

# HFM BOCES School Library System Evaluation Survey

Please use the survey below to assess the School Library System's service during the 2018-2019 school year. Although the State Education Department will receive a summary of the evaluation results, the SLS will use the survey results to inform our decisions for Professional Development, purchases, and communication in the future.

Please complete this survey by Friday, June 7, 2019.

Completing this form should take approximately 20 minutes.

## Cooperative Collection Development (CCD) Plan

Interlibrary Coordination and Development (ICAD) is a program whose purpose is to "enhance academic library collections thereby strengthening regional collections that are available via resource sharing."

Every year the SLS receives a small amount of money that is given to districts to spend on materials that can be interlibrary loaned to all other member school libraries. These amounts are not allocated to every library every year but are alternated between secondary and elementary libraries. These funds are intended to be used for each school to enhance a designated concentration area of their collection.

1. How familiar are you with the CCD Plan?

- Not at all familiar
- Somewhat familiar
- Extremely familiar

2. Are you aware of your concentration area?

- Not at all aware
- Somewhat aware
- Extremely aware

## Union and Online Catalog

3. How would you rate the SLS in its support of your requests to:

Upload item records:

- Very dissatisfied
- Dissatisfied
- Unsure
- Satisfied
- Very satisfied

Modify item records:

- Very dissatisfied
- Dissatisfied
- Unsure
- Satisfied
- Very satisfied

Delete item records:

- Very dissatisfied
- Dissatisfied

Unsure  
Satisfied  
Very satisfied

4. Are you aware of the policies and procedures for:

Uploading item records:

Not at all aware  
Somewhat aware  
Extremely aware

Modifying item records:

Not at all aware  
Somewhat aware  
Extremely aware

Deleting item records:

Not at all aware  
Somewhat aware  
Extremely aware

### **Interlibrary Loan (ILL)**

Interlibrary Loan is a service whereby a patron of one library can borrow books, DVDs, music, etc. that are owned by another library.

5. How familiar are you with the policies and procedure in the ILL Handbook?

Not at all familiar  
Somewhat familiar  
Extremely familiar

6. Did you send or receive resources through ILL (not the Instructional Resource Center – IRC) during the 2018-2019 school year?

No  
Yes

7. How would you rate the SLS in its support of your requests for ILL?

Not at all satisfied  
Somewhat dissatisfied  
Satisfied  
Somewhat satisfied  
Extremely satisfied

8. What is the level of difficulty for sending items for ILL?

Very Difficult  
Somewhat Difficult  
Difficult  
Easy  
Very Easy

9. What is the level of difficulty for requesting items for ILL?

Very Difficult

Somewhat Difficult

Difficult

Easy

Very Easy

10. How satisfied are you with the HFM SLS Union Catalog when completing ILL?

Not at all satisfied

Somewhat dissatisfied

Satisfied

Somewhat satisfied

Extremely satisfied

11. How satisfied are you with the promotion of Interlibrary Loan?

Not at all satisfied

Somewhat dissatisfied

Satisfied

Somewhatsatisfied

Extremely satisfied

### **Digital Collections Access**

12. How familiar are you with the digital resources provided by the SLS?

TeachingBooks.net:

Not at all familiar

Somewhat familiar

Extremely familiar

Awesome Stories:

Not at all familiar

Somewhat familiar

Extremely familiar

Noodle Tools:

Not at all familiar

Somewhat familiar

Extremely familiar

Infobase eBooks:

Not at all familiar

Somewhat familiar

Extremely familiar

### **Special Client Groups**

13. How familiar are you with accessing information using the following:

HFM BOCES Website:

Not at all familiar

Somewhat familiar

Extremely familiar

SLS Blog:

Not at all familiar

Somewhat familiar

Extremely familiar

## **Professional Development and Training**

14. What professional development opportunities can we provide during the 2019-2020 school year?

15. Which times for professional development work best for you?

Full day

Half day

After school

Summer

16. Would you be interested in presenting at a workshop?

Yes

No

Maybe

17. Topics you would like to present:

18. How familiar are you with our librarian shadowing program?

Not at all familiar

Somewhat familiar

Extremely familiar

19. Did you participate in the shadowing program during the 2018-2019 school year?

Yes

No

20. If so, how helpful was the experience?

Not helpful at all

Somewhat helpful

Helpful

Very helpful

21. Do you have any suggestions for improvement?

## **Consulting and Development Services**

22. How satisfied are you with the support provided by the SLS with library-related issues (not Horizon)?

Not at all satisfied

Somewhat dissatisfied

Satisfied

Somewhat satisfied

Extremely satisfied

23. What could we do better?  
Coordinated Services for Members

24. How would you rate the importance of each of these services?

Regional Databases:

Not at all important

Slightly important

Neither Important nor Unimportant

Moderately Important

Extremely Important

Professional Journal Sharing:

Not at all important

Slightly important

Neither Important nor Unimportant

Moderately Important

Extremely Important

Regional eBook Collection:

Not at all important

Slightly important

Neither Important nor Unimportant

Moderately Important

Extremely Important

25. How satisfied are you with the support you receive for issues regarding Horizon?

Not at all satisfied

Somewhat dissatisfied

Satisfied

Somewhat Satisfied

Very Satisfied

Awareness and Advocacy

26. Do you participate in advocacy for library programs at a local, state, or national level?

Yes

No

27. How do you promote your library to your school community?

28. Are your administrators and teachers aware of the SLS and what it offers?

Yes

No

Not sure

29. What could we do to increase awareness?

### **Communication Among Members**

30. How familiar are you with the role of the Communication Coordinator?

Not at all familiar  
Somewhat familiar  
Extremely familiar

31. Are you aware of who your Communication Coordinator is?

Yes  
No  
Not sure

32. How satisfied are you with the dissemination of information from your Communication Coordinator to you?

Very dissatisfied  
Somewhat dissatisfied  
Satisfied  
Somewhat satisfied  
Very satisfied

33. How satisfied are you with how the SLS disseminates information from the State Education to you?

Very dissatisfied  
Somewhat dissatisfied  
Satisfied  
Somewhat satisfied  
Very satisfied

34. Which forms of communication do you find most effective for receiving communication?

Mail  
Phone  
Email  
Listserv  
Website

35. Which forms of communication do you find most effective for sending communication?

Mail  
Phone  
Email  
Listserv  
Website

### **Collaborative Efforts with Other Library Systems**

36. Did you attend any CapRegion, Questar or WSWHE BOCES professional development during the 2018-2019 school year?

Yes  
No

37. If so, which did you attend?

38. Overall, how would you rate the workshops you attended?

Not at all satisfied

Somewhat dissatisfied  
Satisfied  
Somewhat satisfied  
Extremely satisfied

39. Did you attend any CDLC professional development during the 2018-2019 school year?

Yes  
No

40. If so, which did you attend?

41. Overall, how would you rate the workshops you attended?

Not at all satisfied  
Somewhat dissatisfied  
Satisfied  
Somewhat satisfied  
Extremely satisfied  
Additional Information

42. Do you have any additional information you'd like to share that was not covered in this survey?

43. Name

44. School

45. Job Title

46. Grade Levels

47. In how many buildings are you assigned to teach?

48. Are you a full-time or part-time employee?

Full time  
Part time  
Other

49. Do you have a fixed or flexible schedule?

Fixed  
Flexible  
Other