

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
Hamilton-Fulton-Montgomery Counties  
Johnstown, NY 12095

DATE June 30, 2020

PLACE Meeting can be accessed via phone:  
Call: 1-646-992-2010 - Access Number: 129 876  
4293

KIND OF MEETING Special Board Meeting

MEMBERS PRESENT Harry Brooks, Carmen Caraco, John DeValve,  
Jean LaPorta, Gustavo Sacerio and  
Allan Turnbull

MEMBERS ABSENT James Beirlein

OTHERS PRESENT David Ziskin, District Superintendent; Lorraine  
Hohenforst, Deputy Superintendent; Kathi Lewis,  
School Business Official and Christine Eaton,  
Clerk

CALL TO ORDER President Brooks called the meeting to order at  
5:00 p.m.

APPROVAL OF AGENDA Allan Turnbull made a motion, seconded by  
Gustavo Sacerio and unanimously carried to  
approve the agenda as presented and add any  
items introduced by unanimous vote.

PERSONNEL ITEMS Upon the District Superintendent's  
recommendation, the following personnel items  
were presented to the Board for acceptance or  
approval. All new appointments are contingent  
upon receipt of Employment Eligibility  
Verification form.

Resignation for Retirement John DeValve made a motion, seconded by  
Allan Turnbull and unanimously carried  
to accept the following employee's  
letter of intent to retire:

<u>Name</u>	<u>Position</u>	<u>Division</u>	<u>Effective Date</u>
1. Diana Lindsley	Senior Typist	Adult Literacy and Corrections Education (10/04/2010)	10/15/2020

(SY 19-20 #587)

**Resignations**                      **John DeValve made a motion, seconded by Allan Turnbull and unanimously carried to accept the following resignations:**

<u>Name</u>	<u>Position</u>	<u>Division</u>	<u>Effective Date</u>
Laurel Douglas	Hourly Teacher Aide	Adult Literacy and Corrections Education (12/11/2010)	06/25/2020
Christine Carioto	Coordinator of ADK to accept a Principal of ADK position effective October 1, 2020 <b>(SY 19-20 #588 #589)</b>	ADK (10/29/2018)	09/30/2020

**Appointments - Certified Administrator**                      **John DeValve made a motion, seconded by Allan Turnbull and unanimously carried to appoint the following certified administrator:**

<p><b>Name:</b> Christine Carioto  <b>Tenure Area:</b> Principal of Alternative Education  <b>Salary:</b> \$91,800.00 pro-rated to \$68,850.00  <b>Location:</b> ADK  <b>(SY 19-20 #590)</b></p>	<p><b>Appointment Type:</b> Probationary  <b>Title:</b> Principal of Adirondack Academy  <b>Effective Dates:</b> 10/01/20-09/30/2024  <b>Certification:</b> School District Leader-Professional and School Building Leader – Initial.</p>	<p><b>FTE:</b> 1.0</p>
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**Appointments - Certified Teachers**                      **John DeValve made a motion, seconded by Allan Turnbull and unanimously carried to appoint the following certified teacher:**

(Tenure will be contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his or her probationary period, consistent with the requirements of Education Law Sections 3012, 3012-c, 3012-d)

<p><b>Name:</b> Melissa Carpenter  <b>Tenure Area:</b> Education of Children with Handicapping Conditions – General Special Education  <b>Salary:</b> \$43,226.00  <b>Location:</b> Special Education  <b>(SY 19-20 #591)</b></p>	<p><b>Appointment Type:</b> Probationary  <b>Title:</b> Special Education Teacher  <b>Effective Dates:</b> 09/01/2020 – 08/31/2024</p>	<p><b>FTE:</b> 1.0</p>
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**Appointments - Certified Related Services**                      **John DeValve made a motion, seconded by Allan Turnbull and unanimously carried to appoint the following certified related services personnel:**

**Name:** Kristie Javarone  
**Tenure Area:** Speech Pathologist  
**Salary:** \$53,357.00  
**Location:** Special Education

**Appointment Type:** Probationary  
**Title:** Speech Pathologist  
**Effective Dates:** 09/01/2020-08/31/2024

**Certification:** Speech and Language Disabilities –  
 Professional and Speech Language Pathology  
 Professional License.

