

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Hamilton-Fulton-Montgomery Counties
Johnstown, NY 12095

DATE August 26, 2020

PLACE Meeting can be accessed via phone:
Call: 1-646-992-2010 - Access Number: 129 161
7296.

KIND OF MEETING Regular Monthly

MEMBERS PRESENT James Beirlein, Harry Brooks, Carmen Caraco,
John DeValve, Jean LaPorta, Gustavo Sacerio and
Allan Turnbull

OTHERS PRESENT David Ziskin, District Superintendent; Lorraine
Hohenforst, Deputy Superintendent; Jay
DeTraglia, Assistant Superintendent; Kathi
Lewis, School Business Official; Aaron Flynn,
Human Resources Manager; Craig Clark,
Communications Specialist; and Christine Eaton,
Clerk

CALL TO ORDER President Brooks called the meeting to order at
5:00 p.m. followed by the Pledge of Allegiance.

APPROVAL OF AGENDA John DeValve made a motion, seconded by Jean
LaPorta and unanimously carried to approve the
agenda as presented and add any items
introduced by unanimous vote.

APPROVAL OF MINUTES Allan Turnbull made a motion, seconded by
James Beirlein to approve the minutes of the
June 24, 2020 Regular Board Meeting; June 30,
2020 Special Board Meeting; July 1, 2020
Reorganizational Meeting and the July 29, 2020
Goal Setting and Special Board meeting. This
motion was carried unanimously.

DISTRICT
SUPERINTENDENT'S
REPORT The District Superintendent's report included:
► Partnership
► Advocacy
► Leadership

**DEPUTY
SUPERINTENDENT' S
REPORT**

The Deputy Superintendent's Report included:

- ▶ Partnership
- ▶ Advocacy
- ▶ Leadership

**ASSISTANT
SUPERINTENDENT' S
REPORT**

The Assistant Superintendent's Report included:

- ▶ Partnership
- ▶ Advocacy
- ▶ Leadership

PERSONNEL ITEMS

Upon the District Superintendent's recommendation, the following personnel items were presented to the Board for acceptance or approval. All new appointments are contingent upon receipt of Employment Eligibility Verification form.

**Resignation for
Retirement**

Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to accept the following employee's letter of intent to retire:

<u>Name</u>	<u>Position</u>	<u>Division</u>	<u>Effective Date</u>
1. Robert Gallup	School Bus Attendant	Regional Transportation (02/26/2015)	09/04/2020

(SY 20-2 #64)

Resignations

Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to accept the following resignations:

<u>Name</u>	<u>Position</u>	<u>Division</u>	<u>Effective Date</u>
1. Robin Borner	Teacher Aide	Special Ed (09/01/2017)	08/14/2020
2. Melissa Bynum	School Counselor	Itinerant (01/21/2020)	09/07/2020
3. Alyssa Forrest	Teacher Aide	Special Education (09/01/2015)	08/28/2020

(SY 20-21 #65, #66, #67)

Establish
Positions

Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to establish the following position:

	<u>POSITION</u>	<u>PROGRAM/LOCATION</u>	<u>EFFECTIVE DATE</u>
1.	Visual Arts Teacher	ADK	09/01/2020

Appointments
Certified Teachers

Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to appoint the following certified teachers:

Certified-Teachers

(Tenure will be contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his or her probationary period, consistent with the requirements of Education Law Sections 3012, 3012-c, 3012-d)

a	Name: Brennan Haley Tenure Area: Physical Education Salary: \$43,630.00 Location: Special Education	Appointment Type: Probationary Title: Physical Education Teacher Effective Dates: 09/01/2020 – 08/31/2024 FTE: 1.0 Certification: Physical Education - Initial
b	Name: Jill Brunetto Tenure Area: English Salary: \$43,226.00, pro-rated to \$42,577.61 Location: ADK	Appointment Type: Probationary Title: ELA 7-12 Effective Dates: 09/08/2020-08/31/2024 FTE: 1.0 Certification: English Language Arts 7-12; Emergency COVID-19 Certification

(SY 20-21 #68, #69)

Appointments -
Civil Service

Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to approve the following Civil Service appointments:

a.	Name: Bobbi White CS Title: Teacher Aide Salary: \$17,798.00 Location: Special Education	Appointment Type: Probationary Probationary Term: 09/01/2020-08/31/2021 FTE: 1.0
b.	Name: Kimberly Meca CS Title: Senior Typist Salary: \$26,442.08; pro-rated to \$21,484.20 Location: School Library System	Appointment Type: Provisional Probationary Term: 09/08/2020 FTE: 1.0

(SY 20-21 #70 #71)

**All Other
Appointments**

Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to approve the following all other appointments:

- a. Recommend the Board approve the appointments and re-appointments of staff listed below for the 2020-21 school year, with effective dates as noted. Employees are not eligible for benefits (health, dental, vision, long term disability and life insurance).

