

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Hamilton-Fulton-Montgomery Counties
Johnstown, NY 12095

DATE July 29, 2020

PLACE Meeting can be accessed via phone:
Call: 1-646-992-2010 - Access Number: 129 917
5856

KIND OF MEETING Goal Setting and Special Meeting

MEMBERS PRESENT James Beirlein, Harry Brooks, Carmen Caraco,
John DeValve, Jean LaPorta, Gustavo Sacerio and
Allan Turnbull

OTHERS PRESENT David Ziskin, District Superintendent; Lorraine
Hohenforst, Deputy Superintendent; Kathi Lewis,
School Business Official; Aaron Flynn, Human
Resources Manager; Jay DeTraglia, Director of
Career and Technical Education; Craig Clark,
Communications Specialist; Christine Gehrlein;
Ashley Onyon, Reporter with the Leader Herald
and Christine Eaton, Clerk

CALL TO ORDER President Brooks called the meeting to order at
5:01 p.m.

APPROVAL OF AGENDA Allan Turnbull made a motion, seconded by John
DeValve and unanimously carried to approve the
agenda as presented and add any items
introduced by unanimous vote.

DISTRICT SUPERINTENDENT'S REPORT The District Superintendent's report included:
▶ Partnership
▶ Advocacy
▶ Leadership

DEPUTY SUPERINTENDENT'S REPORT The Deputy Superintendent's Report included:
▶ Internal Reopening Plans
The Deputy Superintendent, Chief Financial
Officer and Career and Technical Director
discussed the HFM BOCES reopening plans.

PERSONNEL ITEMS

Upon the District Superintendent's recommendation, the following personnel items were presented to the Board for acceptance or approval. All new appointments are contingent upon receipt of Employment Eligibility Verification form.

Resignation

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to accept the following resignations:

	<u>Name</u>	<u>Position</u>	<u>Division</u>	<u>Effective Date</u>
1.	Kelly Long	Living Environment Teacher	PTECH (09/01/2018)	08/31/2020
2.	Jo Lynn Taylor	Teacher Aide	PTECH (01/15/2020)	08/01/2020
3.	Tia Lomax-Driscoll (SY 20-21 #1, #2, #3)	School Psychologist	SPED (09/01/2017)	08/14/2020

Establish Positions

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to establish the following positions:

	<u>POSITION</u>	<u>PROGRAM/LOCATION</u>	<u>EFFECTIVE DATE</u>
1.	Special Education Teacher	PTECH	09/01/2020
2.	Special Education Teacher	SPED	09/01/2020
3.	Home Economics Teacher	SPED	09/01/2020
4.	Special Education Teacher	SPED	09/01/2020
5.	Assistant Superintendent for Student Programs		07/30/2020

Appointment - Certified Administrator

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to appoint the following certified administrator:

a.	Name: Celestine Keane	Appointment Type: Probationary
	Tenure Area: Administrative Coordinator of PTECH	Title: Administrative Coordinator of PTECH
	Salary: \$87,500 pro-rated to \$76,562.57	Effective Dates: 08/17/20-08/16/2024
	Location: PTECH	FTE: 1.0
	(SY 20-21 #4)	Certification: School District Administrator-Permanent

Appointments
Certified Teachers

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to appoint the following certified teachers:

Certified-Teachers

(Tenure will be contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his or her probationary period, consistent with the requirements of Education Law Sections 3012, 3012-c, 3012-d)

- a Name:** Eric Chatham, Jr.
Tenure Area: Education of children with handicapping conditions – general Special Education
Salary: \$55,387.00
Location: PTECH

Appointment Type: Probationary
Title: Special Education Teacher

Effective Dates: 09/01/2020–08/31/2024
FTE: 1.0
Certification: Students with Disabilities 7-12 Generalist Transitional B Certificate

- b Name:** Christine Gehrlein
Tenure Area: Education of children with handicapping conditions – general Special Education
Salary: \$43,226.00
Location: Special Education

Appointment Type: Probationary
Title: Special Education Teacher

Effective Dates: 09/01/2020-08/31/2024
FTE: 1.0
Certification: Students with Disabilities (1-6) - Initial

- c Name:** Linda Lauber
Tenure Area: Home Economics
Salary: \$48,548.00
Location: Special Education

