

HFM BOCES SLS
2016-2021

Section 5: Mission Statement, Goal Statements, Activities and Intended Results

Mission Statement	With the complete funding, the Hamilton-Fulton-Montgomery BOCES School Library System provides benefits to schools and students by coordinating the sharing of materials among member libraries and serving as a conduit for accessing the resources of other information providers. The School Library System Office maintains the shared automation system and collects records for system and regional databases. The School Library System provides staff development for member media specialists and is the clearinghouse for professional information. The System investigates cutting edge technologies and leads in introducing new information resources to member districts.
-------------------	---

Element 1 Resource Sharing

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2016-17	2017-18	2018-19	2019-20	2020-21
Cooperative Collection Development	Schools will utilize a monetary allocation to purchase materials in their concentration area.	Schools will improve collections in their concentration area.	A list of ICAD (CCCD) titles purchased can be generated from the Union Catalog.	X	X	X	X	X
	Revise CCCD Plan	Increased resource sharing	Annual ILL Statistics					X
Union/Online Catalog	Maintain and update collection. Implement new software options for automated catalog, as necessary.	Access to greater number of resources. Improved efficiency of automated catalog.	Annual SLS Evaluation.	X	X	X	X	X
Delivery	Prompt delivery of ILL materials to all member libraries.	Resources will be shared efficiently between member libraries through ILL.	Annual SLS Evaluation.	X	X	X	X	X

HFM BOCES SLS
2016-2021

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2016-17	2017-18	2018-19	2019-20	2020-21
Interlibrary Loan	Revise the ILL Handbook.	Increase awareness of available resources.	Surveys and annual ILL statistics.				X	
	SLS will encourage resource sharing among institutions.	Patrons will have the resources they need at a reduced cost to individual member libraries.	Surveys of member libraries and annual ILL statistics.	X	X	X	X	X
Digital Collections Access	System will provide digital resources that benefit all member library users.	Increased access to digital resources for all member libraries.	Annual SLS Evaluation.	X	X	X	X	X
Element 2 Special Client Groups								
ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2016-17	2017-18	2018-19	2019-20	2020-21
	Maintain special client web page, updating as necessary.	Continue to provide access to quality resources.	Annual SLS Evaluation.	X	X	X	X	X

HFM BOCES SLS
2016-2021

Element 3 Professional Development and Training

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2016-17	2017-18	2018-19	2019-20	2020-21
	Provide staff development opportunities to members to expand expertise in delivering high quality services.	SLMS will remain informed and effective professionals.	Workshop evaluation forms.	X	X	X	X	X
	Provide peer shadowing opportunity for members & Fulton Montgomery Community College library staff.	Networking and best practices will be fostered among staff.	Annual SLS Evaluation.	X	X	X	X	X

Element 4 Consulting and Development Services

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2016-17	2017-18	2018-19	2019-20	2020-21
	Meet member library needs through individual consultation and referrals.	The member libraries will be able to provide better services to their constituents due to support from the SLS.	Annual SLS Evaluation and anecdotal data.	X	X	X	X	X

HFM BOCES SLS
2016-2021

Element 5 Coordinated Services for Members

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2016-17	2017-18	2018-19	2019-20	2020-21
Other	Continue coordinated services, such as database purchasing, serials routing and printing purchasing, for member libraries and explore possible new services.	More effective use of time and money will benefit the member libraries.	Annual SLS Evaluation. Number of subscribers to each of the coordinated services.	X	X	X	X	X
	Districts will continue to receive library automation support services.	Members will continue to be supported to ensure an efficient and effective Integrated Library System.	Annual SLS Evaluation. Feedback from members.	X	X	X	X	X

Element 6 Awareness and Advocacy

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2016-17	2017-18	2018-19	2019-20	2020-21
	Continue to encourage library media specialists to advocate for library programs at local, state and national levels.	Showcase school library media center services and activities to local Boards of Educations, State legislative and federal agencies.	Increased use of services and public support of school library media programs.	X	X	X	X	X
	Recognize administrators and teachers who support and collaborate with school library media specialists.	Hold a recognition luncheon for administrators, teachers and school library media specialists.	Measurable financial and library program support.	X	X	X	X	X

HFM BOCES SLS
2016-2021

Element 7 Communications Among Members

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2016-17	2017-18	2018-19	2019-20	2020-21
	The SLS will maintain timely communication within the system through listserv emails, phone calls, faxes, meetings, website and other web 2.0 technologies, as necessary.	Efficient/easy communication among members. More active participation by member LMS. Better utilization of services offered.	Observation of increased participation in SLS activities.	X	X	X	X	X
	Communications Coordinators will share information with district librarians.	All school libraries will have information about SLS initiatives.	Annual SLS Evaluation.	X	X	X	X	X
	Members will complete a Member Plan.	Members will develop a long range plan for their library.	Member annual review.	X				

Element 8 Collaborative Efforts with Other Library Systems

ELEMENT	GOAL STATEMENT	INTENDED RESULTS	EVALUATION METHOD	2016-17	2017-18	2018-19	2019-20	2020-21
	Collaborate with other SLSs (CRB, Questar III, WSWHE) in our region to provide professional development to our systems.	To be a vehicle for communication with regard to continuing education and trainings within the region.	Annual SLS Evaluation and anecdotal data.	X	X	X	X	X
	Collaborate with CDLC to broaden the base and scope of ILL and professional development for our system.	To be a vehicle for communication with regard to continuing education and trainings within the region.	Annual SLS Evaluation and anecdotal data.	X	X	X	X	X