575.

KIND OF MEETING Regular Monthly

MEMBERS PRESENT James Beirlein, Harry Brooks, Carmen Caraco,
John DeValve, Jean LaPorta, Gustavo Sacerio and
Allan Turnbull

OTHERS PRESENT David Ziskin, District Superintendent; Lorraine
Hohenforst, Deputy Superintendent; Jay
DeTraglia, Assistant Superintendent; Kathi
Lewis, School Business Official; Aaron Flynn,
Human Resources Manager; Craig Clark,
Communications Specialist; Riley O'Malley,
Career and Technical Education Coordinator;
Celeste Keane, PTECH Coordinator; and
Christine Eaton, Clerk

CALL TO ORDER President Brooks called the meeting to order at
5:00 p.m. followed by the Pledge of Allegiance.

APPROVAL OF AGENDA Jean LaPorta made a motion, seconded by Allan
Turnbull and unanimously carried to approve the
agenda as presented and add any items
introduced by unanimous vote.

APPROVAL OF MINUTES John DeValve made a motion, seconded by
Gustavo Sacerio to approve the minutes of the
October 28, 2020 Regular Board Meeting. This
motion was carried unanimously.

ASSISTANT
SUPERINTENDENT'S
REPORT The Assistant Superintendent's Partnership-
Advocacy-Leadership Report included:

- ▶ Alternative Education
- ▶ Career and Technical Education - Introduction
of Coordinator Riley O'Malley
- ▶ P-TECH - Introduction of Coordinator Celeste
Keane
- ▶ Special Education

**DEPUTY
SUPERINTENDENT'S
REPORT**

The Deputy Superintendent's Partnership-
Advocacy-Leadership Report included:

- ▶ Human Resources
- ▶ Technology Update

**DISTRICT
SUPERINTENDENT'S
REPORT**

The District Superintendent's Partnership-
Advocacy-Leadership report included:

- ▶ Organizational Goals - Update

PERSONNEL ITEMS

Upon the District Superintendent's
recommendation, the following personnel items
were presented to the Board for acceptance or
approval. All new appointments are contingent
upon receipt of Employment Eligibility
Verification form.

**Resignations for
Retirement**

John DeValve made a motion, seconded by
Allan Turnbull and unanimously carried to
accept the following employees' letters of
intent to retire:

	<u>Name</u>	<u>Position</u>	<u>Division</u>	<u>Effective Date</u>
1.	Michele Adams	Teacher Aide	Special Education (09/26/2002)	06/26/2021
2.	M. Gary Avery	Teacher Aide	ADK (03/28/2014)	06/30/2021
3.	Eleanor L. Brown	Speech Therapist	Special Education (09/01/1985)	06/30/2021

(SY 20-21 #168, #169, #170)

Resignations

John DeValve made a motion, seconded by Allan
Turnbull and unanimously carried to accept the
following resignations:

Resignations

	<u>Name</u>	<u>Position</u>	<u>Division</u>	<u>Effective Date</u>
1.	Stephanie Achzet	Registered Professional Nurse (School)	Special Education (11/01/2020)	11/09/2020

- | | | | | |
|----|-------------------|-----------------------------|-----------------------------------|------------|
| 2. | Peter Briele | Science Teacher | PTECH
(09/01/2019) | 01/09/2021 |
| 3. | Dennis Daskalakis | Special Education Teacher | Special Education
(09/01/2019) | 01/09/2021 |
| 4. | Kristen Haugh | Long-term Substitute | CTE (08/27/2020) | 10/23/2020 |
| 5. | Kristie Javarone | Speech Language Pathologist | Special Education
(09/01/2020) | 11/18/2020 |
- (SY 20-21 #171, #172, #173, #174, #175)

All Other Appointments

John DeValve made a motion, seconded by Allan Turnbull and unanimously carried to approve the following all other appointments:

- a. Recommend the Board approve the appointments of the substitutes listed below, with effective dates as noted. Employees are not eligible for benefits (health, dental, vision, long-term disability and life insurance).