(SY 19-20 #592)

**All Other  
 Appointments**

**John DeValve made a motion, seconded by Allan  
 Turnbull and unanimously carried to approve the  
 following appointments:**

Appoint the following ADK staff members to work up to 30 hours at a rate of \$25.00 per hour on professional development and curriculum work effective July 1, 2020 through August 31, 2020:

Heather Haas	Thomas Halloran
Heather Shaw	Edward Stroud
Charles Goebel	Maureen Jones
Brian Garrity	Michael Schell
Roger Bowley	Karen Quinn

(SY 19-20 #593)

Appoint the following ADK staff members to work up to 30 hours at their hourly for professional development and curriculum work effective July 1, 2020 through August 31, 2020:

Gary Avery  
 Laurie Eaton  
 Jeremy Rowland  
 (SY 19-20 #593)

Appoint the following ADK staff members for per diem summer work days in order to prepare for the new school year, to include, building the quarterly credit block schedule, new student intake meetings, and development of the PBIS program.

Julie Blanchard, School Counselor	Up to 25 days
Kasie Hext, School Psychologist	Up to 5 days

(SY 19-20 #594)

Appoint the following staff to work hourly for the Regional Summer School or Regional Enrichment programs effective July 1, 2020 through August 31, 2020 at the corresponding rate next to their names:

Name	Position	Rate
Sikora, Kristen	Teacher	\$30.00 per hour
Mello, Heather	Teacher	\$30.00 per hour
Eakin, Jodi	Teacher	\$30.00 per hour
Kathy Velasco	Teacher	\$30.00 per hour

(SY 19-20 #595, #596)

Appoint the following Instructional Services Staff member to work up to 20 days over at her daily rate effective July 1, 2020 through August 31, 2020.

Kristen Sikora  
 (SY 19-20 #597)

Appoint the following staff members to un-paid Administrative Internship positions with the Special Education Division effective September 1, 2020 through June 30, 2021:

Jeanne Halloran – Special Education Teacher, PTECH  
(SY 19-20 #598)

Appoint the following Special Education Registered Professional Nurses (School) to participate as needed for Special Education Student intakes effective July 1, 2020 through August 30, 2020 for no more than 30 hours each at their 2020-2021 hourly rate.

Heather Bazan                    \$32.14 per hour  
Heidi Blackford                \$30.96 per hour  
Darlene Vogt                    \$32.14 per hour  
(SY 19-20 #599)

**Amended Appointments**     **John DeValve made a motion, seconded by Allan Turnbull and unanimously carried to approve the following amended appointments:**

**England, Ryan** - Math Teacher with CTE, amending his appointment to work on Curriculum effective July 1, 2020 through August 31, 2020 from up to 20 hours to up to 50 hours. (SY 19-20 #600)

**Pietro, Christine** - Regional Summer School Principal, amending her appointment for her total salary not to exceed \$26,000.00 for the 2019-2020 school year. (SY 19-20 #601)

**Miscellaneous Personnel Item**                    **John DeValve made a motion, seconded by Allan Turnbull and unanimously carried to approve the Amendment to the Employment Agreement by and between Hamilton-Fulton-Montgomery BOCES and Lorraine G. Hohenforst. (SY 19-20 #602)**

**BID RECOMMENDATIONS**                    **Pursuant to the competitive bidding process, Jean Laporta made a motion, seconded by John DeValve and unanimously carried to accept the bid recommendations as noted by memoranda from the Treasurer and the Chief Financial Officer in the following areas:**

RFB 20-04 - Milk - Skiff's Dairy 188 County Highway 106, Johnstown, NY 12095 (SY 19-20 #603, 603B)

RFB 20-05 - Bread - Bimbo Bakeries USA, Inc. 1 Petra Lane, Albany, NY 12205 (SY 19-20 #604, 604B)

RFB 20-06 - Chemical - Hill & Markes, Inc. 1997 State Highway 5S, Amsterdam, NY 12010 and US Foods Albany 755 Pierce Road, Clifton Park, N Y 12065 (SY 19-20 #605, 605B)

RFB 20-07 - Paper - Hill & Markes, Inc. 1997 State Highway 5S, Amsterdam, NY 12010 and US Foods Albany 755 Pierce Road, Clifton Park, NY 12065 (SY 19-20 #606, 606B)

RFB 20-08 - Ice Cream - Hershey Creamery 1206 Albany Street, Schenectady, NY 12304 (SY 19-20 #607, 607B)

