

Hamilton-Fulton-Montgomery BOCES  
Shared Decision Making Team Meeting minutes  
September 1, 2009

Meeting time: 12:00 – 12:45 p.m.; Main Campus, C114 (Computer Lab)

Present: Tom Antis, Joe Cirillo, Lorry Hohenforst, Darcy Izzo-Schifferli, Nancy Turnbull, Stacy Ward

Opening Day information about “Bits ‘n Pieces” – we have the page nearly ready to go. A sheet of paper with the name of the page and the web link will be in everyone’s Opening Day packet. Tom will have screen shots scrolling on the screen in the Conference Center for staff to see prior to the “welcome” on Opening Day. Just before the break on 9/8, Stacy will ask staff to write a question on an index card in the packets; these questions will be used to populate the web page.

Nancy suggested a few questions to be answered:

Why is the front parking lot empty?

What does Carol Ashley do?

Insurance questions.

Next Steps:

- We will send reminders in the September paychecks to look at the web page and to add questions, information, etc.
- We will also send emails to staff reminding them to visit the page.
- *Bits & Pieces* social networking opportunity (HFM BOCES Facebook or LinkedIn page). Tom will be a “guardian of the gate”.
- Review SDM plan, and revise (the state requires us to review every other year). The last plan was completed 2/27/08, so we’re due by 2/27/10.

Next meeting:

October 1, 2009, C114, 3:15 – 4:15 p.m.