

This form is to be used by districts for requesting BOCES services from BOCES other than the local BOCES.

**CROSS CONTRACT FOR BOCES SERVICES**

**PART I : To be completed by district requesting cross contract**

School District requesting service: \_\_\_\_\_ School Year \_\_\_\_\_

Of Service: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of service requested: \_\_\_\_\_

Potential BOCES Provider: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_

Date: \_\_\_\_\_

School Superintendent Signature

Forward to local BOCES District Superintendent

**PART II: To be completed by local BOCES District Superintendent**

It is requested that cross-contract arrangements be made with \_\_\_\_\_ BOCES to provide the service listed above.

Date: \_\_\_\_\_

Local BOCES District Superintendent Signature

Local BOCES name and address: \_\_\_\_\_ Zip: \_\_\_\_\_

Forward to District Superintendent of BOCES requested to provide service.

**PART III: To be completed by BOCES District Superintendent providing cross-contracted service**

Service Title \_\_\_\_\_ CO-SER # \_\_\_\_\_

Activity Code # \_\_\_\_\_ Estimated Charge: \_\_\_\_\_

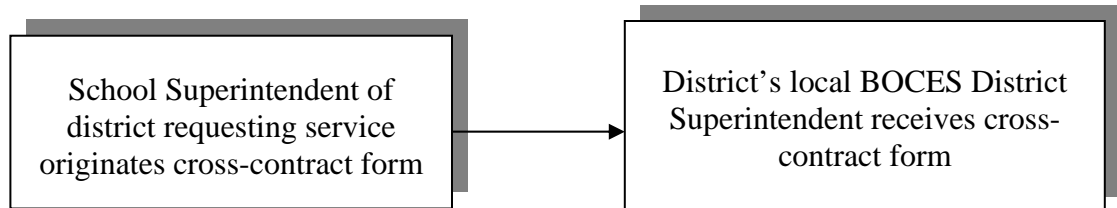
Date: \_\_\_\_\_

District Superintendent Signature of providing BOCES

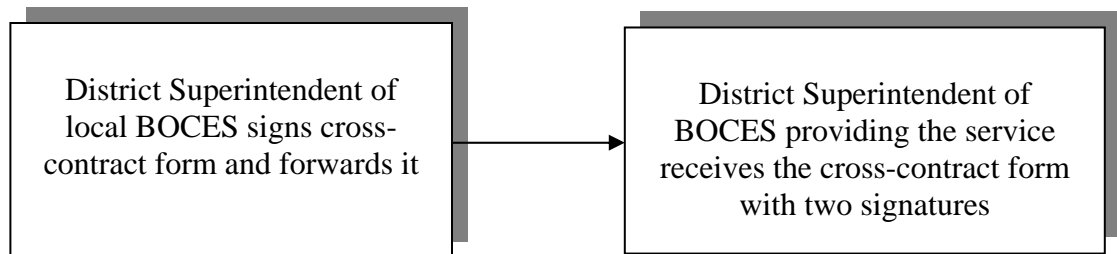
After approval distribute completed and signed copies of this form to:  
Providing BOCES Administrator, Requesting BOCES District Superintendent, and Requesting School Superintendent

## Process for Requesting A Cross-Contracted BOCES Service

**Step 1: School Superintendent of district requesting service contacts its local BOCES to request the service.**



**Step 2: District Superintendent of district's BOCES signs the cross-contract form and forwards it to BOCES which may provide the service.**



**Step 3: District Superintendent of BOCES willing to provide the service signs the cross contract form and distributes it to the School Superintendent of the district requesting the service and the district's local BOCES District Superintendent.**