RFB 20-09 - Groceries - Ginsberg's Foods, Inc. Route 66, Hudson, NY 12534 and US Foods Albany 755 Pierce Road, Clifton Park, 12065 (SY 19-20 608, 608B)

RFB 20-10 - Meat & Dairy - Ginsberg's Foods, Inc. Route 66, Hudson, NY 12534 and US Foods Albany, 755 Pierce Road, Clifton Park, NY 12065 (SY 19-20 #609, 609B)

RFB 20-11 - Net Off Invoice - Ginsberg's Foods, Inc. Route 66, Hudson, NY 12534 and US Foods Albany, 755 Pierce Road, Clifton Park, NY 12065 (SY 19-20 #610, 610B)

RFP 20-14 Phone, PA and Lockdown Systems - Phone System - Ronco Communications and Electronics, Inc. 595 Sherland Drive, Tonawanda, NY 14150 and Public Announcement System - Fire, Security and Sound Systems, Inc. 4 Avis Drive Suite 110, Latham NY 12110. (SY 19-20 #611, 611B)

**GLEBE STREET LEASE  
AMENDED**

**Carmen Caraco made a motion, seconded by Allan Turnbull to authorize the District Superintendent to execute the amended lease agreement by and between HFM BOCES and the Greater Johnstown School District for the use of Glebe Street Elementary School effective July 1, 2020 through June 30, 2030. This motion was unanimously carried. (SY 19-20 #612)**

**RESOLUTION TO REJECT  
BID SUBMISSIONS FOR  
RFP 20-01**

**Carmen Caraco made a motion, seconded by John DeValve and unanimously carried to accept the following resolution pertaining to RFP 20-01:**

WHEREAS, on August 27, 2019, the HFM BOCES issued a RFP for adult academic software and received two responses; and

WHEREAS, the BOCES did not take action to award or reject such contract at that time and would like to do so now.

THEREFORE, BE IT RESOLVED, that the HFM BOCES hereby rejects any and all bid submissions for adult academic software, as advertised in the RFP issued on August 27, 2019. (SY 19-20 #613B)

**INDEPENDENT  
CONTRACTOR SERVICES  
AGREEMENT-GRIMSHAW -  
Evaluator Training**

**Carmen Caraco made a motion to authorize the District Superintendent to execute the Independent Contractor Services Agreement by and between HFM BOCES and Deborah Grimshaw to provide "refresher" or "new" evaluator training for principals effective July 1, 2020 through June 30, 2021. This motion was seconded by Jean LaPorta and unanimously carried. (SY 19-20 #614)**

INDEPENDENT  
CONTRACTOR SERVICES  
AGREEMENT-GRIMSHAW -  
Coordination of Home  
School

Allan Turnbull made a motion to authorize the District Superintendent to execute the Independent Contractor Services Agreement by and between HFM BOCES and Deborah Grimshaw to coordinate all aspects of home school instruction support for districts participating in the HFM BOCES home school COSER from July 1, 2020 through June 30, 2021. This motion was seconded by Gustavo Sacerio and unanimously carried. (SY 19-20 #615)

INDEPENDENT  
CONTRACTOR SERVICES  
AGREEMENT-GRIMSHAW -  
Principal Evaluations

Jean LaPorta made a motion to authorize the District Superintendent to execute the Independent Contractor Services Agreement by and between HFM BOCES and Deborah Grimshaw to conduct principal evaluations effective July 1, 2020 through June 30, 2021. This motion was seconded by Carmen Caraco and unanimously carried. (SY 19-20 #616)

OTHER BUSINESS  
Revised 2019-2020  
Calendar

Jean LaPorta made a motion, seconded by John DeValve and unanimously carried to adopt the revised 2019-2020 school calendar as submitted. (SY 19-20 #617)

BOARD MEMBER REPORTS

President Brooks commented that though everyone is getting efficient with the virtual meetings, it is not personal.

FUTURE MEETINGS

July 1, 2020, HFM BOCES Reorganizational Meeting, 5:00 p.m., Location - Virtual Meeting

July 29, 2020 HFM BOCES Goal Setting/Special Meeting, 5:00 p.m., Location - TBA

ADJOURNMENT:

With no further business to come before the Board, Allan Turnbull made a motion at 5:18 p.m. to adjourn the meeting. This motion was seconded by John DeValve and unanimously carried.

Respectfully submitted,

Christine Eaton  
Clerk of the Board