	<u>Name</u>	<u>Division</u>	<u>Rate</u>	<u>Hourly/Per Diem/Stipend</u>	<u>Term of Employment</u>	<u>Not to Exceed</u>	<u>Position Category</u>
1.	J. Anthony DiMezza	ADK	\$105.00	Per Diem	09/01/2020-06/30/2021	N/A	Long-term Substitute
2.	Kristen Haugh	CTE	\$105.00	Per Diem	08/27/2020-06/30/2021	N/A	Long-term Substitute

(SY 20-21 #72, #73)

- b. Appoint the following CTE Staff members to work up to 30 hours of summer curriculum work for the period of August 18, 2020 to August 31, 2020 at a rate of \$25.00 per hour:

Tamara Berberich	Sharon Kline
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(SY 20-21 #74)

- c. Recommend the Board approve the appointments of the substitutes listed below, with effective dates as noted. Employees are not eligible for benefits (health, dental, vision, long term disability and life insurance).

Registered Professional Nurse (School) - effective 09/01/2020

Kim Marie Bursese

(SY 20-21#75)

**Tenure -
Appointments**

Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to approve the following Tenure Appointment:

Recommend the Board appoint the following employees to tenure status based upon successful completion of the required probationary period:

	<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
a.	Jeanne Halloran	Education of Children with Handicapping Conditions	10/10/2020

(SY 20-21 #76)

**Amended
Appointments**

Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to amend the following appointment:

Somelofske, Shelby – Amending her appointment from a Special Education Teacher to a Long-term Substitute effective September 1, 2020 through June 30, 2021. Salary: \$105.00 per day. (SY 20-21 #77)

Miscellaneous
Personnel Items

Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to approve the following miscellaneous personnel items:

Memorandum of Agreement between Hamilton, Fulton and Montgomery Counties BOCES and the HFM Administrator's Association (SY 20-21 #78)

Proposed Addendum – District Superintendent (SY 20-21 #79)

CLAIMS AUDITOR
REPORT

John DeValve made a motion, seconded by Jean LaPorta, and unanimously carried to approve the Claims Auditor Report for the period of June 30, 2020 through July 28, 2020. (SY 20-21 #80)

TREASURER'S REPORT

James Beirlein made a motion, seconded by John DeValve, and unanimously carried to approve the Treasurer's Report from June 1, 2020 through June 30, 2020 as submitted. (SY 20-21 #81)

EXTRACLASS REPORT

Carmen Caraco made a motion, seconded by James Beirlein and unanimously carried to approve the June 2020 Extraclass report as submitted. (SY 20-21 #82)

2019-2020 EXTRA
CLASS REPORT
SUMMARY -
Information
Only

The 2019-2020 Extra Class Report Summary was provided to the Board for information only. (SY 20-21 #83)

UNITED CONCIERGE
MEDICINE

Allan Turnbull made a motion, seconded by Gustavo Sacerio and unanimously carried to authorize the District Superintendent to execute the United Concierge Medicine agreement to provide telemedicine services to employees effective July 1, 2020 through June 30, 2021. (SY 20-21 #84)

FULTON-MONTGOMERY
REGIONAL CHAMBER OF
COMMERCE - CTE
AGREEMENT

John DeValve made a motion, seconded by James Beirlein to authorize the District Superintendent to execute the Contract for Administration of Career and Technical Education – Business and Education Partnership by and between HFM BOCES and the Fulton-Montgomery Regional Chamber of Commerce effective September 1, 2020 through August 31, 2021. This motion was unanimously carried. (SY 20-21 #85)

SREB CONTRACT

James Beirlein made a motion to authorize the District Superintendent to execute the contract by and between HFM BOCES and the Southern Regional Education Board/Schools that Work to implement the Schools that Work school improvement design effective July 1, 2020 through June 30, 2021. This motion was seconded by Allan Turnbull and unanimously carried. (SY 20-21 #86)

2020-21 SCHOOL
LUNCH PRICING

Carmen Caraco made a motion, seconded by John DeValve and unanimously carried to establish the 2020-21 school year breakfast and lunch prices as follows; adult milk at \$0.75, adult breakfast at \$2.70, adult lunch at \$4.35 and student milk (a la carte) at \$0.50. HFM BOCES is participating in the Community Eligibility Provision (CEP) program which allows us the ability to feed the students for free. (SY 20-21 #87)

SUBSTITUTE
REGISTERED
PROFESSIONAL NURSE
(SCHOOL) RATE OF
PAY

Jean LaPorta made a motion to increase the Substitute Registered Professional Nurse (School) rate of pay to \$125.00 per day effective August 22, 2020. This motion was seconded by Carmen Caraco and unanimously carried. (SY 20-21 #88)

BOARD MEMBER REPORTS
AND COMMENTS

Jean LaPorta commented on how well the organization has been able to handle pandemic complications as they arise.

James Beirlein commented on how the re-organization of the leadership team has made the team stronger.

NYSSBA ANNUAL
CONVENTION

The Board Clerk asked the Board to let her know by September 13, 2020 if they would like to attend the virtual Annual NYSSBA Convention.

FUTURE MEETINGS September 30, 2020 - HFM BOCES Regular Board Meeting, 5:00 p.m., Virtual Meeting via Webex

ADJOURNMENT: With no further business to come before the Board, Allan Turnbull made a motion at 6:10 p.m. to adjourn the meeting. This motion was seconded by Jean LaPorta and unanimously carried.

Respectfully submitted,

Christine Eaton
Clerk of the Board