

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Hamilton-Fulton-Montgomery Counties
Johnstown, NY 12095

DATE July 26, 2017

PLACE Paul Nigra Center, 2736 State Highway 30,
Gloversville, NY

KIND OF MEETING Goal Setting/Special Meeting

MEMBERS PRESENT James Beirlein, Harry Brooks, John DeValve,
Joanne Freeman, Jean LaPorta, Lee Quackenbush
and Allan Turnbull

OTHERS PRESENT Patrick Michel, District Superintendent;
Lorraine Hohenforst, Deputy Superintendent;
Craig Clark, Communications Specialist; Joseph
Kowalczyk, Help Desk Technician and Christine
Eaton, Clerk

CALL TO ORDER President Freeman called the meeting to order
at 5:30 p.m., followed by the Pledge of
Allegiance.

PRESENTATION Michael Dardaris, P-TECH Principal shared a
PTECH Prototyping presentation with the Board about a new
Lab Prototyping Space the P-TECH would like to
create.

CONSULTANT SERVICES ALLAN TURNBULL MADE A MOTION, SECONDED BY
AGREEMENT - STRONG Jean LaPorta and unanimously carried to
authorize the District Superintendent to execute
the Consultant Services Agreement by and between
HFM BOCES and Dr. Lori Strong as Strong
Associates to work as a consultant for 10 days
for RSE-TASC effective September 1, 2017 through
June 30, 2018. (SY 17-18 #14)

INDEPENDENT CONTRACTOR John DeValve made a motion to authorize the
SERVICES AGREEMENT - District Superintendent to execute the
MAUREEN M. MULVANEY Independent Contractor Services Agreement by and
between HFM BOCES and Maureen M. Mulvaney - MGM
Associates, Inc. to perform a two-hour Back to
School ALL STAFF Professional Standards in-
service, entitled "The Magic Kingdom - The
School Cafeteria: Customer Service for Kids" on
August 29, 2017. This motion was seconded by
James Beirlein and approved with a vote of 5 Ayes
(Beirlein, DeValve, Freeman, LaPorta, and
Turnbull and one Nay (Brooks). (SY 16-17 #15)

INDEPENDENT CONTRACTOR SERVICES AGREEMENT - BROWER
Allan Turnbull made a motion to authorize the District Superintendent to execute the Independent Contractor Services Agreement by and between Sandra Brower and HFM BOCES to perform services as an Independent Contractor for Positive Behavior Psychology and Summer Bridge for PTECH from July 1, 2017 through June 30, 2018. This motion was seconded by Jean LaPorta and unanimously carried. (SY 17-18 #16)

INDEPENDENT CONTRACTOR SERVICES AGREEMENT - VANSLYKE
Jean LaPorta made a motion to authorize the District Superintendent to execute the Independent Contractor Services Agreement by and between Emmett VanSlyke and HFM BOCES to be a Digital Technology Consultant for PTECH effective September 1, 2017 through June 30, 2018. This motion was seconded by Allan Turnbull and unanimously carried. (SY 17-18 #17)

LEASE AGREEMENT - ADULT LITERACY AND CORRECTIONS EDUCATION
Harry Brooks made a motion, seconded by John DeValve and unanimously carried to authorize the District Superintendent to execute the Lease Agreement by and between HFM BOCES and United Presbyterian Church of Amsterdam to provide the HFM BOCES Adult Literacy and Corrections Education Program with classroom and office space in Amsterdam, New York effective July 1, 2017 through June 30, 2018. (SY 17-18 #18)

BID RECOMMENDATION Milk
Pursuant to the competitive bidding process, I recommend the board accept the bid recommendation as noted by memorandum from the Chief Financial Officer in the following area:

RFB Milk Bid 2017-18 - Mohawk Dairy, 260
Forrest Avenue, Amsterdam, NY 12010
(SY 17-18 #19)

GRANTS

Allan Turnbull made a motion, seconded by James Beirlein and unanimously carried to accept the following grant funds, and authorize their suitable appropriation and expenditure, pursuant to State Education Department and/or local approvals:

Regional Special Education Technical Assistance Support Center (RSE/TASC) - \$219,042.00 (SY 17-18 #20)

School Library System - \$139,963.00 (SY 17-18 #21)

LEASE

Jean LaPorta made a motion, seconded by James Beirlein and unanimously carried to authorize the Board President to execute the Lease by and between the County of Montgomery and the County of Fulton, as landlord, and Hamilton Fulton Montgomery Board of Cooperative Educational Services extending the original lease agreement through January 11, 2037. (SY 17-18 #22)

**BOARD MEMBER
REPORTS AND
COMMENTS
Rural Schools
Conference**

Mrs. Freeman and Mr. Beirlein discussed the Rural Schools Convention they had recently attended in Cooperstown, NY. They both felt it was a great convention and that the health care presentation that HFM BOCES gave was very well received by the attendees.