Teachers – effective 12/10/20

Shanna Becker	Sarah Consentino	Lorraine Fisher
Theresa Jordan	Abigail Levin	Heather Mattioni
Grace Montenaro	Kyle Polidore	Christina Porn
Caitlin Rulison	Bradley White	

Teacher – effective 12/8/20

Madison Healy

Teacher Aides – effective 12/10/20

Lorraine Fisher	Frank Hernigle	Caitlin Rulison
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School Monitor – effective 12/10/20

Lorraine Fisher	Frank Hernigle	Caitlin Rulison
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Teacher Aide – effective 11/9/20

Amelia Barkevich

School Monitor – effective 11/9/20

Amelia Barkevich

School Bus Attendant – effective 11/9/20

Scott Porter

SY 20-21 #176, #177, #178)

- b. Recommend the Board approve the appointments and re-appointments of staff listed below for the 2020-21 school year, with effective dates as noted. Employees are not eligible for benefits (health, dental, vision, long term disability and life insurance).

	<u>Name</u>	<u>Division</u>	<u>Rate</u>	<u>Hourly/Per Diem/Stipend</u>	<u>Term of Employment</u>	<u>Not to Exceed</u>	<u>Position Category</u>
1.	Todd Harper (SY 20-21 #179)	CTE	\$105.00	Per Diem	11/09/2020-06/30/2021	N/A	Long-term Substitute

- c. Appoint the following PTECH Staff member to work one (1) additional hour each day from November 9, 2020 through June 30, 2021 for before and/or after school student supervision when school is in session at a rate of \$25.00 per hour:

Renee Stewart
(SY 20-21 #180)

- d. Appoint the following employee listed below as mentor for the 2020-2021 school year effective July 1, 2020 to June 30, 2021. She will be paid no more than \$1,000.00 for the school year depending on mentoring hours.

Rebecca Skretkowicz

(SY 20-21 #181)

- e. 2020-21 Advisors

Program	Organization	Name	Amount
PTECH	Yearbook Co-Advisor	Billie Hladik	\$1,500
PTECH	FFA Co-Advisor	Kasey Mang	\$2,000

(SY 20-21 #182)

Terminations

John DeValve made a motion, seconded by Allan Turnbull and unanimously carried to terminate the following:

	<u>Name</u>	<u>Position</u>	<u>Division</u>
1.	Kenneth Wetmore	Bus Driver	Regional Transportation (01/26/2017)
2.	Paul Vosteen (SY 20-21 #183)	Bus Driver	Regional Transportation (06/28/2018)

**Miscellaneous
Personnel Items**

John DeValve made a motion, seconded by Allan Turnbull and unanimously carried to approve the following miscellaneous personnel items:

Memorandum of Agreement - Nellis
(SY 20-21 #184)

Memorandum of Agreement - CSEA
(SY 20-21 #185)

**CLAIMS AUDITOR
REPORT**

James Beirlein made a motion, seconded by John DeValve, and unanimously carried to approve the Claims Auditor Reports for the periods of October 7, 2020 through October 28, 2020 and November 4, 2020 through November 18, 2020. (SY 20-21 #186, #187)

**EXTRACLASS
REPORTS**

John DeValve made a motion to approve the October 2020 Extraclass report as submitted. This motion was seconded by James Beirlein and unanimously carried. (SY 20-21 #188)

**ITEMS TO BE
DECLARED SALVAGE**

Allan Turnbull made a motion, seconded by John DeValve and unanimously carried to approve the items for salvage as listed on the Chief Financial Officer's memorandum dated November 10, 2020. (SY 20-21 #189)

GRANTS

James Beirlein made a motion, seconded by Allan Turnbull and unanimously carried to accept the following grant funds and authorize their suitable appropriation and expenditure, pursuant to State Education Department and/or local approvals:

School Library System - Aid for Automation -
\$7,347.00
(SY 20-21 #190)

**RESOLUTION FOR
SCHOOL LIBRARY
SYSTEM COOPERATIVE
BIDDING**

John DeValve made a motion, seconded by Gustavo Sacerio and unanimously carried to approve the resolution for Cooperative Bidding of Databases, Research Tool, E-Books, Automation and Media for Use in School Library Systems "Dream Consortium" for the 2021-2022 school year. (SY 20-21 #191)

**DISTRICT
SUPERINTENDENT
CREDIT CARD
SUMMARY**

Allan Turnbull made a motion, seconded by John DeValve and unanimously carried to accept the District Superintendent's Credit Card Summary for the period of July 1, 2020 through September 30, 2020. (SY 20-21 #192)