Appointment Type: Probationary
Title: Home Economics Teacher

Effective Dates: 09/01/2020–08/31/2024
FTE: 1.0
Certification: Home Economics – Permanent

- d Name:** Miranda O’Neill
Tenure Area: Education of children with handicapping conditions – general Special Education
Salary: \$44,288.00
Location: Special Education

Appointment Type: Probationary
Title: Special Education Teacher

Effective Dates: 09/01/2020-08/31/2024
FTE: 1.0

- e. Name:** Sandra Quickenton
Tenure Area: Education of children with handicapping conditions – general Special Education
Salary: \$59,032.00
Location: Special Education

Appointment Type: Probationary
Title: Special Education Teacher

Effective Dates: 09/01/2020-08/31/2023
FTE: 1.0
Certification: Students with Disabilities (1-6) – Professional, Students with Disabilities (5-9) – Generalist, Professional

- f. **Name:** Shelby Somelofske
Tenure Area: Education of children with handicapping conditions – general Special Education
Salary: \$43,226.00
Location: Special Education
Appointment Type: Probationary
Title: Special Education Teacher
Effective Dates: 09/01/2020-08/31/2024
FTE: 1.0
Certification: Students with Disabilities Grades 1-6, Emergency COVID-19 (Application Pending)

- g **Name:** Nathanael Somerville-Braun
Tenure Area: Science
Salary: \$50,673.00
Location: PTECH
Appointment Type: Probationary
Title: Science Teacher
Effective Dates: 09/01/2020-08/31/2024
FTE: 1.0
Certification: Chemistry 7-12 – Conditional Initial and Biology 7-12-Conditional Initial

(SY 20-21 #5, #6, #7, #8, #9, #10, #11)

Appointments
Certified Teachers
Temp and/or PT

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to appoint the following certified temporary and/or part-time teachers:

- a **Name:** Gail Colinas
Tenure Area: N/A
Salary: \$57,817.00
Location: Adult Literacy and Corrections Education
Appointment Type: Temporary
Title: Adult Educator
Effective Dates: 09/01/2020 – 06/30/2021
FTE: 1.0
Certification: Literacy and GED Preparation Instructor – Adult Education Certificate

- b **Name:** Lauren Draus
Tenure Area: N/A
Salary: \$50,829.00
Location: Adult Literacy and Corrections Education
Appointment Type: Temporary
Title: Adult Educator
Effective Dates: 09/01/2020-06/30/2021
FTE: 1.0
Certification: English Language Learning Instructor Adult Education Certificate

- c **Name:** Morgan Garcia
Tenure Area: N/A
Salary: \$50,673.00; pro-rated to \$15,201.90
Location: Itinerant Services
Appointment Type: Part-time
Title: English as a New Language Teacher
Effective Dates: 09 /01/2020
FTE: 0.3
Certification: English to Speakers of Other Languages – Emergency COVID-19 (Application Pending)

- d **Name:** Hillary Graff
Tenure Area: N/A
Salary: \$45,355.00
Location: Adult Literacy and Corrections Education
Appointment Type: Temporary
Title: Adult Educator
Effective Dates: 09/01/2020-06/30/2021
FTE: 1.0
Certification: Students with Disabilities (Birth to 6)- Professional and Literacy (Birth-6)- Professional

- e **Name:** Annette Greco **Appointment Type:** Temporary
Tenure Area: N/A **Title:** Adult Educator
Salary: \$47,484.00 **Effective Dates:** 09/01/2020-06/30/2021 **FTE:** 1.0
Location: Adult Literacy and Corrections Education
Certification: Literacy (Birth-Grade 6) - Professional, Students with Disabilities (Birth-6) – Professional

- f **Name:** Christian O’Callighan-Leue **Appointment Type:** Temporary
Tenure Area: N/A **Title:** Adult Educator
Salary: \$43,229.00 **Effective Dates:** 09/01/2020-06/30/2021 **FTE:** 1.0
Location: Adult Literacy and Corrections Education
Certification: Job Skills Training Instructor Adult Education Certificate

- g **Name:** Geovanny Santamaria **Appointment Type:** Temporary
Tenure Area: N/A **Title:** Adult Educator
Salary: \$46,420.00 **Effective Dates:** 09/01/2020-06/30/2021 **FTE:** 1.0
Location: Adult Literacy and Corrections Education
Certification: English Language Learning Instructor Adult Education Certificate

