

Hamilton-Fulton-Montgomery BOCES
Shared Decision Making Team Meeting Minutes
December 8, 2010

Co-chairs: Nancy Turnbull and Stacy Ward

Co-recorders: Darcy Izzo-Schifferli and Paula Mroz

Meeting time: 3:15pm, - 3:56pm.; Main Campus, Board of Education room

Present: Nancy Basile, Bob Brink, Joe Cirillo, Dale Hults, Darcy Izzo-Schifferli, Paula Mroz, David Patterson, Nancy Turnbull

1. The meeting began with discussion about the previous meeting notes. First, we discussed the Bits & Pieces page on the website. Many commented on the fact that it was worth a daily look. Tom Antis has done a fantastic job at inputting interesting, pertinent pieces of information. In general, the page is gaining momentum. (Darcy likes it!)

2. At last report, only 75 employees had responded to the Health Assessment Survey. The deadline was extended to October 29th, and since then, 107 employees completed the survey, and the results are in. Nancy Turnbull said that the Wellness committee had looked at and briefly discussed the results of the survey. The top HFM areas that need to be addressed are: 1) smoking cessation, 2) high cholesterol/stress, 3) exercise. The Wellness committee has met 2 times this year. Of the 35 people who responded on September's Superintendent's Conference Day, 10-12 people have attended the two meetings. The committee is currently working on
 - Aerobic/yoga/dance classes
 - YMCA membership discounts
 - Mohawk Harvest Cooperative Food Coop (membership/discounts)

The Wellness Committee will be sending out information via a HFM Wellness link

- 3 Goals for Shared Decision Making have been put on hold until the February 9th meeting. At that time, Stacy Ward will facilitate the discussion. Lorry Hohenforst may update on the Board of Education goals as well as the Division goals.

- 4 The October 26th Adopt a Highway turnout was great, even with the last-minute notice. Eight people volunteered, and our stretch of the highway was cleared of

- debris. Note: Nancy Basile collected the most golf balls this time...
- 5 Craig's list idea update: The Special Education department hosted a materials fair last week. All items from the fair were distributed to BOCES staff, and it was an overall success. Tom Antis will need to update the team as to the Craig's list idea. We will put this on the agenda for the February 9th meeting.
 - 6 "Where Are They Now" update: Carol Pifko introduced this item at the October meeting. She will update February 9th.
 - 7 Due to Tom Antis' limited time at HFM, the team discussed ways to simplify work sent to him. Recommendations were made to send edited copy ready to post to Tom. Paula met with Tom after the 12/8 meeting, and it was determined that he'd need a reminder to attend the 2/9 meeting. He was unable to attend today's meeting, due to outside requirements.
 - 8 At October's meeting, Darcy mentioned the idea that we could engage some of HFM BOCES Computer students to take on work on what needs to be posted on Bits-n-Pieces. Lorry said she could speak with Jay DeTragliam about creating a "project" for the HFM BOCES Computer students to complete. This item will be addressed 2/9/11.
 - 9 There was discussion about Dr. Davis Family Day. This has been discussed at the two Wellness Committee meetings. There has been preliminary discussion regarding gathering of community agencies and HFM BOCES to work on items. Sue Roth's students do daily blood pressure screenings (fee attached). The Police/Sheriff's departments have announced that they could do something related to bicycle safety and child carrier safety. The Wellness Committee will continue to develop the day.
 - 10 The HFM BOCES Holiday party is scheduled for Thursday, December 9th, from 3:30-5:30 at the HFM BOCES campus.

Next meeting **February 9, 2011** HFM BOE Room, 3:15

Patrick Michel, the new Superintendent, will be invited to attend this meeting.

Volunteers for snacks include:

Nancy Basile – cookies (please send her recommendations)

Bob Brink – diet and regular soda

Paula Mroz – cups for soda and napkins