PERSONNEL ITEMS

Upon the District Superintendent's recommendation, the following personnel items were presented to the Board for acceptance or approval. All new appointments are contingent upon receipt of Employment Eligibility Verification forms.

Resignations
Collins, M.

Collins, Megan - Teacher on Special Assignment with Special Education submitting a letter of resignation effective July 10, 2017. Mrs. Collins has been with HFM BOCES since October 30, 2014. (SY 17-18 #23)

Mathis, M.

Mathis, Glen - School Psychologist with Special Education submitting a letter of resignation effective August 31, 2017. Mr. Mathis has been with HFM BOCES since September 1, 2016. (SY 17-18 #24)

White, J. White, Jennifer - Special Education Teacher with Special Education submitting a letter of resignation effective August 31, 2017. Mrs. White has been with HFM BOCES since October 3, 2013. (SY 17-18 #25)

Gargiulo, L. Gargiulo, Lisa - Teacher on Special Assignment with Itinerant Services submitting a letter of resignation from her Curriculum Coach position effective August 31, 2017 to accept a Teacher on Special Assignment - Pathways Liaison position with Itinerant Services effective September 1, 2017. (SY 17-18 #26)

Establish and Appoint Semione, Susan - One-year probationary
Semione, S. Civil Service appointment to a Typist position with AG-PTECH effective July 27, 2017. Ms. Semione's probationary period will end on July 26, 2018. This is a new position. Salary: \$24,229.42; pro-rated to \$22,513.20. (SY 17-18 #27)

Appointments
Summer School Appoint the following staff to a part-time, temporary appointment with the HFM BOCES Regional Summer Enrichment Program for the period of July 1, 2017 to August 31, 2017 at the corresponding rate next to their name.

 Sacco, Wendy - Teacher - Regional Middle School Enrichment - \$25.00 per hour.
 (SY 17-18 #28)

Appoint the following staff to a part-time, temporary appointment with the HFM BOCES Regional Summer Enrichment program for the period of July 27, 2017 to August 31, 2017 at the corresponding rate next to her name.

 Satterlee, Kayla - Teacher - Fonda-Fultonville Location - \$25.00 per hour.
 (SY 17-18 #29)

Appoint the following staff to a part-time, temporary appointment with Regional Summer School Program for the period of August 1, 2017 to August 31, 2017 at the corresponding rate next to her name.

Fitzpatrick, Erica - Teacher - Regional Summer School - \$25.00 per hour.
(SY 17-18 #30)

Appoint the following staff to a part-time, temporary appointment with the HFM BOCES Regional Summer School and/or Regional Summer Enrichment programs for the period of July 1, 2017 to August 31, 2017 at the corresponding rate next to his name.

Allen, Gary - Registered Professional Nurse (School)- Regional Summer School and/ or Regional Summer Enrichment programs - \$21.00 per hour. (SY 17-18 #31)

Appoint the following staff to part-time, temporary appointment with the HFM BOCES Regional Summer School program effective July 10, 2017 through August 30, 2017 at the corresponding rate next to her name.

Albers, Tammy - Teaching Assistant - Regional Summer School Program - \$15.00 per hour. (SY 17-18 #32)

Appoint the following staff to a part-time, temporary appointments with the HFM BOCE Regional Summer School program effective August 1, 2017 through August 31, 2017 at the corresponding rate next to their name.

Farrell, Cynthia - School Counselor - Regional Summer School Program - \$25.00 per hour.