(SY 20-21 #12, #13, #14, #15, #16, #17, #18)

Appointments - Civil Service

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the following Civil Service appointment:

- a. **Name:** Natacha Robeson **Appointment Type:** Provisional
CS Title: Principal Account Clerk (BOCES) **Effective:** 08/10/20 **FTE:** 1.0
Salary: \$34,026.34; pro-rated to \$30,481.93
Location: Business Office
 (SY 20-21 #19)

All Other Appointments

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the following all other appointments:

- a. Recommend the Board approve the supplemental appointments of staff listed below from 2020-2021 school year. Eligibility for benefits (health, dental, vision, long term disability and life insurance) is contingent upon the employee’s primary appointment.

	<u>Name</u>	<u>Division</u>	<u>Rate</u>	<u>Hourly/Per Diem/Stipend</u>	<u>Term of Employment</u>	<u>Not to Exceed</u>	<u>Position Category</u>
1.	Anne Marie Giles	Regional Summer School	\$40.00	Hourly	07/02/2020-08/31/2020	N/A	Assistant Principal
2.	Frances Boyer	CTE	\$40.00	Hourly	08/01/2020-06/30/2021	900 Hours	Literacy Instructional Coach
3.	JoMarie DiTata	CTE	\$40.00	Hourly	08/01/2020-06/30/2021	300 Hours	Technology Instructional Coach

(SY 20-21 #20, #21)

- b. Appoint the following PTECH staff members to work an additional 50 hours, for a total of 100 hours at a rate of \$25.00 per hour between July 1, 2020 and August 31, 2020 on curriculum planning and/or professional development.

Allyson Warren	Kayleigh Denney	Jennifer Sponnoble
Taylor VanSlyke	Matthew Sherman	Peter Briele
Melissa Fisher	Katherine Fazel	Jacob Brode
Jacob Amidon	Dylan Toscano	Rodney Schuyler
Adrienne Zych	Sandra Barkevich	Brandon Trinkle
Melissa McGill	Anna Goderie	Katie Catucci
Cristin Murphy	Zachary Carrico	Ping Huang

(SY 20-21 #22)

- c. Appoint the following PTECH staff to work up to 20 hours at a rate of \$25 per hour between 7/1/20-6/30/2021 to work as chaperones and/or for morning supervision from 6:55am to 7:55am on days when students are present in school.

Eric Chatham	Nathanael Somerville-Braun	Jeanne Halloran
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(SY 20-21 #22)

- d. Appoint the following PTECH staff to work up to 5 days at their daily rate from July 1, 2020 through August 31, 2020.

Eric Chatham	Nathanael Somerville-Braun	
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(SY 20-21 #22)

- e. Appoint the following PTECH staff members to work up to 100 hours at a rate of \$25.00 per hour between July 1, 2020 and August 31, 2020 on curriculum planning and/or professional development.

Eric Chatham	Cassandra Hehl	Keturah Tallon
Nathanael Somerville-Braun	Jeanne Halloran	

(SY 20-21 #22)

- f. Appoint the following PTECH staff to work up to 5 additional days, for a total of 25 days, at her daily rate as counselor from July 1, 2020 to August 31, 2020.

Cassandra Hehl		
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(SY 20-21 #22)

- g. Appoint the following PTECH staff to work up to 5 additional days for a total of 15 days as a Teacher Aide at her daily rate from July 1, 2020 to August 31, 2020.

Kasey Mang		
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(SY 20-21 #22)

- h. Appoint the following PTECH staff to work up to 10 days at her daily rate between July 1, 2020 and August 31, 2020.

Jeanne Halloran

(SY 20-21 #22)

- i. Appoint the following Food Service Helpers to work up to twelve hours at their hourly rate between July 30, 2020 and August 31, 2020.