**INDEPENDENT
CONTRACTOR SERVICES
AGREEMENT - ICAN**

John DeValve made a motion, seconded by Gustavo Sacerio to authorize the District Superintendent to execute the Independent Contractor Services Agreement by and between HFM BOCES and ICAN to provide 11 days of Therapeutic Crisis Intervention refresher training. This motion was unanimously carried. (SY 20-21 #193)

SUBSTITUTE RATE AND LIFEGUARD RATE ADJUSTMENTS Due to the increase in minimum wage, Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to amend the Substitute and Lifeguard rates effective December 31, 2020 as listed on the Chief Financial Officer's memorandum. (SY 20-21 #194)

GOLD SERVICE AGREEMENT John DeValve made a motion, seconded by James Beirlein and unanimously carried to authorize the District Superintendent to execute the Gold Service Agreement by and between HFM BOCES and thyssenkrupp Elevator Corporation to maintain the hydraulic thyssenkrupp elevator in accordance with the terms and conditions in the agreement. (SY 20-21 #195)

ELECTRONIC PURCHASING APPROVAL James Beirlein made a motion, seconded by Allan Turnbull to add HFM BOCES Purchasing Official, Stephanie Dineen, as an additional user on the Electronic Purchasing Account. This motion was unanimously carried. (SY 20-21 #196)

T-MOBILE PROJECT 10MILLION AGREEMENT (PROGRAM) James Beirlein made a motion to authorize the District Superintendent to execute the T-Mobile Project 10Million Agreement (Program) by and between HFM BOCES and T-Mobile USA, Inc. to accept/purchase wireless mobile services and/or devices from T-Mobile and T-Mobile agrees to provide the services and devices to HFM BOCES as listed. This motion was seconded by John DeValve and unanimously carried. (SY 20-21 #197)

DISSOLVE CRIMINAL JUSTICE EXTRACLASS ACCOUNT Allan Turnbull made a motion, seconded by John DeValve and unanimously carried to dissolve the Career and Technical Education Criminal Justice Extraclass fund and transfer all remaining funds to the Auto Technology Extraclass Account. (SY 20-21 #198)

REVISED 2020-21 SCHOOL CALENDAR John DeValve made a motion, seconded by Gustavo Sacerio to adopt the revised 2020-21 School calendar as submitted. This motion was unanimously carried. (SY 20-21 #199)

**POLICIES-1st
Readings**

Allan Turnbull made a motion, seconded by Gustavo Sacerio and unanimously carried to accept the following policies as first readings:

- Policy #1101 Records Management
- Policy #5305 Data Security and Privacy
- Policy #7102 Student Medications
(SY 20-21 #200, #201, #202)

**BOARD MEMBER
REPORTS
AND COMMENTS**

James Beirlein announced to the Board that he would not seek re-election for the next school year. Allan Turnbull then announced that he was also not seeking re-election.

President Brooks stated that he appreciated the opportunity to meet Riley O'Malley and Celeste Keane and would like to have more program presentations at future meetings.

FUTURE MEETINGS

January 27, 2021 - HFM BOCES Regular Board Meeting, 5:00 p.m., Virtual Meeting via Webex

**EXECUTIVE
SESSION**

At 6:36 p.m. the Board entered executive session for the purpose of discussing collective bargaining with the HFM BOCES Teachers' Association and the employment history of a particular person upon a motion made by John DeValve, seconded by Gustavo Sacerio and unanimously carried.

**RETURN TO OPEN
SESSION**

At 7:12 p.m. John DeValve made a motion to return to open session. This motion was seconded by Allan Turnbull and unanimously carried.

TERMINATION

Jean LaPorta made a motion, seconded by John DeValve and unanimously carried to terminate the probationary period of employment for the following:

	<u>Name</u>	<u>Position</u>	<u>Division</u>
1.	Frank Spooner III	Bus Driver	Regional Transportation (01/06/2020)
	(SY 20-21 #203)		

ADJOURNMENT:

With no further business to come before the Board, Allan Turnbull made a motion at 7:14 p.m. to adjourn the meeting. This motion was seconded by Gustavo Sacerio and unanimously carried.

Respectfully submitted,

Christine Eaton
Clerk of the Board