Miller, Emily - School Counselor - Regional Summer School Program - \$25.00 per hour.
(SY 17-18 #33)

- Hess, E. Hess, Evette - One-year probationary appointment to a Teacher Aide position with P-TECH effective September 1, 2017. Mrs. Hess' probationary period will end on August 31, 2018. Mrs. Hess is filling a vacant position with the organization; however, this is a new position with P-TECH. Salary: \$23,213.00. (SY 17-18 #34)
- ADK Curriculum Appoint the following Adirondack Academy Staff Member to work up to five days over the summer for curriculum work at a rate of \$25.00 per hour.
- Shawna Turcotte
(SY 17-18 #35)
- Snow, S. Snow, Sylvia - One-year probationary appointment to a 0.6 FTE School Food Service Director I position with Central Food Service Management effective July 31, 2017. Mrs. Snow's probationary period will end on July 30, 2018. Salary: \$36,400 pro-rated to \$20,110.98. Mrs. Snow will be replacing Melinda Madison. (SY 17-18 #36)
- Hine, L. Hine, Linda - Temporary, part-time appointment to a Food Service Helper position with Central Food Service Management effective July 1, 2017. Salary: \$13.16 per hour. Ms. Hine is working three hours per day. (SY 17-18 #37)
- Roth, S. Roth, Susan - Temporary, part-time appointment to a lead LPN Instructor position with the LPN program effective July 1, 2017 through June 30, 2018. Salary: \$225.00 per day, up to 50 days. (SY 17-18 #38)

Gargiulo, L.

Gargiulo, Lisa - Permanent appointment to a Teacher on Special Assignment position with Itinerant Pathways Coordination effective September 1, 2017. Mrs. Gargiulo may work up to 20 days over the summer at her daily rate. Lisa was an Itinerant Teacher on Special Assignment - Curriculum Coach shared between the Greater Amsterdam School District and Canajoharie Central School District. Her new role will be a pathways liaison, shared among the participating pathways districts. Salary: Schedule D, Step 21, \$63,893.00. Certification: Pre-Kindergarten, Kindergarten and Grades 1-6 - Permanent, Tenure Area will remain the same. (SY 17-18 #39)

Substitute Food Service Helper

Appoint the following as a substitute Food Service Helper for the HFM BOCES 2017-18 School Year.

Sylvia Snow
(SY 17-18 #40)

Amend Appointments
Buley, T.

Buley, Tracey - Cook Manager with Central Food Service Management, amending her appointment from an 11-month position to a ten-month position effective September 1, 2017 with a salary adjustment for 10-months. Salary: \$24,684.60. (SY 17-18 #41)

Mitaly, M.

Mitaly, Marlene - Amending her June 28, 2017 teacher appointment from HFM BOCES Regional Summer School to HFM BOCES Regional Summer Enrichment (Middle School) effective July 1, 2017. Salary will remain the same. (SY 17-18 #42)

Wilmot, L.

Wilmot, Lisa - Amending her May 31, 2017 appointment as a Typist with Regional Summer School to a Senior Typist with Regional Summer School effective July 1, 2017 through August 31, 2017. Salary remains the same. (SY 17-18 #43)

Carroll, J. Carroll, Julie - Teacher on Special Assignment with Instructional Services amending her appointment to include 30 days over the summer at her daily rate. (SY 17-18 #44)

Miscellaneous
Personnel Items
MOA

MOA Board of Cooperative Educational Services Hamilton-Fulton-Montgomery Counties and Civil Service Employees Association, Inc. (SY 17-18 #45)

APPROVAL OF
PERSONNEL ITEMS

James Beirlein made a motion, seconded by John DeValve to accept the resignations of Collins, Mathis, White, and Gargiulo establish and appoint Semione, approve the appointments of Sacco, Saterlee, Fitzpatrick, Allen, Albers, Farrell, Miller, Hess, Turcotte, Snow, Hine, Roth, Gargiulo and Snow; amend the appointments of Buley, Mitaly Wilmot and Carroll and approve the MOA between the Board of Cooperative Services Hamilton-Fulton-Montgomery Counties and Civil Service Employees Association, Inc. This motion was unanimously carried.

RECESS

The Board took a break at 7:49 p.m.

RESUME MEETING

The Board resumed the meeting at 7:58 p.m.

GOAL SETTING
WORKSHOP

The Board conducted a goal setting workshop to review the 2016-17 goals and brainstorm goals for the 2017-2018 school year.

FUTURE MEETINGS

August 30, 2017 - Regular Board Meeting 6:00 p.m.

ADJOURNMENT:

With no further business to come before the Board, Allan Turnbull made a motion at 8:57 p.m. to adjourn the meeting. This motion was seconded by Harry Brooks and unanimously carried.

Respectfully submitted,



Christine Eaton
Clerk of the Board