Margaret Ugalde	Deborah Henderson
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(SY 20-21 #23)

- j. Appoint the following staff to work hourly for the Regional Summer School or Regional Enrichment programs effective July 1, 2020 through August 31, 2020 at the corresponding rate next to their names:

Name	Position	Rate
Greco, Frank	Teacher	\$30.00 per hour

(SY 20-21 #24)

**Amended
Appointments**

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to amend the following appointments:

Riley O'Malley - Administrative Coordinator with Career and Technical Education, amending his appointment to be effective July 20, 2020 through June 30, 2021. Salary: \$82,000.00 pro-rated to \$78,583.33. Mr. O'Malley was originally appointed to start July 27, 2020. (SY 20-21 #25)

George Lane - Bus Driver for Regional Transportation extending his probationary period to April 1, 2021. (SY 20-21 #26)

**Miscellaneous
Personnel Items**

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to approve the following miscellaneous personnel items:

Appoint Jay DeTraglia to an Assistant Superintendent for Student Programs position effective July 30, 2020.

Approve the contract term of the Assistant Superintendent for Student Programs effective July 30, 2020 through July 29, 2025. (SY 20-21 #27)

Abolish Positions

John DeValve made a motion, seconded by Carmen Caraco and unanimously carried to abolish the following position:

	<u>POSITION</u>	<u>PROGRAM/LOCATION</u>	<u>EFFECTIVE DATE</u>
1.	Director of Career and Technical Education	CTE	07/30/20

Information Only

Effective July 1, 2020, Beth Smith will transfer from Registered Professional Nurse (School) for PTECH to Registered Professional Nurse (School) for Career and Technical Education. Ms. Smith will remain in the same Registered Professional Nurse (School) job title.

Effective July 1, 2020, Renee Stewart will transfer from Registered Professional Nurse (School) for Ag PTECH to Registered Professional Nurse (School) for PTECH programs. Ms. Stewart will remain in the same Registered Professional Nurse (School) job title.

Effective August 1, 2020, Lori Youker will transfer from Secretary for School Library Systems to Secretary for Instructional Services. Ms. Youker will remain in the Senior Typist job title.

**CLAIMS AUDITOR
REPORT**

Jean LaPorta made a motion, seconded by Allan Turnbull, and unanimously carried to approve the Claims Auditor Report for the period of June 2, 2020 through June 30, 2020. (SY 20-21 #28)

TREASURER'S REPORT

Jean LaPorta made a motion, seconded by John DeValve, and unanimously carried to approve the Treasurer's Report from May 1, 2020 through May 31, 2020 as submitted. (SY 20-21 #29)

**DISTRICT
SUPERINTENDENT'S
CREDIT CARD SUMMARY**

Jean LaPorta made a motion, seconded by Allan Turnbull to accept the District Superintendent Credit Card Summary for the time period of April 1, 2020 through June 30, 2020. This motion was unanimously carried. (SY 20-21 #30)

**DEPUTY SUPERINTENDENT
AND CHIEF FINANCIAL
OFFICER'S CREDIT CARD
SUMMARIES**

Jean LaPorta made a motion, seconded by Allan Turnbull and unanimously carried to accept the Deputy Superintendent and CFO Credit Card Summaries for the time periods of January 1, 2020 through March 31, 2020 and April 1, 2020 through June 30, 2020. (SY 20-21 #31)

PURCHASING CONTRACTS

Jean LaPorta made a motion, seconded by Allan Turnbull and unanimously carried to approve the use of the BuyBoard Cooperative Purchasing contracts that comply with BOCES procurement rules and practices. BuyBoard is a national purchasing cooperative. (SY 20-21 #32)

**HOSTING SERVICE
AGREEMENT**

Jean LaPorta made a motion, seconded by Allan Turnbull and unanimously carried to authorize the District Superintendent to execute the Hosting Service Agreement by and between Harris School Solutions and Hamilton-Fulton-Montgomery BOCES. (SY 20-21 #33)

**GOAL SETTING
WORKSHOP**

The Board conducted a goal setting workshop to review the 2019-20 goals and brainstorm goals for the 2020-2021 school year.

BOARD MEMBER REPORTS AND COMMENTS Jean LaPorta told the Board about the upcoming NYSSBA convention that will be held virtually in October 2020.

FUTURE MEETINGS August 17, 2020 - HFM BOCES Special Meeting, 5:00 p.m., Virtual Meeting via Webex

 August 26, 2020 HFM BOCES Regular Board Meeting, 5:00 P.M., Virtual Meeting via Webex

ADJOURNMENT: With no further business to come before the Board, Allan Turnbull made a motion at 6:28 p.m. to adjourn the meeting. This motion was seconded by John DeValve and unanimously carried.

Respectfully submitted,

Christine Eaton
Clerk of the Board